

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

REQUEST FOR PROPOSALS NO. 23-DES-RFP-519

ADDENDUM NO. 1

Arlington County Request for Proposals No. 23-DES-RFP-519 for Computerized Maintenance Management System Implementation and Maintenance for Arlington County Water Pollution Control Bureau is amended as follows:

- I. THE PROPOSAL DUE DATE AND TIME IS CHANGED TO OCTOBER 20, 2023, AT 3:00 P.M.**
- II. THE PRE-PROPOSAL PRESENTATION IS INCLUDED AS A SEPARATE ATTACHMENT TO THIS ADDENDUM 1.**
- III. THE PRE-PROPOSAL ATTENDANCE LIST IS INCLUDED AS A SEPARATE ATTACHMENT TO THIS ADDENDUM 1.**
- IV. ATTACHMENT A IS PROVIDED IN WORD FORMAT AS A SEPARATE ATTACHMENT TO THIS ADDENDUM 1.**
- V. FOLLOWING ARE THE COUNTY RESPONSES TO QUESTIONS RECEIVED:**

Question 1: Requesting that the WPCB consider a two-week extension of the due date to October 20th in light of the Weftec wastewater conference the week of October 6th.

Answer 1: Please see Section I. of this Addendum 1.

Question 2: Could you please share a count of unique users who will be using the new CMMS software? We understand the County requires up to 100 user licenses. Since we offer named user licensing, it would be helpful for us if you could provide us with the accurate number so that we can provide accurate pricing

Answer 2: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 3: Can you please provide a break by department and roles? Field Technicians (Mobile Users): Dispatchers/Schedulers: Back-office users: Read only users: Management users: Reporting users:

Answer 3: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 4: What is the budget assigned for this project?

Answer 4: The County does not provide budget information for active solicitations.

Question 5: Could you please let us know the pain points that Arlington County Government is looking to mitigate with the new CMMS system?

Answer 5: Existing product end of life of INFOR MP2.

Question 6: How many assets are Arlington County currently managing, and what are those?

Answer 6: The WPCB Wastewater Treatment Plant has approximately 100 asset types typical to wastewater plant process equipment with asset types such as pumps, motor, valves, etc.

Question 7: Can you please provide details regarding the data migration/conversion requirements? Specifically, we would like to know if there is an API available that we can leverage for data migration. Can you give us an estimate of the number of Work Orders? Current data format/?

Answer 7: The product currently in use is INFOR MP2. The data migration requirements are listed in Section IV Scope of Services Item E.1. Data migration methods determined by the Offeror. Estimated number of Work Orders is approximately 100 per month. The data format is SQL.

Question 8: Is there a defined preventive maintenance (PM) program? Please describe. If yes, are PMs calendar based or condition based?

Answer 8: Yes, the PM program is defined. The PMs are both calendar based, and condition based

Question 9: Are materials/spare parts/inventory items currently in the system and associated with assets/work orders?

Answer 9: Yes.

Question 10: What reporting tools are already in place at the County (Power BI,SSRS,etc.)?

Answer 10: Multiple tools including Power BI, Access, and other similar reporting.

Question 11: Has the County seen any product demonstration from other EAM vendors? If yes, can you please name them.

Answer 11: Various members of the County have seen product demonstrations. Example vendors alphabetically include: Accruent, Fluke, IBM, Infor, OpenGov, Oracle

Question 12: In lieu of FedRamp certification, will the County accept SOC 2, Type II certification of vendors cloud hosting solution?

Answer 12: SOC2 type II certification is acceptable.

Question 13: Will the due date be extended sine many of the proposers will be at WEFTEC?

Answer 13: Please see Section I. of this Addendum 1.

Question 14: Security Requirement 7 on page 15; given the short turn-around time for the RFP response, would the County be willing to send the requirements table in an MS Word or MS Excel format?

Answer 14: Please see Sections I. and IV. of this Addendum 1.

Question 15: The RFP and Pre-Proposal call mention the need for 100 users of the new system. Can you please discuss how many you expect to be desktop, mobile, casual or requestor type users?

Answer 15: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 16: Per the Requirements all bi-directional integrations must comply and be secured to County Standards. May we please get a copy of the County Standards?

Answer 16: For Oracle EBS the County requires a flat file with all required data fields. The County has not yet built the Purchase Order/invoice specifications for Oracle Cloud.

Question 17: Does Arlington County use GIS?

