



Area 3- Glass St and Dodson

Contract Number: T-20-012

Chattanooga Department of Transportation

Below are questions and comments from the Pre-Bid Meeting

Contractors in attendance:

- Thomas Brothers Construction Company

Comment: Glenn Hurst, Project Coordinator, read aloud the Pre-Bid agenda and notes (attached)

Comment: Per Debbie Talley, City Hall is closed to the public so contractors may request a plan set from dtalley@chattanooga.gov. Contractors must mail a check to City of Chattanooga Purchasing (address in attached agenda) and an electronic copy of the Bid Documents will be sent via email.

Comment: All contractors should ensure a copy of the Contractor's Identification form (Section 00201) is attached to the outside of all sealed bid packages

Comment: Pedestrian signal infrastructure shown in the plans as "Not in Contract" is planned to be addressed by CDOT

Comment: For construction work and sawcutting near the signalized intersection at Glass and Dodson , the contractor shall contact CDOT Traffic Signals Engineer, Tommy Trotter, to have subsurface loop detection wires, home-run wires, and power wires located in order to avoid cutting or damage to the wires. The contractor is responsible for the cost and repair of any signal infrastructure lines that are damaged during construction.

Tommy Trotter can be reached at (423)421-5126 or ttrotter@chattanooga.gov

Comment: Work Zone permits for Traffic Control Plans and Lane Closures must be applied for a minimum of two weeks in advance of any proposed lane closures.

Attachments:

- Pre Bid meeting agenda
- The following sections were omitted from the contract book and are added as part of this Addendum
 - Section 00486- Drug Free Work Place
 - Section 00706 Certificate of Substantial Completion
 - Section 01220 Progress Meetings

NOTICE: The bid date will be extended to July 14th, 2020 at 2PM local time. Bids must be submitted to City of Chattanooga Purchasing Department before this time.



Pre Bid Meeting Agenda
T-20-012-201 Area 3 Streetscape- Glass and Dodson
June 23rd, 2020 – 11:00 AM

Owner:	<u>City of Chattanooga</u>
Transportation Engineer:	<u>Mark Heinzer, P.E.</u>
Engineering Project Manager:	<u>Clay Oliver</u>
Engineering Project Coordinator:	<u>Glenn Hurst</u>
Inspector:	<u>Clay Oliver</u>

Introductions:

1) Contract Documents:

The Contract Documents may be examined at the:

City of Chattanooga Purchasing Department
101 E. 11th Street, Suite G13
Chattanooga, TN 37402
Phone: (423) 643-7230
FAX: (423) 643-7244

Specifications are available for pick up from 8:00 am until 4:30 pm, Monday through Friday. Copies of the Contract Documents may be purchased at the same location upon payment of **\$35.00** per set; no part of the purchase price will be refunded.

Chattanooga Department of Transportation
1250 Market Street, Suite 3030, Chattanooga, TN 37402
Office 423.643.5950, Fax 423. 643.5951

2) Project Description & Scope:

The project consists of the following major elements of construction for a new streetscape along Glass Street and Dodson Ave; including but not limited to, demolition and removal of existing sidewalks, new detached curbs, curb and gutter, sidewalks, City Standard handicap ramps, driveway aprons, trees & landscape elements, pedestrian signals and guy wire relocation, minimal milling and surfacing of the existing roadway, striping, and other misc. items. *(Ref. Section 1-01010 Summary of Work)*

3) Instructions to Bidders:

(Ref. Section 1-00200 of Bid Book)

4) Proposal:

The total base bid for the work described in the Contract Documents shall be the sum of the prices bid for the individual bid items in the Schedule I - Base Bid Items. Any Additive Alternate may be included in the Contract at the option of the City. *(Ref. Section 1-00300)*

5) Bid Opening:

Sealed bids for furnishing all supervision, materials, labor, tools, equipment, and appliances necessary for the construction of the project, will be received by the City of Chattanooga at City Hall, Purchasing Department, Suite G13, located at 101 E. 11th Street, Chattanooga, TN 37402, until 2:00 p.m., local time, on **Thursday, July 9th, 2020** and then at said place publicly opened and read aloud.

6) Award and Execution of the Contract

(Ref. 1-00830 General Provisions)

7) Requests for Information:

All Requests for Information must be submitted on the Request for Bidder Information form no later than noon on **Friday, June 25th at 4:00**. *(Ref. Section 1-00009)*

8) Addenda:

All addenda will be issued no later than **Thursday, July 2nd 4:00 PM**

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9) Notice to Proceed (NTP):

Contractor to receive written Notice to Proceed upon Contract Execution and Council Resolution of Award. *(Ref. 1-00830 General Provisions)*

10) Work Commencement:

Work must commence no later than **10** Calendar Days from Notice to Proceed. *(Ref. 1-00830 General Provisions)*

11) Contract Length:

180 Calendar Days, includes seasonal weather delays *(Ref. Section 1-01035)*

12) Liquidated Damages:

Five Hundred dollars and no cents (**\$500.00**) per day.

13) Progress Payment Request:

Every **30** days. Contractor shall submit a format for approval prior to first billing. *(Ref. Section 1-00836)*

14) Standard Work Week:

Regular working hours are Monday through Saturday from 7:00 am to 8:00 pm. Contractor shall notify the owner 24 hours prior to working on Saturday and/or Sunday. The Contractor will not be unduly restricted to work on Saturday and Sundays.

