



## SOLICITATION ADDENDUM

City of Leesburg | Purchasing Division  
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### ADDENDUM NO.1

Date Issued: May 1, 2018

Solicitation: **180391 – Meadow Street Stormwater Improvements**

The following changes are made to solicitation document 180391. Bidders shall take all information into account when preparing their bid response.

Language removed from the specifications is shown as ~~strike through~~. Language that is added or inserted show as ***bold, italic and underlined***.

### **REVISION TO SCOPE OF WORK**

The following changes have been made to Section 2 Scope of Work.

#### **SW-3. TRAFFIC MANAGEMENT**

- 3.1. Contractor is responsible for all Maintenance of Traffic (MOT) in accordance to FDOT specifications 102.
- 3.2. Before any roadway or facilities are blocked off or closed, Contractor must apply with the Public Works Department for a road closure.
- 3.3. ***Contractor is responsible for closure of the City trail and providing detour signage.***

#### **SW-5 SITE SECURITY**

- 5.1. ***Contractor shall leave no open trenches overnight and site must be secured through the use of barricades or construction fencing when trenches are open.***

### **REVISION TO SCHEDULE OF BID ITEMS**

This Addendum provides a revised Schedule of Bid Items form and must be used in place of the original form when submitting your bid. An Additive Optional Bid item has been added for a temporary chain link fence.

### **QUESTIONS AND ANSWERS**

The following are answers to all questions received to date. Information shall be considered by proposers when preparing their responses.

- Q1. Who is responsible for the payment of compact testing?  
A1. *Contractor is responsible. Please see Section 4, SC-3 Tests.*
- Q2. Would Contractor be responsible for installing sod to site area?  
A2. *No sod is required, Contractor will need to grade disturbed areas.*

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All other elements of the Solicitation Document remain unchanged.

**Please direct any questions related to this addendum to the Purchasing Office.**

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### **ACKNOWLEDGEMENT**

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response in the space provided on the Certification/Addendum Acknowledgement Form included in the original solicitation document. Failure to do so may subject the bidder to disqualification.

- Q3. Will Contractors need to notify the college before coming on site?  
A3. *Contractors will need to check in with Beacon College before work is started each day. The Beacon College check in office is located at 118 W Meadow Street adjacent to the project site.*

[Revised Schedule of Bid Items to follow.]

## IFB 180391

**\*\*\* REVISED – ADDENDUM NO. 1 \*\*\***

### SCHEDULE OF BID ITEMS

Your Bid MUST BE submitted on this form. Double check the Bid prices.  
Amounts cannot be changed following the Bid due date and time.

Submitting Vendor Name: \_\_\_\_\_

SPEC.	ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED COST
101	1	MOBILIZATION (Bonds, Permits, Insurance)	1	LS	\$	\$
102	2	MAINTENANCE OF TRAFFIC	1	LS	\$	\$
Non-FDOT	3	Prevention, Control and Abatement of Erosion and Water Pollution	1	LS	\$	\$
125/425	4	Type “P-7” Manhole, <10-ft	2	EA	\$	\$
125/425	5	Type “D” Inlet, <10-ft	1	EA	\$	\$
125/425	6	Type “P-7” Manhole, with Type “C” Inlet Top <10-ft	1	EA	\$	\$
125/425	7	4-ft x 4-ft Type “J-7” Manhole, <10-ft	1	EA	\$	\$
Non-FDOT	8	Restoration / Sodding	515	SY	\$	\$
430	9	30-Inch Reinforced Concrete Pipe	321	LF	\$	\$
Non-FDOT	10	Existing Underground Utility Protection and Coordination.	1	LS	\$	\$
Non-FDOT	11	Remove Asphalt Pavement, Base and Stabilized Sub-Grade.	1	LS	\$	\$
327	12	Mill 1.5-Inch West Meadows Street Intersection	315	SY	\$	\$
334	13	Overlay 1.5-Inch-FC-9.5/12.5-West Meadows Street Intersection	315	SY	\$	\$
Non-FDOT	14	Asphalt Repair	50	SY	\$	\$
Non-FDOT	15	Asphalt Trail Road Open Cut and Repair	1	LS	\$	\$
Non-FDOT	16	Connect Existing 24-inch CMP to New Manhole	1	LS	\$	\$
Non-FDOT	17	Connect Existing 36-inch RCP to New Manhole	1	LS	\$	\$
<b>TOTAL BASE BID:</b>					<b>\$</b>	

**ADDITIVE OPTION**

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
A.1	<b><u>TEMPORARY CHAIN LINK FENCE PANEL to include delivery, set up and removal of a temporary chain link 10-ft (Length) by 6-ft (high) fence panel with a support stand at each panel and 2 sandbags per support stand.</u></b>	<b><u>100</u></b>	<b><u>LF</u></b>	<b><u>\$</u></b>	<b><u>\$</u></b>

[Continuation from page CF-2]

**TIME FOR COMPLETION**

My company can mobilize and **START WORK** \_\_\_\_\_ calendar days after issuance of Notice to Proceed (NTP). My company will **COMPLETE THE PROJECT** \_\_\_\_\_ calendar days.

