



HIGHLANDS COUNTY BOARD OF COUNTY
COMMISSIONERS (HCBCC)
PURCHASING DIVISION
600 S. Commerce Ave
Sebring, FL 33870
(863) 402-6500

DATE: August 15, 2022

QUOTE NO. FWQ 22- 036

ADDENDUM No. 1

Project: Architectural Inventory of Sebring Historical Lakeside Resources

The following represents clarification, additions, deletions, and/or modifications to the above referenced solicitation. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation, as applicable.

- Q1 There does not appear to be any formal technical approach submittal required for this opportunity? So just to confirm, proposal submittals consist of the forms enumerated in Section 4.0? [These include:
 Formal Written Quote Form
 Local Preference Affidavit The Local Preference Policy can be viewed on the County's website:
https://www.highlandsfl.gov/departments/business_services/purchasing/local_preference_policy.php
 Women/Minority Business Enterprise Certification (If applicable)
 Certificate of Insurance
 W-9
 Licenses (if applicable)]
- A1 See "Formal Written Quote Submitted by:" form. As a courtesy, a list of items to be submitted is provided. It shall be the quoter's responsibility to read the FWQ in its entirety to ensure all requested documentation is submitted.**
- Q2 Submitted with the Formal Written Quote there are a number of other submittals.
 One of the submittals is listed as "historic preservation consultant credentials." Does this mean a CV?
 One of the submittals is listed as "evidence of similar work". Do you want to have complete copies of historic building survey reports for this submittal or only partial copies?
- A2 A. A CV would suffice for providing the credentials. However, a resume' that is provides a concise picture of the skills and qualifications meeting the Scope of Work outlined is preferred.**

B. Please provide a summary of previous work that you have performed, include the project name, client name, contact information (email and phone.)

Q3

How will the proposals be evaluated? Lowest Price technically acceptable? Best value? Other?
How much weight will be given for local vendor preference?

A3

See section 3.3, Local preference consideration will be in accordance with Section 6 of the Purchasing Manual. The Local Preference Policy may be viewed on the County website WWW.HighlandsFL.Gov, under the Purchasing Department.

Attachments: None.