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Landscaping Maintenance Services 2019 Addendum #3

TO: Prospective Respondents and Other Interested Parties
FROM: The Village of Buffalo Grove Finance Department
ISSUE DATE: February 26, 2019
SUBJECT: ADDENDUM #3

Note: This Addendum is hereby declared a part of the original bid documents and in case of conflict, the provisions in the following Addendum shall govern.

The following changes and clarifications shall be made to the bid Documents for Landscape Maintenance Services

- Q1. Can optional services only be awarded to the contractor that is awarded the base fine mowing and maintenance?
A1. It is the intent of the Village to award the bid and any selected optional services to a single Contractor.
- Q2. On the schedule of prices there are 28 cuts listed, however it states 30 cycles on page 21. Are there supposed to be 30 cuts?
A2. Provide pricing for 28 cuts
- Q3. With regards to string trimming around curbs and curb lines, will the expectation be that all curbs are stringed trimmed on each visit?
A3. Yes, trimming shall be completed during each mowing cycle.
- Q4. Since several of the detention areas have many weeds, thin turf, and no irrigation, what does it mean to spot spray invasive weeds? In turf areas described above one broadcast application will not eradicate weeds for the summer.
A4. Turf areas are to be treated, buffer areas around ponds are not to be treated.
- Q5. Are the weed control and fertilizer applications only to be applied to finely mowed turf?
A5. Yes

Q6. Is there any colored mulch required at any of the tier 1 sites?

A6. No

Q7. Are any trees with turf up to the trunk expected to be edged and mulched?

A7. No

Q8. Are pine trees (i.e. at well station 7) to be edged and hardwood mulched versus the natural pine mulch currently underneath them.

A8. Yes

Q9. Are all shrubs going to be defined as in a bed?

A9. Yes

Q10. Can we receive a map for all tier 1 sites that defines where the beds are?

A10. Not at this time.

Q11. Can we receive a map for any tier 2 areas showing beds defined that are to be defined, cut out, and mulched?

A11. Not at this time.

Q12. Is there a required number of times for shrub/ground cover/perennial pruning?

A12. Once per month.

Q13. What is the determining factor for when pruning should occur?

A13. After Spring Cleanup and through December 1

Q14. Does pruning and sucker growth removal required for all ornamental trees and shrubs in and not in defined beds?

A14. Yes

Q15. After a season, twice ground hardwood mulch will have reduced in depth. What is the determining factor for 'mulch replacement' at the end of the season?

A15. Mulch will be replaced the following Spring.

Q16. Are all sites listed on the schedule of prices (two tier 1 and six tier 2) to have the same maintenance listed on page 30? It only states the metra on page 30.

A16. Provide pricing for all areas listed in the schedule of prices.

Q17. Is there an expectation for weed control in unmowed buffer areas around ponds?

A17. No

Q18. Is it the intention that only the metra/pace station, village green, and nature preserve have the trash emptied and litter picked up once per day Monday through Friday April 1 – November 30?

A18. See attached revised page 16 and 31

Q19. Can a price be added for litter and debris service for December 1 – March 31 for the 10 sites called out?

A19. See attached revised page 16 and 31

Q20. Is there any requirement or expectation for sidewalk edging?

A20. A clean maintained edge.

Q21. What will be the criteria for selecting which, if any, optional services are awarded to the contractor?

A21. Cost

PROSPECTIVE RESPONDENTS ARE TO ACKNOWLEDGE RECEIPT OF
ADDENDUM #3. PLEASE INCLUDE AND NOTE THIS ADDENDUM IN YOUR
RESPONSE.

RESPONDENT: _____

SIGNED: _____ DATE: _____

TITLE : _____

EXHIBIT B – SCHEDULE OF PRICES - IX LAKE SHORE MAINTENANCE				
Common Name	Approx. Turf Acre	Site ID Number	Bid Amount Per Week	Bid Amount One Year (30 weeks)
Tier 1 Service Areas				
Metra/Pace Station	6.25	E		
Rolling Hills Retention	3.67	F		
Tier 2 Service Areas				
Joseph Court Retention	0.82	14		
Ridgewood Retention	2.26	22		
Sterling Creek	2.32	27		
Vintage Retention	1.23	28		
Westchester Retention 1	2.42	29		
Westchester Retention 2	2.34	30		
	21.32		Total	

EXHIBIT B – SCHEDULE OF PRICES - X. LITTER AND DEBRIS REMOVAL				
Common Name	Approx. Turf Acre	Site ID Number	Bid Amount Per Week	Bid Amount One Year (52 weeks)
Fire Station 25, 26, and 27	5.28	A, B, C		
Metra/Pace Station	6.25	E		
Village Campus	4.54	G		
Village Green	2.36	H		
Well Station 1, 2, 6, and 7	7.11	I, J, K, L		
Tier 2 Service Areas				
Buffalo Creek Nature Preserve	3.63	6		
	3.63		Total	

- I. FINE MOWING & MAINTENANCE \$ _____
- II. TURF FERTILIZATION AND WEED CONTROL \$ _____
- III. TURF CORE AERATION & GYPSUM APPLICATION \$ _____
- IV. SPRING CLEANUP \$ _____
- V. SEASONAL BED MAINTENANCE \$ _____
- VI. ANNUAL FLOWER BED MAINTENANCE \$ _____
- VII. FALL CLEANUP \$ _____
- VIII DORMANT/REDUCTION RENEWAL PRUNING \$ _____
- IX LAKE SHORE MAINTENANCE \$ _____
- X. LITTER AND DEBRIS REMOVAL \$ _____
- TOTAL COST FOR ALL SERVICES \$ _____**

X. LITTER AND DEBRIS REMOVAL

The contractor shall be required to perform this activity on a year-round basis as detailed below.

Litter & Debris Removal Schedule:

Fire Stations 25, 26, and 27, Metra and Pace, Village Campus, Village Green and Well houses on Monday and Thursday each week.

All areas at each building/site are to be inspected and debris and litter shall be removed. This work is to include all medians, roadways, curb lines, parking areas, fence lines, sidewalks, planting beds, and turf areas.

All garbage and cigarette cans shall be emptied on a daily basis.

All litter collected shall be disposed of off-site by the contractor.

Contractor shall supply heavy duty leak-proof garbage bag liners.

Type of litter to collect (but not limited to) includes paper, metal, clothing, food, glass, wood, cigarette butts, and animal waste.

It shall be the responsibility of the contractor to keep all garbage and cigarette cans clean and odor-free.

Should a garbage can require cleaning, it shall be the responsibility of the contractor to do so per request of the Supervisor of Forestry and Grounds. Per direction of the Supervisor of Forestry and Grounds, the contractor shall set up a consistent daily schedule for each building/site.