



# CITY OF CONROE

Est. 1904

City of Conroe  
Municipal Court  
2300 Plantation Drive  
PO Box 3066  
Conroe, Texas 77305

## **ADDENDUM NO. 1**

DATE ISSUED: June 19, 2018

PROJECT NAME: Municipal Court Collection Services

PROJECT NO.: RFP # 2018-065

This revision shall be considered part of the contract documents for the above named project and shall be incorporated integrally with the previously issued documents. Wherein provisions of the revisions differ from the provisions of the original documents and/or the provisions of previously issued addendum, the provisions of this revision shall govern and take precedence.

## **QUESTIONS**

1. What is the age of the oldest accounts in the portfolio? 2009
2. What is your current collection provider's annual recovery rate (i.e. on accounts placed for one year)? 80%
3. How much in collection fees were paid to/earned by your current collection provider this past calendar year? \$219,931 (2017) The year prior to that? \$283,902 (2016)
4. How many dollars and what number of accounts were collected by your current collection provider this past calendar year? \$933,610/2962 cases (2017) The year prior to that? \$853,350/2620 cases (2016)
5. Will accounts referred to your current collection provider be recalled and re-referred to the collection provider chosen pursuant to this procurement process? Yes, but per the current contract, the current vendor will collect for 6 months.
6. What is the anticipated award date for this contract? 7/26/2018
7. Does the City's current vendor process payments for the City's delinquencies? If so, does the current vendor charge a processing fee? Not to my knowledge.

\*End of Addendum No. 1\*

Kristina Colville, CPPO  
Purchasing Manager