



ADDENDUM NO. IV

DATE: July 8, 2021
TO: All Potential Proposers
FROM: James McKeehan, Assistant Purchasing Agent, City of Knoxville
SUBJECT: Addendum No. IV to RFP - Holiday Ice Rink

This addendum is being published to provide clarification regarding the above referenced RFP. This addendum becomes a part of the contract documents and modifies the original specifications as follows:

Items for Clarification:

The City has determined to remove the purchase option from this solicitation. The City's intent is to lease the equipment for the duration of the event each year for the term of the contract.

1. Section 5.1 A – States 3-phase, 208 volts, 400-amp power source. 400 amps with the lower voltage seems light for a 100-ton chiller and pump. Is the 400 amp service dedicated exclusively to the ice chiller equipment? Was a transformer used? If so, who provided?

Yes the Service is dedicated to the Chiller Equipment. If a transformer was used on the chiller equipment it was provided by the vendor.

2. Section 5.1.3- Ice rink equipment removal is five days from closure. Does this include the ice mats?

Yes, all equipment is to be removed within five days from closure.

3. Section 5.2.4 B- Can the chiller be kept on a trailer or does it need to be removed with a crane? If removed, who is responsible for the crane rental?

Yes, the chiller may be stored with the other equipment in the trailers provided by the City.

4. Section 5.2.4 C – Is the City looking for clear or white dasher boards?

Clear dasher boards are preferred.

5. Section 5.2.4 D- Are steel frame dashers acceptable?

Yes, steel frames are acceptable/preferred.

6. Section 5.2.5 B – Confirmation that vendor supplies a supervisor for install/strike and the City provides the labor.

Vendor is to provide supervisor and labor with some assistance from the City.



7. Is this project tax exempt?

Yes, the City of Knoxville is a tax exempt government entity.

8. In the purchase scenario will the city be responsible for shut down and dismantling?

The City has determined to remove the purchase option from this solicitation. The City's intent is to lease the equipment for the duration of the event each year for the term of the contract.

9. Are there any layout drawings showing how the chiller and equipment are placed on the site?

There are no layout drawings available. The City provides the sandbox which is 101ft long and 39.5 feet wide. The chiller is placed at the north end of the sandbox approximately 8' from the end of the sandbox.

10. Are there any requirements for sound or sound abatement for the chiller?

No

11. Does the City have a rating to provide to our finance institute for the lease determination?

The City currently has a AAA credit/bond rating.

12. On the sandbox size, please confirm the sandbox will be a few feet larger in each direction than the intended ice rink size.

See Item 9.

13. Is the ice painted or any logos installed? If so, who does the work?

No, the ice is not painted and there are no logos.

14. Are any security or visibility fences required around the chiller and pumps by the contractor?

No

15. Will a single circulation pump meet spec, or is a stand-by unit required?

A single circulation pump is acceptable but the vendor will be required to repair or replace any failed equipment per the requirements in the RFP.

16. Can you explain your understanding of the lease or financing, as there are many definitions and structures?

- a. Does it need to be a dollar buy-out at the end of the lease or a fair market value purchase at the end?
- b. Does the City want a lease, or is it their intent to own the equipment and a conventional financial arrangement with a 5-year amortization is appropriate?
- c. Would it be the City entering this financial or a branch of the City such as an authority who would be on the financing? If not the City, then who?



The City will be entering into this agreement. The City's intent is to lease the equipment for the duration of the event each year for the term of the contract.

END OF ADDENDUM NO. IV