

Ann B. Shortelle, Ph.D., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • (386) 329-4500 On the Internet at www.sjrwmd.com.

DATE: November 14, 2018 TO: Prospective Respondents

FROM: Pam Paulk, Sr. Procurement Specialist

SUBJECT: Addendum #3 to Invitation for Bids, IFB #33595 CIVIL WORKS ANNUAL

CONSTRUCTION

As a result of inquiries from the Pre-Bid meeting, the following clarifications/changes are provided for your information. Please make all appropriate changes to your proposal documents. Note: changes are reflected with original language shown with strike-through and new language is underlined.

MODIFICATIONS:

- 1. First paragraph of Section 14(b) of the agreement Reporting, shall be modified as follows:
 - (b) **Reporting.** Type 1 Work Orders: The District requires Contractor to provide weekly reports to include the Contractor's Daily Record of Hours (3 pages) which includes the budget tracking information for each project Work week defined as Monday – Sunday. These forms include daily activities regarding the progress of the Work. (The Daily Record of Hours is an MS Excel file that will be provided electronically to each Contractor). These forms shall be completed for each day Work is performed. Completed forms shall be submitted to the District Work Order Manager by 512:00 PM on the second third work day of the following week. If a District recognized holiday occurs on a Monday, then the form will be due by \$12:00 PM on Thursday Wednesday. Contractor may be penalized for neglecting, failing, or refusing to submit this form within the required timeframe stated above. The penalty for failing to timely submit the Daily Record of Hours form will be one percent (1%) of the amount accrued for the total approved labor and equipment hours for the applicable work week, for each 24-hour period that the required form is late, up to a maximum penalty of five percent. For example, if the form is due by 512:00 PM on Tuesday Wednesday and received after this time, but before 5:00 PM on Wednesday Thursday, then Contractor will be penalized one percent of the of the amount accrued for the total approved labor and equipment hours for the previous week. If the form is not received Friday by 5:00 PM, then the penalty would be three percent. For these purposes, weekends (Saturday and Sunday collectively) shall be considered as one day.
- 2. Section 6 of the Bid Document, Inquiries and Addenda, first sentence, second paragraph shall read as follows to allow the last day to be on a work day, Monday:

 Every request for a written interpretation or correction must be received at least nine eight days prior to opening of Bids in order to be considered.
- 3. Attachments J and K to the Agreement shall be completed by the Respondent and included in their Bid Package submittal.
- 4. Delete Attachment O to the Agreement, Daily Record of Hours, and the attached updated Attachment O shall be utilized and attached hereto

QUESTION AND ANSWER:

- Q.1. Can the number of hours be increased for the Show-Up time?
- A.1. Section 9(g) of the Agreement, Show-Up Time, shall remain unchanged.

ADDITIONAL INFORMATION:

- 1. All Geotech work specified under work orders shall be the contractor's responsibility, unless stated otherwise.
- 2. Attached is a copy of the Non-Mandatory Pre-bid Meeting Sign-In Sheet.
- 3. The Pre-Bid Meeting was digitally audio taped and was uploaded the District's FTP site as it and onto Demandstar.com as well. The audio file may be obtained on ftp://ftp.sjrwmd.com/IFB%2033595/ and it is titled IFB 33595 Pre-Bid Meeting Audio 11-7-18. The .wma file may be listened to using the Microsoft Media Audio program. Although, it may take a few minutes to down load, should you not be able to open it please contact Pam Paulk for further instructions to access this file.

NOTE: The Bid Opening remains the same, November 27, 2018 at 2:00 PM.

Please acknowledge receipt of this Addendum on the BID FORM provided in the bid package.

If you have any questions, please call me at (386) 329-4469 or e-mail ppaulk@sjrwmd.com.

ATTACHMENT J DISCLOSURE OF LOBBYING ACTIVITIES

(To Be Included with Response)

Approved by OMB 0348-0046

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Ac	tion:	3. Report Type:
a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance 4. Name and Address of Reporting Entity:	a. Bid/offer b. initial av c. post-awa	rd 5. If Reporting Entity in	a. initial filing b. material change For Material Change Only: year quarter date of last report n No. 4 is Subawardee, Enter Name
☐ Prime ☐ Subawardee		and Address of Prime	e:
Tier	if known:		
Congressional District, if known:		Congressional Distric	t, if known:
6. Federal Department/Agency:		7. Federal Program Na	me/Description:
		CFDA Number, if appl	licable:
8. Federal Action Number, if known:		9. Award Amount, if kn	own:
		\$	
10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI):	soli Continuation Shoots	different from No. 10a) (last name, first name,	MI):
(atta	ch Continuation Sheet(s)	SF-LLLA, if necessary)	
11. Information requested through this form is U.S.C. section 1352. This disclosure of lobb material representation of fact upon which the tier above when this transaction was m This disclosure is required pursuant to 31 information will be reported to Congress see available for public inspection. Any per required disclosure shall be subject to a cive than \$10,000 and not more than \$100,000 from the subject to a cive the subject t	oying activities is a a reliance was placed by hade or entered into. U.S.C. 1352. This emi-annually and will son who fails to file the vil penalty of not less	Print Name:	Date:
Federal Use Only:			Authorized for Local Reproduction Standard Form – LLL (Rev 7 – 97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