Answer 17: Yes

Question 18: Does Arlington County have a budget threshold for this project? If so, can you share the threshold amount?

Answer 18: The County does not provide budget information for active solicitations.

Question 19: Application Architecture & System Administration #2: Can you please elaborate on what type of documents would need to be routed for review?

Answer 19: Typical maintenance functions that require approval such as purchasing, work order routing, asset addition, and PM modification, etc.

Question 20: Is FedRAMP required or will SOC II and/or other similar security standards meet the security requirements?

Answer 20: SOC2 type II certification is acceptable.

Question 21: Application Architecture & System Administration #5: Mentions delivering records, could you please elaborate on the record types mentioned? (e.g. Work Orders, PO, etc.)

Answer 21: Typical maintenance functions such as purchasing, work order routing, asset addition, and PM modification, etc.

Question 22: Security #9: can you please provide County Standards regarding bi-directional integrations?

Answer 22: For Oracle EBS the County requires a flat file with all required data fields. The County has not yet built the Purchase Order/invoice specifications for Oracle Cloud.

Question 23: Work Orders/Work Management #12 and 13: Could you please elaborate on the navigation requirements you are looking for regarding required fields?

Answer 23: The ability to require the end user to enter mandatory fields prior to moving to the next business process step.

Question 24: Work Orders/Work Management #16: What is the indented purpose of start-stops from the control system? What will you be using that data for in the CMMS?

Answer 24: The control system stop start data can be used for multiple purposes including pump trending for maintenance purposes and issuing work orders based on run time of equipment. The SCADA integration is intended to be one-way where data is consumed in the CMMS.

Question 25: Will Jacobs be involved in the implementation of the selected CMMS

Answer 25: JACOBS will be serving as a functional advisor during the implementation. JACOBS will not submit a response on this RFP.

Question 26: Can the County please waive the requirement to have the Conflict of Interest Statement notarized and accept an authorized signator?

Answer 26: The County will not waive this requirement.

Question 27: Can you please provide the RFP in it's native format, Word, Excel etc. to facilitate completing the questions (especially Attachment A)?

Answer 27: Please see Section IV. of this Addendum I.

Question 28: What weight will the solution cost have in the proposal evaluation?

Answer 28: Cost is not an evaluation criterion.

Question 29: Will the County look to contracting vehicles like established VA State or other GSA 'like' contracts and if so will it be advantageous to be a vendor on one of those VA state contracts?

Answer 29: No, the County has issued this solicitation to establish a County contract.

Question 30: Will the County please extend the submission date one week to October 13?

Answer 30: Please see Section I. of this Addendum 1.

Question 31: Will the County look to established contracting vehicles like VA State, VITA or other GSA 'like' contracts to procure from and if so will it be advantageous to be a vendor on one of those VA state contracts?

Answer 31: No, the County has issued this solicitation to establish a County contract.

Question 32: How many users are on Office 365? What license do they have? Provide a license count.

Answer 32: All WPCP staff have a Microsoft 365 E5 license.

Question 33: Are the licenses being purchased directly with Microsoft or through a Microsoft Partner?

Answer 33: The County's licenses are purchased through a Microsoft reseller.

Question 34: Do you currently use Microsoft Teams and/or Microsoft SharePoint?

Answer 34: Yes

Question 35: Is there a software in place currently to manage endpoints remotely? If so, what product(s) are being used?

Answer 35: Yes, end point devices are managed by MicroSoft Intune.

Question 36: How often are the devices and endpoints being updated? Monthly/quarterly/etc. basis?
Answer 36: Weekly.

Question 37: Do you have employees working remotely that use a company device?
Answer 37: Yes, computers and phones.

Question 38: Do you offer Bring Your Own Device (BYOD) to employees?
Answer 38: BYOD will not be allowed for this system.

Question 39: Is there a Mobile Device Management (MDM) solution deployed?
Answer 39: The County uses Microsoft Intune.

Question 40: How many desktops/laptops/mobile devices are you supporting?
Answer 40: Approximately 150 total devices.

Question 41: Which version of Windows are the desktops/laptops running on?
Answer 41: Windows 10 Enterprise. The proposed solution must support Windows 11 and future versions of Windows as released by Microsoft.

Question 42: Are user devices being backed up? If so, how often, and do you have retention policies in place?
Answer 42: The County does not typically backup end user devices beyond implementing cloud storage like OneDrive.

