



## ATTENDANCE and MINUTES

- |                                       |   |  |
|---------------------------------------|---|--|
| <input type="checkbox"/> BID OPENING  | <input checked="" type="checkbox"/> PRE-BID/PROPOSAL CONFERENCE | <input type="checkbox"/> SITE VISIT    |
| <input type="checkbox"/> PRESENTATION | <input type="checkbox"/> MANDATORY                              | <input type="checkbox"/> MANDATORY     |
|                                       | <input checked="" type="checkbox"/> NON-MANDATORY               | <input type="checkbox"/> NON-MANDATORY |

BID/RFP NUMBER: 24-DES-RFP-291                      DATE: OCTOBER 19, 2023

**BID/RFP TITLE: MASTER TRANSPORTATION PLANNING**

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**Minutes**

1. Introductions:
2. Disclosure: Oral representations made at the pre-proposal conference are not binding upon the County.
3. SCC Registration required for award.
4. Any questions asked today, please submit to Vendor Registry by the question deadline for a formal response from the County.
5. All Communications during the process must go through the Purchasing Office
6. Important Dates:

**RFP No. 24-DES-RFP-291 – TENTATIVE SCHEDULE**

RFP ISSUANCE	SEPTEMBER 29, 2023
OPTIONAL PRE-PROPOSAL CONFERENCE (virtual)	OCTOBER 19, 2023 at 11:00 a.m.
QUESTION DEADLINE	OCTOBER 30, 2023 at 5:00 p.m.
ADDENDUM ISSUANCE (if applicable)	NOVEMBER 3, 2023
<b>PROPOSALS DUE</b>	<b>NOVEMBER 17, 2023 at 3:00 p.m.</b>
CONTRACT AWARD	TBD

COUNTY CONTACT: Sy Gezachew

TELEPHONE:703.228.0649

7. Questions & Powerpoint

MTP Data Sets

Data Set	Detail
Inventorying the existing transportation network	Data to be provided by the County but QC'd & updated by Contractor

Travel by mode	Data to be compiled by Contractor based on most recent data available
Travel patterns by mode	Data to be compiled by Contractor based on data & Forecast Model
Commute times by mode	Data to be compiled by Contractor based on data & Forecast Model
Commute mode share	Data to be compiled by Contractor based on most recent data available
Overall mode share	Data to be compiled by Contractor based on most recent data available
Overall travel times	Data to be compiled by Contractor based on data & Forecast Model
Transit ridership	Data to be provided by the County but QC'd & updated by Contractor
Travel time reliability by mode	Data to be compiled by Contractor based on most recent data available
Bike Level of Traffic Stress	Data to be compiled by Contractor based on most recent data available
Access to jobs mode	Data to be compiled by Contractor based on data & Forecast Model
Access to services	Data to be compiled by Contractor based on data & Forecast Model
Shared micromobility access and use	Data to be provided by the County but QC'd & updated by Contractor
Transportation cost by household	Data to be compiled by Contractor based on most recent data available
Pedestrian friendliness / level of comfort index	Data to be compiled by Contractor based on most recent data available
Crash frequency by severity and mode	Data to be provided by the County but QC'd & updated by Contractor
Car ownership	Data to be compiled by Contractor based on most recent data available
Greenhouse gas emissions	Data to be compiled by Contractor based on data & Forecast Model