



INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids on Spring Banners and hardware. The specifications are located within the bid packet.

Bids will be received at City Hall until **2:30 p.m., March 2, 2017** at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

Bid shall be sealed in an envelope with the bidder's name, address, the bid opening time and date and the quotation "**Spring Banners**" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing at 865-436-1409 or Fax 865-436-6464 or deleap@gatlinburgtn.gov.

Questions about the specifications need to be directed to Building Maintenance Department, Wayne Large, at 865-436-1444. Please Contact Wayne Large to schedule appointment for visual inspection at Gatlinburg Storage Building location, 308 Hughes Drive, Gatlinburg, TN 37738.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of one (1) year.

The City of Gatlinburg reserves the right to extend this agreement for one (1) additional year after the completion of the first year agreement.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability; loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

Vendor shall possess all of the necessary insurances and licenses required to perform this type and size of project. Winning bidder may be asked for a list of references.

BID SPECIFICATIONS

Banner Specifications:

28" x 70" CUSTOM BANNERS WITH SCREEN PRINT DESIGN, 2 TO 4 COLORS.

SUNBRELLA FABRIC – 9.25OZ.

DOUBLE LOCK STITCHING

DOUBLE ROLLED POCKETS WITH BACK STITCHING IN STRESS AREAS

DOUBLE FOLDED SIDE HEMS

SOLID BRASS #2 SPURRED GROMMETS IN ALL 4 CORNERS

PRINTED FRONT AND BACK

FADE RESISTANT PLASTISOL INKS

FULL 3 YEAR WARRANTY

Three Hundred (300) Spring Banners:

One Hundred and Twenty (120) Tunes & Tales Banners:



Pole Specifications:

Eight Hundred and fifty (850) Fiber glass pole are:
length 33.5 inches long, 3/4 of 1 inch in
circumference, and 1 11/32 hole will need to be
drilled 15/16 from one end of the rod.



Bracket Specifications:

Fifty (50) Brackets as spec

FIBREFLEX I Single Base System

The first generation of FibreFlex Bannerware.
Ideal for 30"x60" and smaller banners installed
on metal or concrete poles. Not recommended
on wooden poles for banners larger than 30"x60".

Two - 2" x 6" aluminum bases
Two - 13/16 removable catilevered rod arms
"D" clips to hold rod arm to base
Cable ties to hold banner to base
10' - 3/4" stainless steel strapping with buckles
(Banding tool required for installation)



Delea Patterson, AP/Purchasing
City of Gatlinburg
1230 Parkway East
P.O. Box 5
Gatlinburg, TN 37738

RE: Spring Banner & Poles

The specifications for the above-mentioned items have been reviewed and the following is offered for all labor and materials for Spring Banners, Brackets & Poles (price to include all materials and labor):

\$ _____
Three Hundred (300) Spring Banners

\$ _____
One Hundred & Twenty (120) Tunes & Tales Banners

\$ _____
Eight Hundred and Fifty (850) Poles

\$ _____
Fifty (50) Brackets

\$ _____
Total

Estimated Days for delivery after bid awarded _____.

If offering Equivalent models, please note in Deviations section below.

All bids are to include delivery to a specified location in Gatlinburg.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES____ NO____

Bidder Contact Information:

Signed/

Date

Name (Print)

Telephone

Company Name

Fax Number

Address

Email

City State Zip

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male

Female

Race: Caucasian

African-American

Other (specify)

BIDDER LIST

(Project open to all qualified bidders)

Lori Fulwood
Greg Fulwood
Universal Concepts
PO Box 56
Cumming, GA 30028
(800) 522-0718 Fax: (770) 844-9972
Email: lori@universalconceptsus.com
www.christmasdecorandmore.com

Downtown Decorations
Attn: Kathy
6604 Deere Road
Syracuse, New York 13206
877.369.6332
315.432.1948
info@downtowndecorations.com