Question 43: Are the servers on-site or on the cloud? Hybrid?
Answer 43: Hybrid

Question 44: If you have a cloud environment, is it Azure/AWS/other?
Answer 44: The County's primary cloud service is Azure.

Question 45: How many servers do you have? What operating system are they on?
Answer 45: Multiple servers with various industry standard operating systems.

Question 46: Do you have any Windows Server 2012/2012R2? Any Linux Servers?
Answer 46: No Windows Servers 2012/2012R2. Yes, the County has Linux Servers.

Question 47: Is there a Disaster Recovery plan in place? What is the infrastructure at the failover location?
Answer 47: Yes. The information will not be disclosed.

Question 48: How many databases are you using? Please specify which ones.

Answer 48: The existing data in the CMMS system is in a Microsoft SQL database.

Question 49: What are some of the critical applications being used today? Any ERP applications?

Answer 49: The relevant applications are discussed in Section III, Background/Purpose of the Solicitation, Table 1-1 Existing Conditions or “as-is” State – Asset-related applications.

Question 50: Microsoft is sunsetting Windows 2012 servers in October. Is there a plan to upgrade/replace your current 2012 servers. Please provide details.

Answer 50: Yes. The information will not be disclosed.

Question 51: What is the network topology currently used, and how are these locations communicating to each other?

Answer 51: This information will be provided to the awarded Contractor.

Question 52: Is there a VPN in place for remote access? Is there a firewall?

Answer 52: Yes.

Question 53: What is the speed of the network connection to the internet?

Answer 53: Adequate.

Question 54: Do you have a backup connection?

Answer 54: Yes.

Question 55: How many Routers, Switches, and Firewalls are in your network?

Answer 55: Many due to network size. The County uses Cisco switching and network devices, Dell and Microsoft PCs, and Xerox printers.

Question 56: How many buildings/locations?

Answer 56: One plant with multiple buildings, 13 lift stations and 2 metering stations.

Question 57: Is there a current vendor now supporting the County? If so, what is the monthly spend with them? How many hours are being utilized per month or year?

Answer 57: No

Question 58: Do you have any major projects in progress?

Answer 58: The WPCB has projects in progress continually.

Question 59: How big is your current IT department, if any?

Answer 59: The County’s Department of Technology Services has approximately 100 staff.

Question 60: Please provide the brand for the switches, network devices, laptops, desktops, and printers.

Answer 60: The County uses Cisco switching and network devices, Dell and Microsoft PCs, and Xerox printers.

Question 61: Do you have any cameras to support?

Answer 61: The camera system is standalone.

Question 62: Do you currently have a VOIP solution? Who is your VOIP provider? What is the brand of your desktop phones? How many extensions/DID numbers?

Answer 62: The County is deploying Microsoft Teams voice plans. The County will be adding Plantronics desktop phones, which will be deployed as needed. The County has sufficient extensions any deployment.

Question 63: Do you have ticketing system in place? Estimate of tickets per month/quarter?

Answer 63: If ticketing refers to work orders within the current CMMS, an average 100 work orders per month. The County uses Service Now for IT trouble tickets.

Question 64: Do you require someone to be on-site all the time?

Answer 64: Yes, the plant is staffed 24/7 for 365 days a year.

Question 65: Is this a multi-vendor or single vendor award?

Answer 65: The County intends to make an award to one prime Contractor. Proposals that include a subcontracting component are acceptable.

Question 66: Is there Change Management system in place?

Answer 66: WPCB has a management of change process.

Question 67: Is there an Information Technology Asset Management (ITAM) solution in place?

Answer 67: The County uses Service Now.

Question 68: What applications are currently in use

Answer 68: Multiple. The relevant applications are discussed in Section III, Background/Purpose of the Solicitation, Table 1-1 Existing Conditions or "as-is" State – Asset-related applications.

Question 69: Can the County please share current asset hierarchy? Is the asset hierarchy UNIFORMAT II?

Answer 69: Asset information can be found in Section III – Background/Purpose of Solicitation. The asset hierarchy structure was reviewed in the pre-bid meeting. The County will not issue its asset list. Please see Section II. of this Addendum 1. No, the asset hierarchy is not UNIFORMAT II.

Question 70: Can the County please provide sample use cases on how the County is applying eBuilder for PM support? To what extent is the County leveraging all aspects of eBuilder?

