



Oconee County Board of Commissioners

Addendum 1

DATE: January 16, 2020
TO: All Prospective Bidders/Offerors
FROM: Finance Director
RE: Addendum 1, ITB#20-12-011 Street Sweeping Services

The following items shall take precedence over the specifications for the above named project and shall become a part of the contract documents.

Where any item called for in the specifications is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided, or superseded hereby the provisions of such item not specifically amended, voided, or superseded shall remain in effect.

The following changes are to be incorporated into the solicitation documents dated **December 27, 2019**. All those receiving this addendum should modify their documents to show the below described changes.

1. Non-Mandatory Pre-Bid Meeting Minutes
2. Non-Mandatory Pre-Bid Meeting & Emailed Questions and Answers
3. Non-Mandatory Pre-Bid Meeting Sign In Roster
4. Street Sweeping Services Bid Form

All questions shall be directed to the Owner Contact, Wes Geddings, Finance Director, Email: ocbids@oconee.ga.us. ITB submittal date is **January 21, 2020 at 2 PM EST**. Proposals will be received at the Oconee County Finance Department, 23 N. Main St. Suite 203, Watkinsville, GA 30677 until 2:00 PM EST. At that date and time in the Commission Chambers, 23 N. Main St., Suite 205, Watkinsville, GA 30677, the proposals will be opened, announced and recorded.

1. Following are the non-mandatory pre-bid minutes:

Wes Geddings opened the meeting by going over procurement procedure.

1. This was a non-mandatory pre-bid meeting – meaning that attendance at the meeting was not mandatory in order to submit a proposal for this ITB.
2. All interested Respondents are encouraged to check the Oconee County Website before the opening to make sure they have all the updates.
3. Nothing discussed that materially affects the ITB documents can be relied upon unless contained in an addendum.
4. All questions shall be directed to Procurement and will be answered via Email to all participants of the non-mandatory pre-bid meeting in the form of an addendum to the website. Wes Geddings will be your contact throughout the solicitation process. Questions should be emailed to ocbids@oconee.ga.us.
5. The deadline for submission of questions is January 13, 2020 at 2:00 PM EST.
6. Sealed bids will be received in hand in the office of Procurement, Oconee County Board of Commissioners, Finance Office, Room 203 until 2:00 PM on January 21, 2020, for the monthly sweeping of approximately 32.25 curb miles, monthly roundabout sweeping of approximately .30 miles, quarterly sweeping of 4.6 curb miles with 16 major islands. There is detailed scope of work and technical specifications outlined on the bid documents and those are located on the Oconee County website as well. There is a list of roads, juncture points, start and stop points, and the monthly mileage. The total curb miles of approximately 409 miles annually.

Jody Woodall, Public Works Director, spoke briefly.

1. The street sweeping annual contract will be used as part of the County's stormwater permit. The street sweeping contract requires reporting in tons for the total amount collected to the Stormwater Manager. This requirement is spelled out on the bid documents.
2. There is a list of roads to be maintained monthly, a few sections to be maintained quarterly and (2) roundabouts. There is (1) roundabout that is complete and another that is under construction. The second roundabout is under contract for the early part of this year with a completion date of July 31, 2020 and would be in place by August 2020.

The meeting was then opened for questions.

2. Following is a list of questions from either the non-mandatory pre-bid meeting or emailed. The answers are in RED:

What is the frequency of this bids sweeps? **Please see bid documents for schedule.**

Will you require a 5% bid bond and a 100% performance bond? **No.**

Is this an all or nothing bid? **Oconee County's preference is to award to one vendor.**

Who currently has this contract and at what rate? **Swift Sweep, Inc.**

What percent of minority participation is required? **There is not a required minority participation percentage.**

What is the Holiday, Special Events sweeping restrictions? Define regular Holidays per pg.29. **The last sentence of the section Contractor Requirements and Responsibilities on page 29 should read “Street sweeping shall not be scheduled for all regular holidays and rainy days, unless otherwise directed.” Oconee County recognizes the following holidays: New Year’s Day, Martin Luther King, Jr. Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day.**

Is a mile considered, a measurement down the center of the road or is it a measurement of both curbs? **The length will be based on curb miles.**

Will debris deeper than half curb height or construction, storm or spill cleanup be billed at an hourly rate plus disposal? **Anything deemed excessive by the county will be removed by the county.**

Will bidders submit a quote for hourly on-call or emergency sweeping on an as needed basis? **No.**

