

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 22-DES-ITBLW-473

ADDENDUM NO. 2

Arlington County Invitation to Bid No. 22-DES-ITBLW-473 for Integrated Pest management Services is amended as follows:

1. **Reference Bid Due Date:** Change to: **ELECTRONIC SEALED BIDS WILL BE RECEIVED BY ARLINGTON COUNTY VIA VENDOR REGISTRY, UNTIL 1:00 P.M. ON THE 31st DAY OF MARCH 2022. NO RESPONSES WILL BE ACCEPTED AFTER THE BID DUE DATE AND TIME.**

The County will conduct a virtual bid opening via Microsoft Teams Application (APP). Bidders interested in viewing the public bid opening must download the APP and join the meeting via the Microsoft Teams APP and enable audio, video or both. The link to join the virtual bid opening is provided below:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 347-973-6905, 2714547#](#) United States, New York City

Phone Conference ID: 271 454 7#

2. **Reference Section II. Scope of Services, III County Facilities Requiring IPM Services, 3."C" LIST - PARKS AND OPEN SPACES RAT CONTROL AND OTHER FACILITIES,** a is hereby changed to:
 - a. All listed locations shall receive at least two inspections per month for various types of rats. These locations shall be monitored closely because of past pest control problems experienced by the county at these locations. [The Contractor shall provide rat abatement box inspection and refill the rat abatement if necessary.](#)
3. **Reference Section II. Scope of Services, III County Facilities Requiring IPM Services, 4."D" LIST – OTHER PEST SERVICES REQUIRED** is hereby deleted in its entirety and replaced with:
 4. "D" LIST – OTHER PEST SERVICES [REQUESTED](#)

Upon request by the County in writing to provide the following additional pest services for a special occasion or because of an emergency or mishap or similar condition, the Contractor shall furnish all labor, equipment and material as required to fulfill the order. The Contractor will be paid for these other pest services based on the pricing quoted in the Pricing Sheet. The Contractor shall bill the County as a separate line item on the regular monthly statement; the line item must list the date additional service was rendered, the number of service calls provided, the unit price, and the name of the County Agency requesting the additional work.

 - a. Carpenter Bee Treatment
 - b. Bee Nest removal from buildings and trees (within 50-foot radius of buildings)
 - c. Mosquito treatment

- d. Chironomid fly control.
- e. Drain fly treatment
- f. K9 Dog Inspection for bed bugs
- g. Bed bug treatment

The Contractor shall submit a proposal for all additional work. Payments for all labor performed on a time and materials basis shall be for work performed and services rendered on the job site only. No “portal to portal” charges, fuel surcharges or miscellaneous fees are permitted under the contract.

4. **Contract Transition Plan** is hereby incorporated in the Scope of Services as follows:

V. CONTRACT TRANSITION PLAN

This plan formally documents the process for the transition of the powers, duties, activities, and function of integrated pest management services to a new Contractor awarded to perform these services. Immediately prior to the transition, Incumbent Contractor shall set up its transition team in order to facilitate the activities necessary for successful transition.

The new Contractor will establish a similar team to work with Incumbent Contractor to coordinate the contract transition. The County’s Project Officer will work with both Contractors throughout the transition period.

County’s Responsibilities during the transition:

- Coordinate activities between Contractors throughout transition;
- Facilitate transition meetings as required

Incumbent Contractors Responsibility during the transitions:

- Work with the County and Future Contractor to coordinate and schedule all transition activities;
- Provide weekly reporting on transition progress;
- Ensure all applicable property and tools are included as part of transition
- Ensure all activities are completed during transition;
- Document all processes, tasks, and activities for transition to Future Contractor;
- Ensure owned materials are not part of transition

New Contractor Responsibilities during the transition:

- Work with the County and Incumbent Contractor;
- Ensure all transition deliverables are received and understood;
- Identify any gaps in transition activities
- Ensure continuity of all activities throughout transition;
- Ensure receipt of adequate documentation of all processes, tasks, and activities;
- Ensure all training documentation received addresses all planned training items;

At the end of the transition period and upon transition approval, the new Contractor shall assume full responsibility for all tasks and deliverables.

PROPERTY TRANSITION

Incumbent Contractor Owned Property:

All incumbent owned rat abatement boxes shall be removed by the Incumbent Contractor upon completion and approval of the transition within thirty (30) days.

5. **Attachment A – Pricing Sheet** is hereby replaced in its entirety with the attached **Revised Attachment A – Pricing Sheet**. Bid response **Must** be on the **Revised Attachment A – Pricing Sheet**.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

Tomeka D. Price, VCO, VCA
Procurement Officer

RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 2.

FIRM NAME: _____

**AUTHORIZED
SIGNATURE:** _____ **DATE:** _____