

**COUNCIL LETTER
CITY OF GALESBURG
APRIL 03, 2017**

AGENDA ITEM: Bid recommendation, purchase of two front end mowers for Parks.

SUMMARY RECOMMENDATION: The City Manager, Director of Parks & Recreation, Parks Superintendent, and Purchasing Agent recommend approval of purchase of two Kubota F3990 front end mowers (including trade) in the amount of \$29,750.00

BACKGROUND: The Parks Operations & Maintenance Division of Parks & Recreation has planned for the replacement of two 2007 Kubota front end mowers that have been utilized as a regular part of operations since purchase. Historically, mowers have lasted an average of eight years for City use. After ten years of use, these units are in need of replacement. Bid specifications were developed based on the areas these mowers are utilized as well as past experience with cutting performance.

The bid request was advertised in the local paper as well as being posted on the City website, Vendor Registry, and being supplied to mowing vendors who normally submit bids. Three bids from two vendors were received from this request. A detailed bid tabulation is attached. The low and best bid for this purchase was from A.C. McCartney Equipment for the purchase of two Kubota F3990 front end mowers (with trade) in the amount of \$29,750.00. All bids submitted offered the same twenty-four-month warranty.

BUDGET IMPACT: There are funds in the Vehicle Replacement Fund for this purchase.

SUPPORTING DOCUMENTS: Bid Tabulation, two front end mowers.