



ADDENDUM NO. 4

Date: June 2nd, 2016

To: All Interested Parties

From: Litsy Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 1516-11-003
Roadway and Complete Infrastructure Improvements (Franjo Road Project)

This Addendum forms a part of the Request for Proposal (RFP) Package Document dated May 4th 2016, with any amendments and/or additions noted below. This addendum also provides answers to the questions proposed in regard to the RFP 1516-11-003 ROADWAY AND COMPLETE INFRASTRUCTURE IMPROVEMENTS (FRANJO ROAD PROJECT).

Ms. Tina Pereira, OHL Community Asphalt

1. **Question:** What is the anticipated budget/estimate for this project?

Response: The Village in accordance with this request for proposals is requesting each prospective proposer to provide a reasonable schedule of value based on the conceptual plans as there is no engineering cost estimate for this project.

Ms. Tricia M. Hardy, Prince Contracting

2. **Question:** I was wondering if there is an engineer's estimate or budget out for this project.

Response: There is no engineer's estimate or budget for this project (See response to Question 1 for additional information).

3. **Village of Palmetto Bay: Pre-Bid Meeting on 05/17/2016.**

- **All the questions asked during the pre-bid meeting were a clarification of the process in which the Village will score the submitted bids and the budget for this project.**
- The Village will appoint a selection committee to review all the submittals based on the evaluation criteria on page 20 of the RFP **except** item 8 “Price Sheet for Project”. The selection committee will individually rank each proposer based on the evaluation criteria. The five highest ranked companies will be short listed and invite for an oral presentation showing their proposed conceptual design and further providing the estimated price for design and construction of the proposed conceptual design. The five highest ranking companies will be required to submit the “Price Sheet for Project” on page 78 based on their conceptual plans and provide to the Village as a component of their oral presentation.
- **Project Completion Date** – The RFP states in Section 4.01 - construction to be completed in 2016. The project completion date has been extended until June 30, 2017.

Tanzania Johnson, EAC Consulting

4. **Question:** Will we need to submit a 5% Bid Guaranty if we are not submitting prices?

Response: No, since we have changed to a qualification first stage and then, when we short list, those that are listed on the shortlist will need to provide a presentation, conceptual drawings and the price list sheet located on page 78 along with the bid guaranty of 5%. This will be considered only on the second phase.

Patricia Ferro, R.J. Behar & Company, Inc.

5. **Question:** Please confirm, All Documents in Section 6.0 (Page 23 to 78) are applicable to the Sub consultants too, or only to the PRIME firm?

Response: Although the PRIME will be submitting the forms, there is no requirement for the Sub contractors to submit theirs. But, the PRIME is responsible to disclose their sub-contractors and make sure that the sub-contractors uphold and be in compliance with the forms in Section 6.0.

Tanzania Johnson, EAC Consulting

6. **Question:** Please clarify which proposal outline should be followed from the RFP. The Table of Contents identifies Section 5.0 as the section describing contents of the proposal and the evaluation criteria. Section 5.4 provides the following outline:

5.4 Preparation of Proposals:

1. Introduction Letter
2. Experience
3. Financial Stability

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4. Litigation History
5. Insurance Requirements
6. All Documents in Section 6.o
7. Addenda
8. Price Sheet for Project (Exhibit 2) – Moved to Step 2 as per Addendum #2
9. Contractor will provide the Bid Bond of 5% and the Bid Security Form

Response: You are correct being confused. Please note that we want the submittals that are listed on Section 5.4. However, number 8 and 9 on your list will not be submitted until the 2nd phase, we are just qualifying at the point of the bid opening.

7. **Question:** Section 4.03a Qualifications/Project Experience requests experience within the last 5 years however, Section 5.4 asks for experience within the last 3 years, please clarify which time period is acceptable.

Response: Due to the nature of the project we require five (5) years' experience. I have corrected section 5.4 to reflect the same as 4.03a.

8. **Question:** As per Addendum #2, Item 8 "Price Sheet for Project" will be submitted at Step 2. Should Item 9. "Contractor will provide the Bid Bond of 5% and the Bid Security form" be submitted at Step 2 also as prices will be submitted then?

Response: I specified on Addendum #3, you will not be required to submit a bid bond of 5% nor the Bid Security form. Only the short listed contractors will be submitting these last (2) items with their presentation and conceptual plans.

9. **Question:** Is it possible if you can extend the bid opening date?

Response: Yes, we have granted an extra week for the bid opening, the new bid opening date is **Wednesday, June 15, 2016 at 3:00pm** same address as stated on RFP.

Telista121@gmail.com

10. **Question:** Please clarify which proposal outline should be followed from the RFP. The Table of Contents identifies Section 5.o as the section describing contents of the proposal and the evaluation criteria. Etc....

Response: Please refer to question number 6 of this addendum.

Thank you,

Litsy C. Pittser
Procurement Specialist

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ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 4

Amendment of ITB No: 1516-11-003

Title: ROADWAY AND COMPLETE INFRASTRUCTURE IMPROVEMENTS (FRANJO ROAD PROJECT)

Name of Proposer _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 4

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in your proposal from being rejected.