

**CLARIFICATIONS
TO
RFQ COMPREHENSIVE PLAN
CITY OF WHITE HOUSE, TENNESSEE**

This is clarifications from questions submitted prior to this being issued on the 10th day of October 2017 to all parties who hold a set of RFQ Documents.

CLARIFICATIONS:

1. The current comprehensive plan addresses multiple elements, but with an emphasis on Future Land Use, Parks and Greenways, and Major Thoroughfares. Are there any particular issues beyond these that the City wishes to be addressed, or issues that are generally addressed in the current plan, but are in need of additional, detailed research (for example: housing, economic development, etc.)? **Housing, Public Safety, and Commercial Development**
2. Does the City plan to establish a Steering Committee to guide the project? **Yes**
3. As long as we provide requested items listed in the RFQ, are we at liberty to change the order of how they are presented in our response? **No, this will help the evaluating committee in the scoring process.**
4. The RFQ states this is a review and update to the Comprehensive Plan. Is the intention for this project to stay strictly to the existing Comp Plan framework (Vision, Growth, Future Land Use, and Proposed Parks & Greenways, as listed in the Comp Plan)? Or is the City open to re-formatting & re-ordering the elements of the Comp Plan? **Yes**
5. The current Comp Plan references the Major Thoroughfare Plan (as an Appendix), but does not seem to be included in the online version of the plan. Is the Major Thoroughfare Plan to be updated with the Comp Plan? Or is that considered a separate plan? **Would like both plans to be included together.**
6. The RFQ doesn't specifically call for a Scope of Work; however, we would like to include one in order to break out the tasks of the overall project. Is that acceptable? **Yes**
7. There are references to Engagement Partners in Section VI (A)(6) Similar Engagements. Does Engagement Partners refer to sub-consultants? Or is it referring to the client? Can you clarify who you would like us to list in this section? **This is referring to any person(s) that was assigned by your company to a similar project within the past three years. This would include company staff and any sub-consultants that may have been assigned.**