



St. Johns River

Water Management District

Ann B. Shortelle, Ph.D., Executive Director

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DATE: June 3, 2021

TO: Prospective Respondents

FROM: Leslie Fancella, Contract Specialist

SUBJECT: Addendum #1 to Quote Request, 36790 – Employee Benefit Technical and Analytical Services

Please be advised of the following:

The Quote submittal date has been changed to June 21, 2021.

If you are interested in this project, email your quote in PDF format along with the Excel attachment, 'QR 36790 Benefit Technical Advisor' **after 8:00 a.m. and before 4:00 p.m. on June 21, 2021.** You must enter your responses to the questions in the Excel spreadsheet and include it as an attachment with your quote. Do not email the quote or Excel attachment prior to or after the above-stated timeframe. It is required that all quotes be submitted by email addressed to the District's Contract Specialist, Leslie Fancella at lfancella@sjrwmd.com.

The District's Evaluation Committee meeting has changed to June 29, 2021.

The District's Evaluation Committee will meet at District headquarters at 4049 Reid Street, Palatka, Florida 32177-2571, to discuss the responses. The meeting will be held at **11:00 a.m. on June 29, 2021.** Staff anticipates executing a contract by October 1, 2021.

Please acknowledge receipt of this Addendum on the SUBMITTAL FORM provided in the QR package.

If you have any questions, please call me at (386) 643-1980 or e-mail lfancella@sjrwmd.com.