

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: June 2, 2021

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Consultants and Authorization to Negotiate - RFQ 2021020
for Sandridge Clubhouse Architectural Design

BACKGROUND:

On behalf of the Sandridge Golf Club, and in accordance with Section 287.055, Florida Statute (Consultant's Competitive Negotiation Act), a Request for Qualifications (RFQ) was issued for architectural design services for the expansion of current clubhouse facilities. The existing single-story clubhouse opened in December of 1992 and consists of a café, pro shop, bathrooms and staff offices. The intent of the new facility is anticipated to include event space and commercial grade kitchen for both the café and new event space.

RFQ RESULTS:

Advertising Date:	February 18, 2021
RFQ Opening Date:	March 31, 2021
DemandStar Broadcast to:	379 Subscribers
RFQ Documents Requested by:	28 Firms
Replies:	5 Firms

ANALYSIS:

A selection committee comprised of Bela Nagy, Sandridge Golf Professional, Jon Clark, Manager of Golf Operations, Michael Zito, Assistant County Administrator, Kevin Kirwin, Parks & Recreation Director and Rich Szyrka, P.E., Public Works Director, independently evaluated and scored the received statements of qualifications in accordance with FS 287.055, the RFQ, and the Purchasing Manual.

The three top ranked firms were invited to participate in the discussion phase, and at the conclusion of the discussions, each committee member listed his or her overall ranking of firms, and a final ranking was established.

The final ranking established by the committee is:

Responding Firm	Location
1. Sun Patrick Architecture, Inc. (dba sparcdesign)	Jupiter
2. Edlund, Dritenbas, Binkley & Associates, P.A.	Vero Beach
3. Slattery & Associates	Boca Raton
4. REG Architects, Inc.	West Palm Beach
5. West Architecture + Design, LLC	Lantana

Staff is prepared to begin negotiations with the top ranked firm and bring the final agreement to the Board at a meeting in the near future.

FUNDING:

Funding for the design portion of this project in the amount of \$150,000 is budgeted in the Sandridge Clubhouse Renovation account (418-169000-21018).

RECOMMENDATION:

Staff recommends the Board approve the Committee’s final ranking and authorize negotiations with the top ranked firm in accordance with FS 287.055, and the subsequently ranked firms, should negotiations with the top ranked firm fail.