



## **ADDENDUM #4 SOLICITATION RFP # 2020-51**

### **Law Enforcement Center Parking Lot Expansion**

This addendum is being issued to announce the remote bid opening procedure.

All contents of this addendum shall be incorporated into the solicitation documents and the ensuing contract with the awarded Contractor. It is the Contractor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid response. Acknowledgement may be confirmed by noting the total number of addenda on the Signatory Sheet (e.g. Addenda 1 of 1). Failure of a Contractor to acknowledge each addendum may prevent the bid from being considered for award and deem the Contractor as non-responsive.

#### **Zoom Instructions**

Bids are to be submitted as PDF files online as instructed in the Invitation for Bid. It is not required for bidders to attend the bid opening but all are welcome to do so. Bids will be opened five minutes after the bids are due. Please click the link below early to ensure the set up is properly downloaded, then log into the meeting a few minutes before the bid files are opened.

Attendance will be taken so please type your full name and company name in the chat once you are admitted to the conference. Attendees will be on mute until after the bids are opened, then the lines will be opened for any questions.

Here is the link for the conference:

<https://townofbluffton.zoom.us/j/2743608489>

Meeting ID: 274 360 8489

**All prospective Respondents are reminded and hereby instructed not to contact any member of the Town of Bluffton Council, Town Manager or Town of Bluffton staff members, other than the noted contact person OR the Town's Purchasing Administrator regarding this solicitation or their response at any time during the solicitation and award process. Any such contact may be cause for rejection of your submittal.**