

RESOLUTION NO. 2019-085

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2 **A RESOLUTION OF THE CITY COMMISSION OF THE CITY**
3 **OF PARKLAND, FLORIDA, APPROVING THE AUDITOR**
4 **SELECTION COMMITTEE'S RANKING AND AUTHORIZING**
5 **THE PURCHASING DIRECTOR TO NEGOTIATE A**
6 **CONTRACT WITH THE TOP-RANKED PROPOSER,**
7 **CABALLERO, FIERMAN, LLERENA & GARCIA, LLP, FOR**
8 **EXTERNAL AUDIT SERVICES; PROVIDING FOR**
9 **EXECUTION; PROVIDING FOR AN EFFECTIVE DATE.**

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11 **WHEREAS**, on July 17, 2019, in accordance with the City of Parkland's (City)
12 Procurement Code, City Staff advertised Request for Proposal (RFP) No. 2019-14R for External
13 Audit Services; and

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15 **WHEREAS**, on August 13, 2019, the City received six (6) proposals from Caballero,
16 Fierman, Llerena & Garcia, LLP; GLSC & Company, PLLC; Grau & Associates, Inc.; Keefe
17 McCullough & Co., LLP; Marcum, LLP; and S. Davis & Associates, P.A.

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19 **WHEREAS**, on August 21, 2019, the Auditor Selection Committee reviewed and rated
20 the six (6) proposals; and

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22 **WHEREAS**, after further discussion and review of the criteria set forth in the RFP, the
23 Auditor Selection Committee unanimously recommended approval of the top-ranked proposer,
24 Caballero, Fierman, Llerena & Garcia, LLP; and

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26 **WHEREAS**, the initial contract period shall start on date of contract execution and shall
27 continue for a period of three (3) years, with the option to extend for two (2) additional one (1)
28 year periods, if determined to be in the City's best interest; and

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30 **WHEREAS**, the Auditor Selection Committee is recommending the Purchasing Director
31 to negotiate terms, condition and fees with the top-ranked proposer, Caballero, Fierman, Llerena
32 & Garcia, LLP, for External Audit Services.

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34 **NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY**
35 **OF PARKLAND, FLORIDA AS FOLLOWS:**

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37 **Section 1.** The foregoing "WHEREAS" clauses are confirmed and ratified as being true
38 and correct and are hereby incorporated herein.

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40 **Section 2.** The City Commission hereby approves the Auditor Selection Committee's
41 ranking and authorizes the Purchasing Director to negotiate terms, conditions and fees with the
42 top-ranked proposer, Caballero, Fierman, Llerena & Garcia, LLP, and extend the contract for
43 two, one-year periods, if determined to be in the City's best interest. The written contract shall, at
44 a minimum, include the following:

45 (a) A provision specifying the services to be provided and fees or other compensation for
46 such services.

47 (b) A provision requiring that invoices for fees or other compensation be submitted in
48 sufficient detail to demonstrate compliance with the terms of the contract.

49 (c) A provision specifying the contract period, including renewals, and conditions under
50 which the contract may be terminated or renewed.

52 **Section 3.** In the event the Purchasing Director is unable to negotiate a contract deemed
53 to be acceptable with the top-ranked firm, the Purchasing Director shall report to the City
54 Commission which shall either require that the Purchasing Director continue negotiations or
55 authorize negotiations with the second-ranked firm until the process is complete or, until the
56 Purchasing Director or the City Commission determines that it is no longer feasible to continue
57 negotiating; at any time the City Commission has the full discretion to either abandon the
58 process or begin the process again.

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60 **Section 4.** The appropriate City Official is authorized to execute the agreement.

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62 **Section 5.** The RFP packet has been reviewed and approved by the City Attorney.

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64 **Section 6.** This Resolution shall become effective immediately upon adoption.

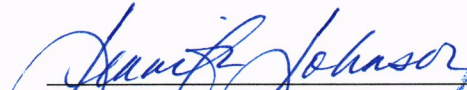
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67 PASSED AND ADOPTED THIS 12th DAY OF September 2019.

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70 **CITY OF PARKLAND, FLORIDA**

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CHRISTINE HUNSCHOFSKY
MAYOR

ATTEST:


JENNIFER JOHNSON
CITY CLERK



RECORD OF COMMISSION VOTE

Commissioner Kagan	<u>Yes</u>
Commissioner Mayersohn	<u>Yes</u>
Mayor Hunschofsky	<u>Yes</u>
Commissioner Walker	<u>Yes</u>
Vice Mayor Cutler	<u>Yes</u>