



## ADDENDUM NO. 1

Date: July 31<sup>st</sup>, 2024  
To: All Interested Parties  
From: Alessia Bencomo, Procurement Specialist  
Village of Palmetto Bay  
9705 E. Hibiscus Street  
Palmetto Bay, Florida 33157  
Re: Request for Proposal No. 2024-12-019  
Concession Stand Management and Operations – Palmetto Bay Park

This Addendum forms part of the Request for Proposal (RFP) Package advertised on July 9<sup>th</sup>, 2024, and with a proposal opening date of August 9<sup>th</sup>, 2024, with any amendments and/or additions noted below.

**Question No. 1:** Could you kindly provide pictures of the interior of the concession stand?

**Response:** *Please see attached photos of the concession stand (Addendum #1 – Photos).*

**Question No. 2:** What kind of electrical receptacles are available at the concession stand? Specifically, we would like to know if there are 220V single-phase or 220V three-phase connections. If there are 220V receptacles, we would also like to know the amperage of those connections.

**Response:** *Please see attached the electrical plan for the concession stand (Addendum #1 – E3 and E3A).*

**Question No. 3:** Unfortunately, I realized that I have missed the scheduled walkthrough of the concession stand. Understanding the layout and the existing equipment is crucial for us to assess the kitchen's capabilities and determine the types of food we can prepare and offer.

**Response:** *Please be advised that the pre-submission meeting that was scheduled on Tuesday, July 23<sup>rd</sup>, 2024, at 11:30 a.m. was not a walkthrough of the concession stand as the meeting was in a different location. The pre-submission meeting was an opportunity for any Company interested in the solicitation to ask questions about the services, requirements, etc. in person. If you would like to schedule a walkthrough, please schedule the appointment with the Procurement Specialist.*

Thank you,

A handwritten signature in blue ink that reads "Alessia Bencomo".

Alessia Bencomo  
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157  
Tel: 305.259.1234 • Fax: 305.259.1290

# ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 1

Amendment of RFP No: 2024-12-019

Title: Concession Stand Management and Operations – Palmetto Bay Park

Name of Company \_\_\_\_\_

Date Addendum Received \_\_\_\_\_

Total Pages of Addendum including Acknowledgement 2

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

**All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.**