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|  | <h1>City of Wilson, NC.</h1> <h2>Addendum 1</h2> |
| <p><u>Please send inquiries and questions about this RFQ to:</u></p> <p>Ricky Wilson Purchasing Manager rvwilson@wilsonnc.org</p> | <p>RFQ: 2022-20 – Wiggins Mill Park Improvements</p> <p>RFQ Due Date: 6/23/2022</p> <p>Contract Type: A&E Services</p> |

Failure to acknowledge and return this addendum may subject your bid to be rejected based on the below information. Due to the lateness of this addendum for acknowledgement, it may be e-mailed to rvwilson@wilsonnc.org

Vendor: _____

Question 1: I received the email below on Wiggins Mill Park. I don't have an account with vendor registry. Is there a way to see the rfq without signing up? **Sure, it is posted on our website at the following link. Let me know if you can't view it.**
<https://vrapp.vendorregistry.com/Bids/View/Bid/54211990-8ef2-4ca0-bd8b-50f3024dde7c>

Question 2: Are survey/geotechnical services completed or will they be needed? **There has been some completed, however, permitting and final detailed plans have not been completed.**

Question 3: Would you like the proposal emailed or mailed? If mail, how many copies? **Mailed, if you can send 4 copies that will be great.**

Question 4: Are the following forms included in the 25 page count limit? **You may submit the entire bid package complete and it will not count toward the 25 page minimum. The 25 page minimum is only for the company response that is usually together or binded separately. If the below or any other documents we advertised are included in your response they will not count toward the minimum.**

Federal Uniform Guidance (UG) Contract Provisions: Acknowledged and signed ****REQUIREMENT** (No)**

HUB/Minority Business Participation Sheet **(No)**

References sheet completed and incorporated in response **(No)**

Question 5: Would disc golf be a design-build component or bid out and would you like us to include sub-consultant on our team? **From our Parks and Rec Manager: We would consider it a part of the design build. Obviously funding will determine the overall total project components.**

Question 6: Are sections 7-9 and the Execution of Proposal form excluded from the 25-page limit? **Yes, they are excluded.**

Question 7: Do we need to include all the pages of the Federal U.G. Contract provisions in our proposal or just the signature page? **All pages of the Federal U.G. Contract Provisions are needed. If the pages were part of the original bid they do not count towards the 25 page minimum.**

Question 8: Does the City anticipate funding any portions of the park beyond the ARPA funding? **Not currently**

Question 9: Will lighting and/or power required at the shelters? **No, it will be added later however, we will want conduit installed in slab.**

Question 10: Island Wooden Bridge walk: At Island elbow is the intent to keep existing plants/trees? Is a stopping point with benches desired? **Depending on the overall budget, we were hoping for a deck or transition area that would allow connectivity of both bridge segments and access to the island**

Question 11: Wooden Bridges:

Which standard do we design for OSHA, AASHTO, or IBC? **ADA, local building codes, and any other regulatory agency that would have jurisdiction.**

Are the material to be all wood, or would some metal be acceptable? **We are open to all design elements as long as they fell with in the desired project budget.**

Question 12: Are there any sustainability requirements (LEED, SITES Initiative, or similar) as far as any elements of the project are concerned? **Not that I am aware of**

Question 13: Restrooms:

- a. Does the City have exterior material design standards to follow? **Split face block, Enwood style structures, NC Building code**
- b. Is storage for maintenance equipment or janitorial supplies required? **Yes**
- c. Are restrooms anticipated to have electricity? **Yes**
- d. Do you anticipate the restrooms being a pre-fabricated vault product or custom/plumbed with septic/sewer? **Septic, stick built similar to Lake Wilson**

Question 14: Is the existing Duck Blind (Blind 2 per Wiggins Mill Blind Map) being retained? If not, is demolition a part of the project scope? **The City will handle**

Question 15: Is the disc golf course to be PDGA design eligible for sanction similar to the course at Lake Wilson Park? **Yes**

Question 16: Could you please send me a copy of the drawings for the Wiggins Mill Park Improvements project? **The conceptual design picture in the RFQ is the only one we have available.**

Question 17: We have a question for the Wiggins Mill Park Improvements RFP. Under the scope items listed, do you anticipate custom structures or pre-fabricated structures? **Answer from our Parks & Rec: Prefab Shelters, Typical construction on buildings.**

Question 18: We see that is it a requirement of this contract to add HUB Certified/Minority Businesses. Can you please tell us what agency they need to be certified through? **NCDOT, City of Wilson, the**

Federal government? The form is required to be submitted. It is not a requirement to be a HUB certified business or use of one though for the project, although we do encourage it. We are required to make sure we are providing outreach with advertising to HUB businesses. The form is a place to list your company if applicable, or the HUB businesses your company will use on the project for recording and reporting purposes. We normally use the Statewide Uniform Certification Program (SWUC) system to verify vendors and ask them to make sure they do get certified for opportunities and resources.
<https://ncadmin.nc.gov/businesses/historically-underutilized-businesses-hub/hub-certification/swuc-certification>

Question 19: Would it be possible to see a copy of the master plan for Wiggins Mill Park? There is no masterplan. However, the rendering has all of the design elements in it.