



ADDENDUM NO. 1

Date: January 19, 2018

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Minutes of Mandatory Pre-Bid Meeting, January 18th 2018
Invitation to Bid No. 1718-11-006
Improvement to the Intersection of SW 148th Drive and SW 82nd Avenue to Include a Pedestrian Refuge Island

This Addendum forms a part of the Invitation to Bid No. 1718-11-006 (ITB) Package Document with any amendments and/or additions noted below.

Minutes of the Mandatory Pre-Bid Meeting for January 18th, 2018

- Meeting started at 10:06 am on January 18th 2018, Litsy Pittser, Procurement Specialist for the Village of Palmetto Bay began the meeting by reading the Invitation to Bid ITB# 1617-11-006, she stated in attendance was Mrs. Corrice Patterson, Director of Public Service and Mr. Danny Casals Project Field Supervisor. I would like to state that this meeting is being recorded and you will receive through an addendum the transcript of this meeting. I also wanted to state that this is a mandatory pre-bid meeting; I also wanted to put that for record. Litsy Pittser read the schedule of events for this ITB, went over the minimum requirements, stated that a 5% bond is due with the ITB proposal and if chosen, there will be a performance bond, labor and materials bond. Litsy Pittser also reiterated that we are still in a "Cone of Silence". After announcements the meeting was turned over to Ms. Corrice Patterson.
- Ms. Corrice Patterson introduced herself and started describing the background of the project area. That intersection was a four way stop that controlled traffic in each direction, basically it was being used as a non-official crosswalk as a pathway into Coral Reef Elementary school which is just to the East of that intersection. The County removed the North and South stop signs since September of 2016, so it raised concerns with the residents about safety at that intersection for them to be able to cross and to travel safely to Coral Reef Elementary school. So the Village hired a contractor to design and make improvements to that intersection to make it safe for the pedestrians to cross 82nd Avenue. So as part

of the bid package you should have received the approved plans from Miami-Dade County, the design was conducted by R.J. Behar and Associates. Basically on these plans you will see a 4 foot bike lane, the bike lane is not going to be striped it will just be 4 feet of extra pavement. We do have a future bike lane planed but it will not be part of this project. There is a 15 foot lane at the intersection is a requirement from Miami-Dade County so emergency vehicles can have access when there is an median in the intersection. Everything should be stated on the plans, the only exception is that we reached out to the County because the residents did not want the signs currently on the plans and they chose another style. With this addendum, you will have a .pdf file attached to include the new items on the bid form sheet. The County has authorized us to put in on the median once it is constructed. R.J Behar & Associated will be our CEI for this project and Danny Casals will be the project supervisor and we will have staff out there because R.J. Behar will not be able to be there 100% of the time, but they will be there to perform any necessary inspections that are needed during the scope of the project. We are trying to construct this project with the least amount of impact to the residents especially during school hours and peak hours in the p.m. time. So, please take this into consideration when you work with your MOT for this project. Another point is that some trees will need to be removed based on the engineer about 7 to 8 trees, we are trying to relocate the trees where necessary and will let you know. The permission is with DERM and we are awaiting their response for proper removal and relocation. The Contractor will be responsible for the permits for this project. But, the Village has already submitted the permit for the trees and the removal process. (Session Ended Opening for Q & A)

- **Question: There is an errors and omission insurance for \$ 1,000,000 will we be required to purchase this coverage?**
- **Response: No, this type of insurance is geared for professional consultants.**
- **Question: When you said minimal impact on the intersection I assume no lane closers?**
- **Response: No, not on peak hours.**

Meeting was adjourned.

- **Question: Sent by Alejandro Balsinde – Anjed Group – Do you have an engineer’s estimate for the project?**

Response: - \$ 99,836.92.

Thank you,

Litsy C. Pittser
Procurement Specialist

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Tel: 305.259.1234 • Fax: 305.259.1290

**ACKNOWLEDGEMENT OF
ADDENDUM SOLICITATION**



Amendment/Modification No: 1

Amendment of ITB No: 1718-11-006

Title: **Improvement to the Intersection of SW 148th Drive and SW 82nd Avenue to Include a Pedestrian Refuge Island**

Name of Proposer _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in your proposal from being rejected.