



ADDENDUM NUMBER ONE

DATE: April 10, 2019
TO: ALL POTENTIAL BIDDERS
FROM: LYN MAJESKI, PURCHASING MANAGER
BID FOR: FY2020-003 ELECTRIC AND WATER METER READING SERVICES

This addendum forms a part of and modifies the bid specifications for the above item currently scheduled to open April 17, 2019 at 2:00 p.m. (local time) at the City of Oak Ridge, Central Services Complex, 100 Woodbury Lane, Oak Ridge, Tennessee.

ITEM 1 – Changes to Invitation to Bid and Instructions to Bidders

Contract Term – Page 4 of 4 of FY2020-003 Invitation to Bid

Delete in entirety and replace with:

The contract provides for an initial three-year term (July 1, 2019 – June 30, 2022), with up to two (2) additional one-year options to renew. (See Article 2, Page 1 of 7 of Contract).

ITEM 2 – Questions, Comments and Requests for Clarification received from Bidders at Pre-Bid Conference

1. What technology is being used today and how many are in use?

6 (Six) ITRON FC300 MVRS

2. What is the process for employees to receive a security clearance at the Y-12 Security Complex?

No charge for application fee. Must have US Citizenship. The City will begin the process of obtaining a badge for each contractor needing access to the Y-12

Complex. The initial paperwork needed will be emailed. Y-12 will then contact you with their requirements for obtaining an entry badge.

3. May we increase the amount of employees we provide?

Yes, it is not the City of Oak Ridge's decision of how many employees you provide.

4. What does the 65 hour meter service consist of?

This can fluctuate from month-to-month. Disconnect for nonpayment, audits and cleanups. No maintenance of meters.

5. Are their vault and pit meters? If so, any special requirements?

Yes, some have ladders to access, others may need the use of binoculars.

6. Will the City be automating soon?

The City of Oak Ridge hopes to automate in the next 3-5 years. Any changes due to automation will be negotiated through a change order.

7. Define a definable misread?

Refer to contract document.

8. In Section 3.7.1 it references a truck, does the contractor have to have a truck?

No, replace vehicle for truck.

9. Do Electric Demand Seals need to be reset each month?

Yes, the City of Oak Ridge will furnish them.

10. Does the contractor need to rent office space in Oak Ridge?

No, the City provides a small gathering area, with a desk and file cabinet.

11. May the contractor leave vehicles on-site overnight?

This will be permissive until it is a problem.

12. Are there maps of the routes available?

Yes, see attached pdf file.

13. May the sign-in sheet be part of the addendum?

Yes, see last page of this pdf file.

It is expected that all bidders read the contract document and specifications prior to submitting their bid. The information provided in this addendum along with the contract document and specifications provides each potential bidder the same information to submit their bid.

Acknowledge receipt of this addendum on Page 1 of the Bid Form when you submit your bid.