Answer 70: The County does not use eBuilder in a preventative maintenance (PM) capacity. The eBuilder use cases are related to project management.

Question 71: Does the County plan to procure term-based licensing or perpetual based licensing?

Answer 71: The Offeror determines the licensing offering.

Question 72: Does the County have a formal security process, or ATO, with County IT department for provisioning new software either within the internal servers, or external cloud/SaaS?

Answer 72: Yes.

Question 73: Can the County please provide a sample export of the required data to be migrated? Or provide the number fields that will need to be mapped into the new CMMS system.

Answer 73: The data migration requirements are listed in Section IV Scope of Services Item E.1.

Question 74: Can the County please share the updated asset hierarchy that the County has developed, as stated in the RFP?

Answer 74: Asset information can be found in Section III – Background/Purpose of Solicitation. The asset hierarchy structure was reviewed in the pre-bid meeting. The County will not issue its asset list. Please see Section II. of this Addendum 1.

Question 75: Is the assumption that the associated documents that will need to be linked to the assets will be easily identifiable for the contractor to apply the links to the associated document location?

Answer 75: The current solution provides the ability to hyperlink documents. The existing hyperlinked document path will be provided during implementation.

Question 76: Does the County have any analysis or assessments identifying areas for improvement that may impact current processes?

Answer 76: The RFP reflects the functions required for a CMMS.

Question 77: In what manner is the Rockwell SCADA data being applied within the CMMS? Is this an outbound integration to Rockwell, or an inbound integration from Rockwell?

Answer 77: Currently, the Rockwell SCADA data is being transferred from the Rockwell SCADA database, which is running Microsoft SQL server, to the CMMS database using an independent Microsoft SQL server that communicates between both Rockwell and CMMS databases.

Question 78: It is assumed that the configurations will be limited to the scope of work identified in the current SOW Section IV – A through Section IV – E.4. For example, 2000 assets, 10 reports, integration with 3 systems listed. Please confirm this is a correct assumption.

Answer 78: Yes

Question 79: Is there an expectation that the contractor will need to be onsite at any time except during the 30-day post implementation?

Answer 79: Yes.

Question 80: Is it assumed that there will be no Operations and Maintenance support provided after implementation?

Answer 80: No, product support will be required.

Question 81: Since the requirement is for onsite training – will the County cover travel costs for training?

Answer 81: Yes, please include the cost of travel in the entire cost of the offering software and implementation in Attachment C.

Question 82: Do we include the cost of up to 80 hours of longer-term support or will that be negotiated if needed?

Answer 82: Yes.

Question 83: Does the County require the system to be deployed in a single cutover, or multiple staged phases? Does the County have a cutover plan drafted?

Answer 83: No, a cutover plan is not drafted. Preference is for one go-live date.

Question 84: What does 'Total Estimated Cost' refer to?

Answer 84: The entire cost of the offering software and implementation is what is referred to in Attachment C.

Question 85: Is this a FFP response?

Answer 85: Per the RFP this is not a FFP response. The contract will be negotiated.

Question 86: Please confirm number of licensed instances - Prod, Dev, Test?

Answer 86: The desire is to maintain a production and training environment long-term.

Question 87: Please confirm that pricing is not weighted or evaluated.

Answer 87: Cost is not an evaluation criterion.

Question 88: Please confirm that the County is requesting references for the proposed software solution's experience with wastewater utility clients.

Answer 88: Yes.

Question 89: Reference to key personnel, nothing formally listed. Does the offeror determine the key personnel?

Answer 89: The Offeror determines who the key personnel are. At a minimum the County expects to see a Project Manager, Onsite Lead, and Functional Lead.

Question 90: How does the County anticipate managing this clause? How will the contractor manage software licensing through this rider, section C?

Answer 90: The County's Rider Clause provides notice to Offerors that the resultant contract may be extended to all public entities at the option of the awarded Contractor. The County does not manage any resultant rider agreements.

Question 91: Please confirm that the evaluation forms can be supplied by both the prime and the proposed software vendor/subcontractor?

Answer 91: Yes, Section V. Proposal Requirements, Item 6 details reference requirements for Attachment B.

Question 92: How many mobile users?

Answer 92: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 93: Is FEDRAMP certification required, or preferred?

Answer 93: Preferred. SOC2 type II certification is acceptable.

Question 94: Will remote development work be available through the use of County GFE?

Answer 94: Yes.

