



St. Johns River

Water Management District

Michael A. Register, P.E., Executive Director

525 Community College Parkway S.E. • Palm Bay, FL 32909 • 321-984-4940 • www.sjrwmd.com

DATE: November 5, 2021

TO: Prospective Respondents

FROM: Amy Lucey, Procurement Specialist

SUBJECT: Addendum #2 to Request for Proposals # 37142, Environmental Remediation Technologies Pilot Project for Treatment of Biosolids-Derived Phosphorus from Fields

This Addendum is to change the proposal due date to **Tuesday, November 30, 2021**.

Attachments:

RFP 37142, Page 1 revised Addendum 2

RFP 37142, Page 3, revised Addendum 2

RFP 37142, Page 4, revised Addendum 2

RFP 37142, Page 14, Cost Schedule, revised Addendum 2

NOTE: The Proposal Due Date ~~remains~~ **has been changed to** 2:00 p.m., **Tuesday, November 30, 2021**.
~~November 9, 2021.~~

Please acknowledge receipt of this Addendum on the Submittal FORM provided in the proposal package.

If you have any questions, please e-mail me at alucey@sjrwmd.com.

**THE GOVERNING BOARD OF THE
ST. JOHNS RIVER WATER MANAGEMENT DISTRICT
ENVIROMENTAL REMEDIATION TECHNOLOGIES PILOT PROJECT FOR TREATMENT
OF BIOSOLIDS-DERIVED PHOSPHORUS FROM FIELDS
REQUEST FOR PROPOSALS 37184**

The Governing Board of the St. Johns River Water Management District (the “District”), requests that interested parties respond to the solicitation below by **2:00 p.m., ~~November 9, 2021,~~ November 30, 2021.** Further information is available through DemandStar at *Demandstar.com* [(800) 711-1712], Vendor Registry at *Vendorregistry.com*, or the District’s website at *sjrwmd.com*. Solicitation packages may be obtained from DemandStar, Vendor Registry, or the District by calling or emailing Amy Lucey, Procurement Specialist, at 321-409-2156 or ALucey@sjrwmd.com. Responses will be opened at the Palm Bay Service Center, 525 Community College Parkway, Palm Bay, FL 32909.

The objective of the remediation technologies pilot project is to determine the effectiveness of preventive and remedial technologies available to immobilize P in soils and/or reduce transport of P export from fields amended with biosolids. Preventive technologies are measures that immobilize P in biosolids, soils and manures, while remedial are filter type strategies that remove P from surface and subsurface flows (Buda, 2012). This work will accomplish the following 1) identification and evaluation of potential IPT technologies to reduce P associated with land applied biosolids; 2) field-scale evaluation and characterization of biosolids combined with potential remediation actions and IPT strategy plan.

The estimated budget for the project is \$600,000.00.

The District’s Evaluation Committee will meet at District headquarters at 4049 Reid Street, Palatka, Florida 32177-2571, to evaluate and rank Proposals as follows:

- 10:00 a.m. ~~and 10:00 a.m., on November 16, 2021,~~ **December 7, 2021** to
 - Discuss the responses
 - Finalize the initial ranking
 - Determine a shortlist of Respondents
- 10:00 a.m., ~~January 6, 2022~~ **January 13, 2022** to
 - Negotiate final details and costs with the top-ranked Respondent — after negotiations have been completed, all Respondents will be notified in writing of the staff’s intended recommendation to the Governing Board

Special accommodations for disabilities may be requested through Amy Lucey, or by calling (800) 955-8771 (TTY), at least five business days before the date needed.

INSTRUCTIONS TO RESPONDENTS

1. DEFINITIONS

The definitions of capitalized terms used in this solicitation that are not otherwise defined herein can be found in the sample contract document (the “Agreement”) that is at the end of these instructions. The Agreement includes these Instructions to Respondents, any addenda published by the District, the proposal provided by Respondent (the “Proposal”), and all required certifications and affidavits.

2. CONTRACT ADMINISTRATION

All inquiries related to this solicitation may only be directed to the Procurement Specialist:

Amy Lucey, Procurement Specialist Phone: 321-409-2156 Fax: 321-722-5357 Email: ALucey@sjrwmd.com

Between the release of this solicitation and the posting of the notice of intended decision, Respondents to this solicitation or persons acting on their behalf may not contact any employee or officer of the District concerning any aspect of this solicitation, except the procurement employee listed above. Violation of this provision is grounds for rejecting a response.

3. WHERE TO DELIVER PROPOSAL

The Proposal must be submitted in a sealed envelope to:

Amy Lucey, Procurement Specialist St. Johns River Water Management District Palm Bay Service Center 525 Community College Parkway, S.E., Palm Bay, FL 32909
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Starting on October 5, 2021, Documents may be downloaded online at www.demandstar.com.