15) Progress Meetings:

Every two (2) weeks – First meeting to be (T.B.D) 10:00 a.m. on site. *(Ref. Section 1-01200)*

16) Schedules and Reports:

Contractor shall submit a detailed schedule showing the critical path to general construction operations, indicating the sequence of the work, the estimated dates of starting each task, and the estimated time of completion of each task.

17) Project Sign:

Two project signs are required at the west end and east end of the project location. (*Ref. Section 1-00835*)

18) Traffic Control:

Traffic control plans should be coordinated and submitted through the City of Chattanooga Traffic Engineering Dept. with Justin Howell (423 643 5954) prior to any traffic control devices being put in place. Once traffic control devices are put in place, they will be reviewed periodically for conformance. Traffic Control shall remain in-place until the Owner agrees that the control measures are no longer needed or effective.

19) Safety & Supervision:

It is the Contractors responsibility to insure the safety of all personnel within the work zone.

20) Erosion Control:

Adhere to the Erosion Control Plans set forth on the plans and/or refer to the Stormwater BMP Manual. City is responsible for applying for land disturbing and NPDES permits (if applicable) prior to beginning construction. (*Ref. Section 02270 Slope Protection and Erosion Control*)

21) Permits:

Contractor's responsibility for fee's to obtain the Land Disturbing Permit which the City has already applied for. For reference the associated permit numbers are L-20-380 and TO-20-24. The estimated cost of these permits is \$780.

22) 811 Utility Marking:

The Contractor is responsible for initiating and maintaining an 811 claim ticket associated with the project location

23) Surveying & Staking of Work:

Contractor shall be responsible for surveying and staking of all proposed work. The City will provide a digital drawing file for the contractor's use.

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24) Utility Coordination:

Electric

Contact David Henderson (hendersondc@eb.net) regarding relocation of guy wires on Glass St

Water

No relocations planned.

Gas

No relocations planned.

25) Project Record Documents:

As-Built drawings of all storm drain modifications shall be submitted within **30** days after substantial completion before retainage can be released. (*Ref. Section 1-01720*)

Questions?

SECTION 00486

DRUG-FREE WORKPLACE AFFIDAVIT OF PRIME BIDDER

STATE OF _____

COUNTY OF _____

Comes the affiant after having first been duly sworn and testifies as follows:

1. My name is _____ I hold the principal office of _____
_____ for _____
(Name of Principal Office) (Name of Bidding Entity)

2. _____ has submitted a bid to the
(Name of Bidding Entity)
City of Chattanooga for the construction of Contract T-20-006-201 .

3. _____ employs more than five (5) employees.
(Name of Bidding Entity)

4. In accordance with Tenn. Code Ann. §50-9-113, this is to certify that
_____ has in effect at the time of its submission of
(Name of Bidding Entity)
a bid to perform the construction of the City of Chattanooga project identified above,
a drug-free workplace program that complies with Title 50, Chapter 9 of the Tennessee Code.

5. This affidavit is made on personal knowledge.

Further the affiant saith not this _____ day of _____, 20__.

Signature

Subscribed and sworn to before me this _____ day of _____.

Notary Public

My Commission Expires:

(Date)

(SEAL)

END OF DOCUMENT

CERTIFICATE OF SUBSTANTIAL COMPLETION

Contract No. _____ Engineer's Project No. _____

Project _____

Contractor _____

Contract For _____ Contract Date _____

This Certificate of Substantial Completion applies to all Work under the Contract documents or to the following specified parts thereof:

To _____
Owner

And To _____
Contractor

The work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR AND ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

(Date of Substantial Completion)

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. When this certificate applies to a specified part of the Work the items in the tentative list shall be completed or corrected by CONTRACTOR within _____ days of the above date of Substantial Completion.

Recommended by _____
Engineer/Architect Date

Recommended by _____
Project Manager Date

END OF DOCUMENT

SECTION 01220

PROGRESS MEETINGS

1.01 PROGRESS MEETINGS

- A. Hold regular and called meetings as progress of work dictates, but not less than monthly.
- B. Location of meetings shall be as indicated in the notice and satisfactory to the Engineer.
- C. Attendance
 - 1. Owner.
 - 2. Engineer.
 - 3. Other Contractors as pertinent to agenda.
 - 4. Subcontractors and/or suppliers as pertinent to agenda.
 - 5. Representatives of governmental or other regulatory agencies.
- D. Minimum Agenda
 - 1. Review work progress since last meeting.
 - 2. Note observations of work in progress, problems and decisions.
 - 3. Identify problems which impede planned progress.
 - 4. Review fabrication problems.
 - 5. Develop corrective measures and procedures to regain planned schedule.
 - 6. Revise construction schedule as indicated.
 - 7. Coordinate projected progress with other Contractors and Suppliers.
 - 8. Review submittal schedules and expedite as required to maintain schedule.
 - 9. Maintain quality and work standards.
 - 10. Complete other current business.
- E. The Contractor shall schedule and administer progress meetings and shall:
 - 1. Prepare agendas.

2. Distribute written notice and agendas of called meetings four days in advance of meeting date.
 3. Make physical arrangements for meetings.
 4. Preside at meetings.
 5. Record minutes, including significant proceedings and decisions.
 6. Furnish three copies of minutes to participants within four days after meetings.
 7. Distribute copies of minutes to participants within four days after meetings.
- F. The Engineer will attend meetings to ascertain that work is expedited consistent with construction schedule and with Contract Documents.
- G. The Contractor shall conduct progress meetings, as specified, during and until final acceptance of the work described under these Contract Documents.

END OF DOCUMENT