Question 95: a. Page #: 4 b. Quote: "For example, shortlisted firms will be requested to participate in demonstrations...." c. Question #1: Do these demonstrations have to be conducted on-site, or are hybrid (some people on-site, some people calling in remotely) demonstrations acceptable?

Answer 95: No decision has been made regarding how demonstrations will take place for shortlisted Offerors.

Question 96: a. Page #: 6 b. Quote: "The key personnel and subcontractors in an Offeror's proposal are considered essential to the Offeror's qualifications and may not be replaced or substituted, nor may additional personnel or subcontractors be added, after qualification of the Offeror's proposal unless the County approves the changes in advance in writing." c. Question #2: What happens if such key personnel have to be changed, for example due to the fact that someone gets ill or leaves the company? How should such cases be treated?

Answer 96: The Offeror must submit requested changes to the County in writing for the County's review and approval.

Question 97: a. Page #: 10 b. Quote: "Provide a CMMS software for up to 100 County users." c. Question #3: Please confirm the 100 County users are designated as Active Named Users. Active Named User meaning a user having a unique user log-in account in the System's production environment that has not been terminated.

Answer 97: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 98: a. Page #: 10 b. Quote: "Provide a CMMS software for up to 100 County users." c.

Question #4: What roles are to be supported in the FSM solution (role name and expected number of users per each role)? Typical roles: field technician, claim adjuster, dispatcher, supervisor, manager, admin, analyst, call center agent, and back-office employee

Answer 98: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 99: a. Page #: 10 b. Quote: “Provide a CMMS software for up to 100 County users.” c.

Question #5: Will subcontractors be using the platform? If yes, please provide a number of users. Will they be fully onboarded on the CMMS platform, or will they still use some of their internal tools to perform field activities?

Answer 99: Assume 100 unique users, with a variety of organization roles for a wastewater treatment plant. The collection system is not the functional focus of the proposal request.

Question 100: a. Page #: 10 b. Quote: “Provide project management services, including establishing a written project management plan, ...” c. **Question #6:** Do you have any preferences in the context of project execution? For example, do you have requirements for the project management team to be onsite vs. calling in remotely? Are there any restrictions in terms of the VPN access etc.?

Answer 100: Onsite time is anticipated. The contract negotiations will determine the duration. There are restrictions limiting remote access only to networks required for deployment. Additional information will be provided to the awarded Contractor.

Question 101: a. Page #: 10 b. Quote: “A mobile access method will be provided...” c. **Question #7:** Please confirm that you are requesting to provide both OS for mobile applications, Android and IOS.

Answer 101: Yes, both formats Android and IOS.

Question 102: a. Page #: 10 b. Quote: “WPCB will provide the required hardware and environments.” c. **Question #8:** How many non-production environments are requested? Typically, we recommend 2: DEV, and Test.

Answer 102: The anticipated environments include development, test, and production.

Question 103: a. Page #: 11 b. Quote: “The existing asset hierarchy will not be migrated, as an updated asset hierarchy has been developed by the WPCB. The new hierarchy is a function-based structure with physical location as an attribute. The Contractor will be responsible for updating the new hierarchy and importing it.” c. **Question #9:** Do you assume to be running MP2 and the new CMMS in parallel for some time? Should we assume a rollout process, like region by region or Office by Office? Or should it be a one-time full switch?

Answer 103: Asset information can be found in Section III – Background/Purpose of Solicitation. The asset hierarchy structure was reviewed in the pre-bid meeting. The County will not issue its asset list. Please see Section II. of this Addendum 1. It is anticipated to have the products running in parallel during the implementation.

Question 104: a. Page #: 11 b. Quote: “Only work order history on critical assets (less than 2,000) for a period of three years will be migrated under this scope.” c. **Question #10:** Are we only migrating closed work orders from the past, or do you want us to also migrate pending and open work orders?

Answer 104: Current and past work orders associated with critical assets are requested.

Question 105: a. Page #: 11 b. Quote: “Make recommendations to existing maintenance management business processes based on industry best practices.” c. **Question #11:** Could you please provide the full list of existing processes to be automated?

Answer 105: No.

Question 106: a. Page #: 11 b. Quote: “Provide standard no-configuration reporting templates. Configure a total of ten custom reports that can be modified by the County (1-2 pages in length) to meet WPCB CMMS reporting needs” c. Question #12: Are you expecting the new CMMS to build OOTB reports or do you only need it to provide data to PowerBI as the main engine for reporting?