Bidders State of Florida Contractor License Number:

[Rest of page intentionally left blank.]

**BIDDER'S CERTIFICATION**

- I have carefully examined the Invitation to Bid, Instructions to Bidders, General and/or Special Conditions, Specifications, the Bid submitted and any other documents accompanying or made a part of this invitation.
- I hereby promise to furnish the goods or services specified in the Invitation to Bid at the prices or rates set forth in my bid. I agree that my bid will remain firm for the period established in the bid document in order to allow the City adequate time to evaluate the bids and make award. Furthermore, I agree to abide by all conditions of the bid.
- I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the vendor / contractor as its act and deed and that the vendor / contractor is ready, willing and able to perform if awarded the bid.
- I further certify that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the City of Leesburg or of any other bidder interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.
- I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the Solicitation.
- I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the "work" will be performed in strict accordance with such requirements, and understands that any exceptions to the requirements of the specifications and documents may render the bidder's submission non-responsive.

**NO EXCEPTIONS WILL BE ALLOWED AFTER THE BID IS SUBMITTED.**

Please check one:

I take NO exceptions

I take the exceptions listed here:

(If more space is needed, please indicate exceptions here and attach additional pages as needed)

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**ADDENDUM ACKNOWLEDGMENT**

No Addendum were issued.

The undersigned acknowledges receipt of the following addenda to the Invitation to Bid (indicate number and date of each):

Addendum No.	Dated:	Addendum No.	Dated:
Addendum No.	Dated:	Addendum No.	Dated:

**FAILURE TO SUBMIT ACKNOWLEDGEMENT OF ANY ADDENDUM THAT AFFECTS THE BID PRICES IS CONSIDERED A MAJOR IRREGULARITY AND MAY BE CAUSE FOR REJECTION OF THE BID.**

**LOCAL VENDOR STATUS DECLARATION**

The responding firm and firm that will enter into an agreement with the City, if selected, declares the following selected Local Vendor status.

Provide Physical Address of Business Office or Full Time Sales Office:

- My Firm Qualifies as a Tier I - Local Vendor for this solicitation**  
 “Tier I Local Vendor” shall be defined as the primary Business Office or a Full Time Sales Office of the vendor being located within the City of Leesburg or the vendor receiving one or more Utility Services (excluding communications/Internet) from the City of Leesburg.
- My Firm Qualifies as a Tier II - Local Vendor for this solicitation**  
 “Tier II Local Vendor” shall be defined as the primary Business Office or a Full Time Sales Office of the vendor not meeting the definition of a Tier I Local Vendor but nonetheless being located within the 20-Mile Radius as defined in this policy.
- My Firm does not qualify as a local vendor**

**BID CERTIFICATION SIGNATURES**  
 (this section must be signed and completed.)

\_\_\_\_\_  
 Name of Business

\_\_\_\_\_  
 Telephone Number

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 e-mail Address

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Mailing Address

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 City, State, Zip Code





**STATEMENT OF EXPERIENCE - “SIMILAR” PROJECTS**

List all SIMILAR projects your firm has completed. Copy this sheet if additional pages are needed. You must use this form. Attaching a separate listing may cause your bid to be deemed non-responsive and rejected.

<i>Project Name/Location:</i>		
<i>Project Owner:</i>		<b>Date Completed:</b>
<i>Project Description and Specific Scope: Be Descriptive. Use additional pages.</i>		
<b>Contract Amounts:</b>	<b>Original \$</b>	<b>At Completion \$</b>
<b>Briefly Explain Any Variance:</b>		
<b>Contact Person:</b>		
<b>Contact e-mail:</b>		
<b>Phone Number:</b>		
<b>Project Name/Location:</b>		
<i>Project Owner:</i>		<b>Date Completed:</b>
<i>Project Description and Specific Scope: Be Descriptive. Use additional pages.</i>		
<b>Contract Amounts:</b>	<b>Original \$</b>	<b>At Completion \$</b>
<b>Briefly Explain Any Variance:</b>		
<b>Contact Person:</b>		
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<b>Project Name/Location:</b>		
<i>Project Owner:</i>		<b>Date Completed:</b>
<i>Project Description and Specific Scope: Be Descriptive. Use additional pages.</i>		
<b>Contract Amounts:</b>	<b>Original \$</b>	<b>At Completion \$</b>
<b>Briefly Explain Any Variance:</b>		
<b>Contact Person:</b>		
<b>Contact e-mail:</b>		
<b>Phone Number:</b>		