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**ADDENDUM #1 RFP#20-21-15
Energy, Water and Wastewater Savings**

This Addendum #1 is intended to address questions or clarify District requirements on the above referenced project. This and all Amendments (Addenda) should be acknowledged on page 2 of the Request for Proposal (RFP) OR should be acknowledged by returning this form along with bid or proposal.

QUESTION #1:

What is the budget for this project?

ANSWER #1:

There is no budget. Our expectation is that savings from improvements cover the costs. That said, the District may consider capital funding for some projects. Budgets will be determined following a more in-depth study.

QUESTION #2:

RFP pg. 18 Section D.17.a: Is this sample agreement between ESCO and subcontractor meant to be the same sample agreement request as what is requested for A3?

ANSWER #2:

We are looking for a sample of the agreement the ESCO would use with subcontractors for any work to be accomplished. Listing as Appendix A7 should be fine.

QUESTION #3:

Are all appendix pages required to be numbered? Or are all appendices (A1 through A6) excluded from the 200-page limit?

ANSWER #3

Please number them as all pages are included in the 200-page limit.

QUESTION #4:

Per RFP item A.10.c: Please confirm that the key personnel names, years of experience, and responsibilities are meant to be separate items from the personnel resumes. If so, should all resumes in response to A.10.c e provided as an appendix (since, per RFP page 7, resumes are excluded from the document's 200-page limit)?

ANSWER #4:

Yes, key personnel names, years of experience and responsibilities are meant to be separate from resumes. Resumes should be an appendix.

QUESTION #5:

Is the Executive Summary (the first item before all required items) excluded from the document's 200-page limit?

ANSWER #5:

No, it is not excluded.

QUESTION #6:

Are Appendices A1 through A6 (and any other appendices that may be clarified/added prior to the response deadline) expected to be placed within the same document as the 200-page limited document?

ANSWER #6:

Yes.

QUESTION #7:

Per RFP page 19, the client is requesting a sample District 7 savings report for a project currently in repayment. We are unable to provide a savings report for a District 7 project at this time, as we have not yet reached that point of repayment in a District 7 project. Would it be acceptable to submit a sample savings report from a non-District 7 project currently in repayment to satisfy this requirement?

ANSWER #7:

Yes, another district is fine. The intent is to see what a report would look like.

QUESTION #8:

Per RFP page 16, "Include a sample of any contracts and/or agreements between the respondent and subcontractor(s) that would be used in this project in an appendix." In this requirement, would the client simply like to see a sample subcontractor agreement that reflects the language/ protocols between the ESCO and any potential subcontractor (i.e. electrical subcontractor) that would apply to this project?

ANSWER #8:

Yes, that's what we're looking for.

QUESTION #9:

In attachment B, Section B.11.c – the question requests "... financial statements including income statement, balance sheet, and statement of changes for three (3) most recently completed fiscal years." Is it acceptable to include these financial statements in the SOQ electronically via USB flash drive due to the length of these reports? This requested information will likely be several hundred pages.

ANSWER #9:

Please reduce the financial information to summaries. The intent is to get an overview of the fiscal soundness. We do not plan to review several hundred pages of finances.

Addendum #1

Authorized Signature Patricia Batten Company SSD7 Date 4/13/2021