Answer 106: The desired functionality for reporting is outlined in Attachment A.

Question 107: a. Page #: 12 b. Quote: “It is said "Move the system into production and provide the following:[...] • On-site support – End-User • On-site support – Technical" c. Question #13: How long should the on-site end-user and on-site technical support last? Can either of these be provided remotely, for example for technical users?

Answer 107: Onsite time is anticipated. The contract negotiations will determine the duration.

Question 108: a. Page #: 13 b. Quote: “Final acceptance and sign-off of the system will be completed at the end of Post-Live, and the sign-off date will become the maintenance effective date.” c.

Question #14: Please confirm what your expected go-live date is.

Answer 108: To be determined during contract negotiations.

Question 109: a. Page #: 13 b. Quote: “In addition, the Contractor must allow for up to 80 hours of longer-term, as-directed support for up to six months beyond the 30 day Post-Live period and beyond the typical support mechanisms provided in the Software Licensing Agreement” c. Question #15: Can you clarify what "80 hours of longer-term" means? What are your expectations for the “80-hours of longer-term” support?

Answer 109: The 80-hour longer-term support is for on-call WPCB specific support.

Question 110: a. Page #: 13 b. Quote: “At the end of the contract, the data contained within the software, including the full database backup, must be provided to the County in a useable format (.SQL). c. Question #16: Do you have any hard requirements to use Oracle as the main DB engine of the new CMMS or can other databases be considered like PostgreSQL?

Answer 110: Any industry standard database is acceptable.

Question 111: a. Page #: 15 (Attachment A, General Specifications) b. Quote: “Access to live customer service to answer support questions at any given time (24/7).” c. Question #17: Which level of support are you expecting? Can you confirm you will cover the first line of support internally. What are the SLA requirements in regards to support? Do you have a definition of critical, major and minor issues and their corresponding workaround and solution times?

Answer 111: To be determined during contract negotiations.

Question 112: a. Page #: 15 (Attachment A, General Specifications) b. Quote: “Ability of CMMS application to communicate to owner-maintained systems via secure VPN.” c. Question #18: How many VPN connections per different internal application are you expecting?

Answer 112: The intention is to have end user access to the application for 100 users.

Question 113: a. Page #: 16 (Attachment A, Interface/Integration) b. Quote: “Ability to have two-way Application Program Interface (API) Integration to other applications.” c. Question #19: Do you need the integrations to be developed one-to-one for each internal system, or do you have an internal middleware to unify those?

Answer 113: The County does not have a middleware application.

Question 114: a. Page #: 16 (Attachment A, Interface/Integration) b. Quote: “Ability of the CMMS to interface with Oracle E-Business Suite (EBS) financial software.” c. Question #20: Which type of integration (API, DB-link, bespoke, other) is it? What information is to be exchanged? Could you please describe the main use-cases for the integration with this system?

Answer 114: For Oracle EBS the County requires a flat file with all required data fields. The County has not yet built the Purchase Order/invoice specifications for Oracle Cloud.

Question 115: a. Page #: 16 (Attachment A, Interface/Integration) b. Quote: “Ability of the CMMS to interface with Rockwell Automation Factory Talk View software.” c. Question #21: Which type of integration (API, DB-link, bespoke, other) is it? What information is to be exchanged? Could you please describe the main use-cases for the integration with this system?

Answer 115: Information to be exchanged would be equipment run hours and other relative maintenance data needs.

Question 116: a. Page #: 16 (Attachment A, Interface/Integration) b. Quote: “Ability of the CMMS to interface with Oracle Cloud ERP financial software.” c. Question #22: Which type of integration (API, DB-link, bespoke, other) is it? What information is to be exchanged? Could you please describe the main use-cases for the integration with this system?

Answer 116: For Oracle EBS the County requires a flat file with all required data fields. The County has not yet built the Purchase Order/invoice specifications for Oracle Cloud. The County purchases extensive Power BI licensing.

Question 117: a. Page #: 18 (Attachment A, Reporting) b. Quote: “Ability to integrate with Power BI. (Preferred)” c. Question #23: Do you have an existing license with Power BI? If so, will it be accountable for building the reports?

Answer 117: Yes, we have several Microsoft 365 E5 licenses which include Power BI. The ability to integrate means that Power BI can produce datasets using the CMMS data.