Electronic bids will only be accepted when submitted through the DemandStar’s bid portal. Emailed submissions will not be accepted.

Alternatively, one electronic copy (CD or USB flash drive) may be delivered to the District at the address above.

Respondents must clearly label the Proposal envelope with **large bold, and/or colored lettering (place label on inner envelope if double sealed)** as follows:

SEALED PROPOSAL — DO NOT OPEN Respondent’s Name: _____ Request for Proposals: 37184 Opening Time: 2:00 p.m. Opening Date: November 9, 2021 November 30, 2021
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4. OPENING OF PROPOSALS

Respondents or their authorized agents are invited to attend the opening of the Proposals at the following time and place:

2:00 p.m., November 9, 2021 November 30, 2021 St. Johns River Water Management District Palm Bay Service Center 525 Community College Parkway, S.E., Palm Bay, FL 32909
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The Florida Public Records Act, §119.071(1)(b), Fla. Stat., exempts sealed Proposals from inspection and copying until such time as the District provides notice of an intended decision pursuant to §120.57(3)(a), Fla. Stat., or until 30 days after opening of bids, proposals, submittals, or final replies, whichever is earlier. This exemption is not waived by the public opening of the Proposals.

Unless otherwise exempt, Respondent's Proposal is a public record subject to disclosure upon expiration of the above exemption period. If any information submitted with the Proposal is a trade secret as defined in §812.081, Fla. Stat., and exempt from disclosure pursuant to §815.04, Fla. Stat., Respondent must clearly identify any such material as "CONFIDENTIAL TRADE SECRET" in its Proposal and explain the basis for such exemption. The District reserves the right, in its sole judgment and discretion, to reject a Proposal for excessive or unwarranted assertion of trade secret confidentiality and return the Proposal to Respondent.

5. PREPARATION AND ORGANIZATION OF PROPOSAL DOCUMENTS

Respondent must submit its Proposal in "digital" format. Instructions for submitting are provided below.

1. Respondents must submit the following fully completed documents on reproduced copies of the attached forms provided in FORMS:
 - a) Proposal Form
 - b) Cost Schedule (and Excel® spreadsheet, if applicable)
 - c) Certificate as to Corporation
 - d) Affidavit as to Non-collusion and Certification of Material Conformance with Specifications
 - e) Qualifications (General, Similar Projects, Client References, Subcontractors, and other required qualification forms)
 - f) Drug-Free Workplace Form (not required unless there is a tie)
2. All blank spaces on the Proposal Form shall be typed or legibly printed in ink.
3. Respondents shall provide and complete the following forms and questionnaires, and include them in their Proposal under the tabs identified below (responses to the forms and questionnaires can be submitted on reproduced copies):

Tab 1: Background and Qualifications

- a) District Form - Proposal Form
- b) District Form - Affidavit as to Non-Collusion and Certification of Material Conformance with Specifications
- c) District Form - Drug-Free Workplace Form – required only in the event of a tie
- d) District Form - Qualifications Form — General
- e) District Form - Qualifications Form — Similar Projects
- f) District Form - Qualification Form — Client References
- g) District Form - Proposed Subcontractors

COST SCHEDULE

Include this form in the response

Proposal to be opened at 2:00 p.m., ~~November 9, 2021~~, **November 30, 2021**

To: ST. JOHNS RIVER WATER MANAGEMENT DISTRICT

In accordance with the advertisement requesting proposals for the Environmental Remediation Technologies Pilot Project for Treatment of Biosolids-Derived Phosphorus from Fields, subject to the terms and conditions of the Agreement, the undersigned proposes to perform the Work for the price contained in the following schedule (fill in all blanks).

If said proposal exceeds the estimated amount previously provided, the District expressly reserves the right to increase, decrease, or delete any class, item, or part of the Work, as may be determined by the District.

Respondents are reminded to refer to "PREPARATION AND ORGANIZATION OF PROPOSAL DOCUMENTS" for information to be included with the proposal package.

The proposal will be awarded to the Respondent having the highest ranked proposal, which successfully concludes negotiations with the District.

RESPONDENTS MUST PROVIDE COSTS FOR ALL LISTED ITEMS. Please refer to ATTACHMENT A, STATEMENT OF WORK, V. TIME FRAMES AND DELIVERABLES for additional information

TASK	Anticipated Deliverable Date	Cost
Task 1 – Research Plan		\$
Task 2a - Phosphorus Remediation Technology Review		\$
Task 2b - Laboratory Soil Column Study		\$
Task 2c - Field-Scale Evaluation		\$
Total Cost		\$

Cost schedule continued on the next page.