



**PURCHASING  
AND MATERIALS  
MANAGEMENT**

**City of Myrtle Beach  
SOUTH CAROLINA**

**(843) 918-2170**  
**FAX: (843) 918-2182**  
[www.cityofmyrtlebeach.com](http://www.cityofmyrtlebeach.com)

**Addendum 01  
September 30, 2019  
RFQ Water and Sewer Management Fee  
and Cost of Service Analysis**

The purpose of this Addendum 01 to the RFQ for Water and Sewer Management Fee and Cost of Service Analysis, dated September 18, 2019, is to list the key points of discussion at the mandatory pre-qualification meeting.

- The last study was completed in 2015/2016.
- Firms will be expected to present their own, innovative model (basic information will be provided), with the flexibility to incorporate preferred aspects of the existing model to meet the needs of the City.
- The tentative schedule is to have study components completed by February, 2020 so that any new rates may be implemented by July 1, 2020.
- A good set of customer billing data can be downloaded into Excel for the awarded firm.
- There are a lot of capital needs to be addressed, the majority of which fall into the repair/replace category. The awarded firm is expected to follow the existing five-year plan.
- Revenue bonds will be needed in the coming years. There is not a lot of liberty to raise rates much higher.
- Grand Strand Water and Sewer Authority increases their base rates by approximately 2% each year.
- The awarded firm will be required to obtain a City of Myrtle Beach business license.
- Submittals should be no more than twenty (20) pages in length. A cover letter will not be considered part of the twenty-page limit.
- Qualifications are due in the Purchasing Office no later than 2:00PM (local time) on Friday, October 18, 2019. The City of Myrtle Beach is not responsible for late or misdirected mail. No e-mail submissions will be accepted.
- The mandatory pre-qualification meeting sign-in sheet is attached and is hereby made part of this addendum.

Please send in your qualifications in a sealed envelope to the address below:

City of Myrtle Beach  
3231 Mr. Joe White Avenue  
Myrtle Beach, SC 29577  
Attn: Purchasing Division/Ann Sowers

If you have any questions, please don't hesitate to call to the undersigned below.

Thank-you,

City of Myrtle Beach

Ann Sowers/Procurement Office/Buyer

Email: asowers@cityofmyrtlebeach.com



**City of Myrtle Beach**  
**SOUTH CAROLINA**

**Mandatory Pre-Bid:** Monday, September 30, 2019

**BID:** RFQ Water and Sewer Management Fee + Cost of Service Analysis

**BID Opening:**  
Please Sign In:

**Company Name**

**Representative**

1) W.K. Dickson

[Signature]

843-416-5360

Signature

Phone/Fax

Print

byoung@wkdicson.com

Bill Young

Email address

2) Stantec

[Signature]

303-362-3912

Signature

Phone/Fax

Print

mihaela.coopersmith@stantec.com

Mihaela Coopersmith

Email address

3) Blackand Veatch

[Signature]

803-810-3302

Signature

Phone/Fax

Print

cahillm@BV.com

Meaghan Cahill

Email address

**Company Name**

**Representative**

4) Willdan Financial Services

Richard K Mcclung Jr

407-575-5169

Signature

Phone/Fax

Richard K Mcclung Jr

Print

R.mccung@willdan.com

Rmccung@willdan.com

Email address

5) CONFLUENCE CONSULTING LLC

[Signature]

704 577-8133

Signature

Phone/Fax

FRANK DAVIS

Print

Fdavis2238@gmail.com

Email address

6) ECLS Global, Inc.

[Signature]

843 995-5277

Signature

Phone/Fax

Brian Sexton

Print

brians@ecsglobalinc.com

Email address

7) BAFTELIS FINANCIAL CONSULTANTS

[Signature]

704-661-8568

Signature

Phone/Fax

WILLIAM W. KERR

Print

WKERR@BAFTELIS.COM

Email address

8) Hanna Engineering, LLC

[Signature]

843-628-6800

Signature

Phone/Fax

Ryan Hayes

Print

ryan@hannaengineering.com

Email address

9) American Engineering  
803-791-7400

[Signature]  
William H Bingham Jr

bbingham@aec-sc.com

bbingham@aec-sc.com