Question 118: a. Page #: 19 (Attachment A, Asset Register) b. Quote: “Provides a visual display of asset hierarchy.” • Diagram: Group->Facility, Process, SubProcess, Functional Location, Physical Location, Assets/Components c. Question #24: What exactly is the Hierarchy of Items? This diagram looks like list of attributes rather than a Hierarchy. What kind of visualization are you expecting?

Answer 118: Please see Section II. of this Addendum 1. The assets being managed are wastewater treatment process assets.

Question 119: a. Page #: 19 (Attachment A, Warehouse/Inventory) b. Quote: “Ability to support and track multiple storerooms of the same material part number.” c. Question #25: Do you mean whether multiple storerooms contain the same equipment type or that one piece belongs to multiple storerooms?

Answer 119: The WPCB desires the ability to do both as specified in Attachment A.

Question 120: – a. Page # 20 (Attachment A, Warehouse/Inventory) b. Quote: “Ability to set automatic reorder points for material. Report generation or integration.” c. Question #26: Do you have a target quantity of material that should be in stock? If you are below that level, then you want the CMMS to order a refill?

Answer 120: To produce a requisition for Warehouse Management to reorder.

Question 121: a. Page # 20 (Attachment A, Warehouse/Inventory) b. Quote: “Receiving material into inventory automatically updates the work order and can be done in 1 transaction.” c. Question #27: Please explain this use case. We understood it as there is a Work order for Items that are not yet available in the Inventory, and you want to add those Items to the Inventory and the Work order at the same time.

Answer 121: Yes.

Question 122: a. Page # 20 (Attachment A, Warehouse/Inventory) b. Quote: “Ability to create a requisition from the CMMS.” c. Question #28: Please explain the concept of "requisition" in the new CMMS. Is it a transfer request for material or equipment?

Answer 122: Requisition is a purchasing requisition for material.

Question 123: a. Page #: 27 b. Quote: “The County will pay the Contractor within forty-five (45) days after receipt of an invoice...” c. Question #29: Can this term be shorter – 30 days?

Answer 123: The County’s standard payment terms are net 45. Offerors may submit exceptions to the County’s draft Non-Mandatory Terms and Conditions in accordance with Section V.7.7. of the solicitation.

Question 124: a. Page #: 27 b. Quote: “for completed work that is reasonable and allocable to the Contract and that has been performed to the satisfaction of the Project Officer.” c. Question #30: Can objective measures be established, for example compliance with a specification documentation?

Answer 124: Yes.

Question 125: a. Page #: 29 b. Quote: Section 15 “BACKGROUND CHECK” c. Question #31: Is it possible that such requirements are not applicable to subcontractor’s staff that is based in other jurisdiction under which such checks are not allowed?

Answer 125: Backgrounds checks will be required under the resultant County agreement.

Question 126: a. Page #: 34 b. Quote: “The Contractor must provide to the County a copy of its data security policy and procedures for securing County Information and a copy of its disaster recovery plan(s).” c. Question #32: Is there any specific requirement for DRC? Typically, there are 2 versions: Active/standby solution: 2 geographical locations. One main; second waiting in stand-by (which is switched on only when first one fails). Full HA (highest availability): 3 geographical locations. Each master/worker node in separate geographical location. What should be the primary location of the production environment if the County selects a cloud-based solution hosted by us?

Answer 126: All Cloud hosting must be US-based. The primary site must be on the East coast. The secondary site can be geographically diverse.

Question 127: a. Page #: 39 b. Quote: “The Contractor must comply with the provisions of Chapter 11 (“Licenses”) of the Arlington County Code, if applicable.” c. Question #33: “Can this document be made available for the Contractor?”

Answer 127: The Arlington County Code can be found online here: [Arlington County Code – Official Website of Arlington County Virginia Government \(arlingtonva.us\)](http://www.arlingtonva.us).

Question 128: a. Page #: 39 (Insurance Requirements) b. Quote: “Cyber risk and/or technology errors and omissions coverage, for the Contractor and its personnel, with a minimum” c. Question #34: Does “its personnel” mean the Contractors employees?

Answer 128: Yes.

Question 129: Page #: 56, Quote: Attachment B - Reference Clients, Question: As some of our references are located in Europe, due to GDPR, we would like to know if the contact information we plan to include on the reference page will be made available to the public.

Answer 129: Please see Solicitation Section II. Paragraph 7. Trade Secrets or Proprietary Information.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

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RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

OFFEROR ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____