



CITY HALL DESIGN BUILD SERVICES PROJECT 2005

REQUEST FOR QUALIFICATION (RFQ)

Wednesday, February 21, 2024

ADDENDUM I

Answers to Questions

- 1. The RFQ on page 16 indicates that the selected firm will acquire a City Business License upon selection, however the City's online Vendor Registry requires a local license to be uploaded, and City's Procurement Policy (Page 14 of Procurement Policy) indicates the License shall be required while "engaged in calling." Please clarify if a current City of Georgetown license is required prior to submitting a proposal.*

Answer : Vendors do not need to submit a business license certificate at this time. The selected firm will be required to present a current City business license certificate or to secure a per-job business license at the time of the award.

2. Can you provide a list of attendees for the Pre-bid?

Answer: See the table below

COMPANY NAME & ADDRESS	COMPANY REPRESENTATIVE NAME & TITLE
City of Georgetown	Nereo Parreno, Purchasing Agent
	Ashley Work
GMK Associates	Jeff Neuman
City of Georgetown	Arteaga, Orlando
MB Kahn	Hayley, M.B. Kahn
	Heather
Mashburn Construction	Josh Kay
LCKS	Davis, Brian (LCKCS)
J Davis Construction	Ron Jaruzel
Moseley Architects	Whitener, Benjamin
LCK	Stigamier, Dale (LCKCS)
MRB Group	Harrison, Trevor
MRB Group	Laura Helminski
Greenberg Farrow	Mike Rolison
Greenberg Farrow	Ron R (Guest)
City of Georgetown	Scott Whittier
MRB Group	Corbin, Britton
MB Kahn	Brock Sherrod
Moseley Architects	MoseleyArchitects
Coastal Structures	Brad Jenkins
PMH Architects	PMH Architects
Hitt Contracting	Berger, Grayson
Hitt Contracting	Berger, Austin

3. *Can you provide any detail on the format for the RFQ? AIA has a standard Qualifications form that can be used as a suggestion. Otherwise, it sure would be helpful to have some guidelines on number of pages and more specifics as to the information you require. Right now, we don't have much information and leaves this RFQ wide open.*

Answer : Submittal package must include **all** of the following items. The PDF file upload limit is twenty-five (25) pages, single-sided 8 1/2" x 11" in size, excluding RFQ document and Mandatory Local Vendor form. If more than one PDF file is uploaded, each PDF file should be clearly labeled as such:

1. Letter of Interest – 1 Page
2. Firm Qualifications 5 to 10 Pages
3. Key Personnel – 2 to 4 Pages
4. Relevant Experience- 4 to 5 Pages
5. Firm Workload- 1 Page
6. References – 1 Page
7. Evidence of bonding capacity – 1 page
8. Complete Initialed copy of this RFQ document – (Place the responsible person's initials on each page)
9. Complete Mandatory Local Vendor Submittal Form (Exhibit C)