



CITY OF
LEESBURG, FLORIDA
PURCHASING DIVISION

Mike Thornton
Purchasing Manager
205 N. 5th Street
Leesburg, Florida 34748
(352) 728-9880

Via Electronic Mail

November 28, 2017

Heavy Duty Lift & Equipment, Inc.
Thor Merrow, Regional Sales Manager
6559 Bermuda Lane
Flowery Branch, GA 30542

RE: Notice of Award – 180061 Wireless Mobile Column Lifts

Mr. Merrow,

It is with pleasure that I inform you, the Leesburg City Commission, at their regular meeting on Monday, November 27, 2017 approved the award of the above referenced Bid to Heavy Duty Lift & Equipment, Inc. Please consider this letter as a *Notice of Award*.

A Purchase Order (P.O.) for the **four (4) Stertil-Koni Mobile Column Lifts** as specified in solicitation 180061 is to follow. Please insure the P.O. number appears on the invoice document(s). For questions regarding order, please contact the Fleet Manager, Bill Nicodem at 352-728-9786 ext. 2353 or William.Nicodem@leesburgflorida.gov.

Should you have any questions you may contact me at (352)728-9880. Congratulations on your successful award and we look forward to working with you and your company.

Respectfully,

Mike Thornton, CPPO – Purchasing Manager



LEESBURG
The Lakefront City

533461

11/28/2017

INVOICE TO:
CITY OF LEESBURG
ATTN: ACCOUNTS PAYABLE
P O BOX 490630
LEESBURG FL 347490630

SHIP TO:
CITY OF LEESBURG
FLEET SERVICES DIVISION
550 SOUTH 14TH STREET
LEESBURG FL 34748

TO: HEAVY DUTY LIFT AND EQUIPMENT
6559 BERMUDA LANE
FLOWERY BRANCH GA 30542

VENDOR NO.
3002172

DELIVER BY 12/08/2017
SHIP VIA BEST WAY

F.O.B. LEESBURG, FL

TERMS NET

CONFIRM BY IFB 180061

CONFIRM TO LISA WOLFKILL, SR. BUYER

REQUISITIONED BY WILLIAM NICODEM

FREIGHT N/A

CONTRACT NO. ACCOUNT NO. 51051995196410

PROJECT FLEET REQ. NO. 000004967510 REQ. DATE 31/2017

LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST	TAX
1	4.00	EA	MODEL NO. ST1075FWA STERTIL-KONI WIRELESS MOBILE COLUMN TRUCK LIFT IN ACCORDANCE WITH THE SPECIFICATIONS LISTED IN IFB 180061.	7999.9970	31999.99	NO
					TOTAL	31999.99
REMARKS:						
1) Invoices and packages must bear P.O. number.						
2) The City is exempt from Florida Sales Tax. A tax exempt certificate will be provided on request.						
3) The City reserves the right to cancel this order without consequence if the order is not filled within the time stated as 'Deliver By'.						
4) The conditions of this order are not to be modified by any verbal communications. All changes must be made in writing.						
5) Acceptance of this order includes acceptance of all specifications, descriptions, prices and delivery instructions stated on the P.O. or incorporated by reference						
6) Questions regarding the P.O. may be directed to the Purchasing Division at (352) 728-9880. Questions regarding the goods or services being ordered should be directed to the requesting department.						

AUTHORIZED BY 
PURCHASING MANAGER