



Agenda of Governing Board Meeting

Agenda Item Details

Meeting	Aug 30, 2022 - Special Meeting of the Governing Board
Category	3. MOTION TO APPROVE CONSENT AGENDA ITEMS
Subject	F. * Award Request For Proposal (RFP) 23002-Facilities Analysis
Type	Action (Consent), Discussion, Information, Action
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	The Governing Board approve the multi-term contract for request for proposal (RFP) 23002 Facilities Analysis to vendor, Bureau Veritas as presented.
Goals	Pillar - Service Pillar - Finances/Resources

PRESENTED BY:

Misty Gomez, Director of Purchasing

REQUEST:

The Governing Board approve the multi-term contract for request for proposal (RFP) 23002 Facilities Analysis to the most advantageous offeror listed below.

Awarded Vendor: Bureau Veritas

STRATEGIC PLAN ALIGNMENT:

Pillar - Service

- Provide an environment where all students, staff and families feel emotionally and physically safe

Pillar - Finances/Resources

- Consistently maintain all resources and facilities

IS RECOMMENDATION WHAT IS BEST FOR STUDENTS:

Yes. These services will assist the District in providing an environment where all students, staff and families feel emotionally and physically safe and will guide the District in developing an approach to ensure facilities are consistently maintained.

FINANCIAL IMPACT:

The financial impact for FY2023 will be \$76,510.30.

WHO IS IMPACTED:

All Stakeholders

PURPOSE OF THE REQUEST:

To obtain an assessment of the condition of all facilities. The assessment will include recommended timeline for systems/equipment replacements and estimated costs.

TIMELINE FOR COMPLETION/IMPLEMENTATION:

The evaluation and reports are ongoing through FY2023 with a completion by June 30, 2023 with the possibility of 4 additional 1 year renewals. The implementation of the recommendations will be dependent on available funding and actual useful life of the systems/equipment.

SUPPORTING DETAILS

1. The Request for Proposals was released to vendors on May 12, 2022. Solicitations were downloaded by 10 vendors.

2. Responses were received from (7) vendors on May 26, 2022.
3. The Evaluation Committee consisted of Dan Ensign, Director of Facilities, Roger Spivey, Director of Purchasing, and Wendy Qualls, Executive Director of Finance.
4. The Evaluations took place on May 26, 2022 -June 21, 2022 and determined a Best and Final Offer was the most advantageous to the District
5. A Best and Final Offer was requested from two (2) vendors on August 1, 2022 and Responses were received on August 4, 2022.
6. The Best and Finals Offers were evaluated on August 11, 2022 by the committee which included the previous committee and Misty Gomez, Director of Purchasing who replaced Roger Spivey.
7. After careful evaluations, the above listed vendor's offer is in the best interest of the District.
8. The Committee's recommendation is based on the evaluation criteria set forth in the Solicitation document.
9. This is a multi-term contract, beginning upon award and continuing until June 30, 2023, which has the option to renew annually up to a total of five (5) years.
10. The anticipated annual volume for this contract is \$76,510.30.

CONCLUSIONS/RECOMMENDATIONS:

Administration recommends the Governing Board approve the multi-term contract for RFP 23002 Facilities Analysis to Bureau Veritas as presented.

The items on the agenda marked with an asterisk are designated as Consent Items. Consent agendas are used as a time-saving device when there are certain items on the agenda which are unlikely to generate controversy and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. This implies that the item will be considered without discussion. Consent Agenda items may be removed for discussion by any member of the Governing Board by notifying the Board President or Superintendent 24 hours prior to the regular Board meeting, or by a majority of the Governing Board members at the Board meeting.

Motion & Voting

The Governing Board approve those items on the consent agenda as presented.

Motion by Melissa Zuidema, second by Danielle Clymer.

Final Resolution: Motion Carries

Yea: Danielle Clymer, Dennis Dowling, Kimberly Moran, Melissa Zuidema

Abstain: Jeremy Hoenack

Items may be added to or deleted from the agenda up to 24 hours prior to the Governing Board meeting. The Governing Board may call for an Executive Session pursuant to A.R.S. 38-431.03(A)(3) for the purpose obtaining legal advice from the attorney for the public body on any listed agenda item. (Consultation may occur telephonically).