



ATTENDANCE and MINUTES

- BID OPENING PRE-BID/PROPOSAL CONFERENCE SITE VISIT
 PRESENTATION MANDATORY MANDATORY
 NON-MANDATORY NON-MANDATORY

BID/RFP NUMBER: 23-DES-ITB-596 DATE: May 31, 2023

BID/RFP TITLE: **BILL PRINT SERVICES**

COUNTY CONTACT: Sy Gezachew TELEPHONE: 703.228.0649

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Tenille Randolph	trandolph@dataprose.com	DataProse, LLC
Bob Shepard		DataMatx

Minutes

1. Introductions:
2. Disclosure: Oral representations made at the pre-proposal conference are not binding upon the County.
3. SCC Registration required for award.
4. Any questions asked today, please submit to Vendor Registry by the question deadline for a formal response from the County.
5. All Communications during the process must go through the Purchasing Office
6. Important Dates:

ITB No 23-DES-ITB-580 – TENTATIVE SCHEDULE

ITB ISSUANCE	May 23, 2023
PRE-BID CONFERENCE (Optional)	May 31, 2023 at 10 a.m.
QUESTION DEADLINE	June 2, 2022 at 5:00 p.m.
BIDS DUE	June 22, 2023 at 2:30 p.m.
CONTRACT AWARD	TBD

7. Discussion:

Question to be submitted through Vendor Registry.

[Current contract](#) can be found here.