



ADDENDUM # 2 RFP # 2018-21

Interpretive Exhibit Design, Fabrication & Installation: Garvin-Garvey House

This addendum is being issued to announce, revise, clarify and address questions or certain issues that have occurred since the solicitation was originally issued.

All contents of this addendum shall be incorporated into the solicitation documents and the ensuing contract with the awarded Consultant. It is the Consultant's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid response. Acknowledgement may be confirmed by inclusion of a signed copy of this addendum with the initial bid response. Failure of a Consultant to acknowledge each addendum may prevent the bid from being considered for award and deem the Consultant as non-responsive. Addendum, revised forms and documents attached hereto shall not be altered and attached to bid submittals in their original format.

No further questions or request for clarifications, submitted by potential vendors for this solicitation are being accepted.

Questions and Answers:

Question 1 - "The "Garvin House Preservation and Stabilization plan by Living History Group" document (on page 61) recommends not restoring the second floor areas, therefore no visitors be allowed on the second floor. We assume this means that no interpretive planning, or any additional design is needed for any second floor spaces. Is this a correct assumption?"

Answer 1 - The anticipated exhibit space is limited to the first floor rooms 102, 103, 104 with a total square footage of approximately 650 sq. ft.

Question 2 - "If the second floor is not used for interpretation and not used by the public, then the space available for the interior comes in around 711 square feet according to the building plans available. Is this correct?"

Answer 2 - See answer to question #1

Question 3 – “Section 7.3 in "Garvin House Preservation and Stabilization plan by Living History Group" document (page 73,74) state that a wood sign with painted art is part of the the Town of Bluffton's current regulation for interpretive exterior signage. Section 7.3, page 76 mentions the Town should consider drafting an amendment to the current sign regulations to allow for a more creative exterior sign. Should the bidders assume that an amendment would be possible by the Town and we are free to use a more modern exterior media and printing processes?”

Answer 3 - The signage regulations have been revised since the publication of the Garvin House Preservation and Stabilization Plan. See the Town of Bluffton's Unified Development Ordinance, Section 5.15.6.Q. <https://www.townofbluffton.sc.gov/Documents/izone.pdf>

Question 4 - “Is the Town of Bluffton open to designing appropriate exhibit design structures for any interior panels or graphics? Or will the interior spaces only be period furnishings placed around the space? One example might be - designing a fixture that holds interpretive panels and graphics for the interior. These could be freestanding pieces in the space.”

Answer 4 - Yes, the Town is open to designing appropriate exhibit design structures for interior panels or graphics. There is also the opportunity for a portion of the space to be interpreted with appropriate period furnishings.

Question 5 - “Will the interior be open to the public or will there be Plexiglas panels installed at both doors for visitors to look into the space?”

Answer 5 - During times of staffed operation, the building will be open to the public. There have been some discussions regarding the use of Plexiglas panels during hours that the home is not open.

Question 6 - “Lighting - is lighting the interior space an option?”

Answer 6 – Yes, additional lighting for exhibit panels, graphics, or display cases is expected.

Question 7 – “Are you open to creating a self-guided tour with a cell phone app or other hand-held devices?”

Answer 7 - While self-guided tours have not been considered at this point, the Bluffton Buddy Application found on the Town's website provides an audio narrative of the site.

Question 8 – “Is there a working budget range for the project you might can provide at this point?”

Answer 8 - There is a private donation of \$10,000 for the interpretative signage. How this budget is distributed between design and fabrication will be determined based on proposals received. There are additional funds available through a grant awarded to the Town should the amount of services exceed the donation. Right now the Town is flexible in the amount to be spent, contingent on the pricing submitted within the proposals

All prospective Respondents are reminded and hereby instructed not to contact any member of the Town of Bluffton Council, Town Manager or Town of Bluffton staff members, other than the noted contact person OR the Town's Purchasing Administrator regarding this RFP or their response at any time during the solicitation and award process. Any such contact shall be cause for rejection of your submittal.

**ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED
RECEIPT OF THIS ADDENDMU IS HEREBY ACKNOWLEDGED**

NAME OF BUSINESS

BY: _____

SIGNATURE

NAME AND TITLE