- 1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
- 2. Identify the status of the covered Federal action.
- 3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by the reporting entity for this covered Federal action.
- 4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
- 5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
- 6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
- 7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
- 8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
- 9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
- 10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
 - 11. The certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

Form DEP 55-221 (01/01)

ATTACHMENT K CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS

- 1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 2. The undersigned also certifies that it and its principals:
 - (a) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - (b) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and
 - (c) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or local) terminated for cause or default.
- 3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this	day of, 20
	By
	Authorized Signature/Contractor
	Typed Name/Title
	Contractor's Firm Name
	Street Address
	Building, Suite Number
	City/State/Zip Code
	Area Code/Telephone Number

Form DEP 55-220 (01/01)

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS

- 1. By signing and submitting this form, the certifying party is providing the certification set out below.
- 2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the certifying party knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Environmental Protection (DEP) or agencies with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- 3. The certifying party shall provide immediate written notice to the person to which this contract is submitted if at any time the certifying party learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this contract is submitted for assistance in obtaining a copy of those regulations.
- 5. The certifying party agrees by submitting this contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier contract, or other covered transaction with a person who is proposed for debarment under 48 CFR 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DEP or agency with which this transaction originated.
- 6. The certifying party further agrees by executing this contract that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all contracts or lower tier covered transactions and in all solicitations for lower tier covered transactions.
- 7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not is proposed for debarment under 48 CFR 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (Telephone No. (202) 501-4740 or (202) 501-4873.)
- 8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- 9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DEP or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

DEP FORM 55-220 (01/01)

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IFB#33595

NON-MANDATORY PRE-BID MEETING

Attendee (Print Legibly): SJWMD	Phone: (386) 329-4469	Business Card Provided
	(380) 329-4409	Or fill in contact information
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City /State/Zip:		of ty a varefect
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Attender (D. 17 111)	, DI	
Attendee (Print Legibly): SJRWMD	Phone: (386) 329-4183	Business Card Provided Or fill in contact information
Firm Name: Wayne Dempsey	eyssy/	
Address:		
City /State/Zip:		
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Attendee (Print Legibly): SJRWMD	Phone: (386) 329-2300	Business Card Provided Or fill in contact information
Firm Name: Woody Boynton		
Address:		
City /State/Zip:		
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Yes or No wboy	vnton@sjrwmd.com	
Attendee (Print Legibly):	Phone:	Business Card Provided
MICHAEL BURNETT	386.527-1073	Or fill in contact information
Firm Name: West wind Contracting		1
Address: 3799 West HAllewdak Beach	blid	
City/State/Zip: Pembroke Park FL. 330		
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IFB # 33595

NON-MANDATORY PRE-BID MEETING

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Steven Nadler	334-222-6670	Or fill in contact information
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Carter's Contracting Services, Inc		
Address:		
23263 Harmony Church Road		
City /State/Zip:		F
Andalusia, AL 30421		
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IFB # 33595

NON-MANDATORY PRE-BID MEETING

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Wally Leavy	352-351-2412	Or fill in contact information
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City/State/Zip:		
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IFB # 33595

NON-MANDATORY PRE-BID MEETING

Attendee (Print Legibly):	Phone:	Business Card Provided
DAVID MCBRIDE	561-662-2387	Or fill in contact information
Firm Name:		
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Attendee (Print Legibly):	Phone: 423-41055	Business Card Provided Or fill in contact information
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SERENA ALLEN Firm Name:	591.0388	Or fill in contact information
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SERENA ALLEN Firm Name: PERRY CONSTRUCTION COINC Address: 21761 NW 60th AVE City/State/Zip: MICHNOPY FL 32667 Bid Documents Picked up today: Email: O Yes or O No PERRYCCI 886	591.0388 27 @ HOTMAIL COM Phone:	Or fill in contact information Business Card Provided
Firm Name: PERRY CONSTRUCTION COINC Address: 21761 NW 60th AVE City/State/Zip: MICHNOPY FL 32667 Bid Documents Picked up today: O Yes or O No PERRYCCI 88 a Attendee (Print Legibly): ROBERT PERRY Firm Name:	591.0388	Or fill in contact information
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