What will be the minimum response time require? **N/A**

What will the minimum number of hours per call – out? **N/A**

Is the contractor required to remove dead animals? **No.**

Is there any price adjustment allowed upon contract renewal? **The county will consider a request from the vendor for price escalation at each renewal, but an escalation is not guaranteed.**

Who will pay for disposal at a state approved landfill? **The contractor will need to pay for disposal. This should be included in the rate for sweeping.**

Is debris classified as special waste requiring it to go to a Class A landfill? **No.**

Can the county provide any information regarding tonnage collected from roadways last year? **The county does not have this information.**

Tonnage of debris collected, disposal cost per ton, site location, does the landfill accept rubber, and does it have to be sorted? **We don’t have information on this.**

Who pays for water for dust suppression? **If the vendor needs water, they will need to rent a hydrant meter from the Water Resources Department.**

If the vendor does, what is the water cost and meter deposit? **Check with Water Resources.**

Is there a minimum monthly charge? **Check with Water Resources.**

Are there any parking or downtown areas that will have to be blown out by hand? **No.**

Will a mechanical broom or regenerative air sweeper be required? **No.**

Will strobe lights, warning signs, and class C arrowboards that meet DOT standard be required? **The vendor should use appropriate temporary traffic control as described in the Manual of Uniform Traffic Control Devices (MUTCD) latest edition Section 6.**

What is the minimum size hopper on a sweeper required? **The county does not have a minimum requirement. The vendor should determine this based on the mileage to be swept.**

What size class arrowboard is required? **The vendor should use the appropriate size as specified in MUTCD Section 6.**

Will a current year model sweeper be required at the start of this contract? **No.**

Will factory installed dust suppression systems be required on sweepers? **Factory installed dust suppression is not mandatory.**

Are sweepers required to have GPS systems with customer access granted? **No.**

Is bidder required to adhere to state specific or current MUTCD Traffic control guidelines? **Yes.**

Are there any 45MPH plus areas in this bid that will require the use of a follow truck with an arrowboard and 62MPH impact attenuator that is NCHRP Report test level 3 complaint? **Oconee Connector is posted at 45 mph and US 441 is posted at 55 mph. A follow truck may not be required.**

Is there a bond required? **No.**

Will dead Spaces, i.e. turn offs, hazard lanes require sweeping? **No.**

Will the concrete median and or shoulders require sweeping? **No.**

Will overgrowth and edge work as well as large debris piles be an additional hourly rate, or will the road be prepared ahead for sweeping contract? **Anything deemed excessive by the county will be removed by the county.**

Is there an incremental increase percentage allowed based on inflation per year contract? **The county will consider a request from the vendor for price escalation at each renewal, but an escalation is not guaranteed.**

Once the Commission chooses a contractor, when would the first service begin? **The intent is for service to begin once the bid is awarded and the contract is in place, potentially early February as a start date.**

Does the County anticipate additional on call work? **No.**

Is it possible to get a copy of the pre-bid sign in sheet? **Yes, absolutely.**

Do you anticipate extending the bid due date? **No.**

What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid? **See bid documents.**

Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com? **No.**

Other than your own website, where was this bid posted? **No other posting.**

3. Following is a sign in roster from the meeting:



**Non-Mandatory Pre-Bid Meeting
Sign In Roster**

Requesting Department: Public Works
ITB Number: #20-12-011
Date/Time: January 7, 2020; 2:00 PM
Description: Street Sweeping Services

PLEASE PRINT INFORMATION		
COMPANY REPRESENTATIVE	COMPANY NAME & ADDRESS	PHONE/EMAIL
Tracee Orr-Wilkinson	Sweeping Corporation of America 6694 Oak Ridge Commerce Way Austell, GA 30168	swaites@sweepingcorp.com (205-288-2781)
Dominic LaBarbera	Street Vultures 1930 Dials Mill Rd Statham, GA 30666	street.vultures@outlook.com (706-206-2367)
Donna Norton	OC Finance Dept. 23 N. Main Street Watkinsville, GA 30677	dnorton@oconee.ga.us (706) 769-2944
Wes Geddings	OC Finance Dept. 23 N. Main Street Watkinsville, GA 30677	wgeddings@oconee.ga.us (706) 769-2944
Jody Woodall	OC Public Works 1291 Greensboro Hwy Watkinsville, GA 30677	jwoodall@oconee.ga.us (706) 769-2937

4. Following is the bid form:

(END OF ADDENDUM 1)

Please note addendum 1 on the addenda acknowledgement form located in the ITB package.