

Questions for Kendall Co:

- 1) Can you please provide the current meal rate/scale being charged by current vendor for inmate meals?
Answer: These numbers are available on the website under the Sheriff's Office Monthly Reports/Packets.
- 2) Can you please provide the current meal rate/scale being charged by current vendor for staff meals?
Answer: We currently do not offer the meals to staff.
- 3) Can you please provide the last 12 months of all billing invoices?
Answer: These are available on the website under the Sheriff's Office Monthly Reports/Packets.
- 4) Are there any inmate trustees? If so, how many?
Answer: Currently we have 9 inmate trustees.
- 5) Can you please provide a copy of the current food service contract along with amendments including price adjustments throughout the term of the contract?
Answer: This is available on the counties website.
- 6) Please provide weekly amounts required and meal specifics for Sack meals for work crews, court bags and any additional meals that are to be prepared beyond the cafeteria and tray feeding?
Answer: We average about 7 meals a day that are prepared beyond the cafeteria feeding tray.
- 7) Can you please provide us with a copy of the current inmate menus?
Answer: These are proprietary.
- 8) What inmate meal is currently being served cold?
Answer: Breakfast is currently served cold.
- 9) What meal would the County prefer to be a cold meal on our proposed inmate menu?
Answer: Breakfast
- 10) Do you currently serve juvenile meals? If yes, how many?
Answer: On occasion we do, and they are served a double portion based upon the caloric intake chart.
- 11) Can you confirm, contractors are to submit a juvenile meal menu? As mentioned in the technical approach, evaluation criteria.
Answer: Yes
- 12) Are juvenile meals reimbursable?
Answer: Yes these meals are included in the price per meal quote.
- 13) Can the County please provide the current Staff meal menu?
Answer: We do not currently have one.
- 14) How many staff are fed every meal?
Answer: Zero
- 15) How will the count/billing for the staff be calculated?
 - a. Is it a set number weekly number?
 - b. If so, what is the set weekly number?Answer: N/A
- 16) Can you please provide the total number of kosher and halal meals currently being provided?
 - a. Do you currently provide pre-packaged meals?
 - i. If so, Can vendor charge separately?
 - ii. What is the current price for these meals?
 - b. Do you currently serve a common fare menu?
 - i. Is the County ok with an approved common fare menu?
 - c. How many kosher and halal meals are you currently serving?Answer: We do not currently have any kosher meals being served.
- 17) How many inmate kitchen workers does the County currently have assigned to each kitchen;
 - a. How many shifts?
 - b. Is there any extra food given to kitchen inmate workers as an incentive?
 - i. If so, is this charged back to the County?Answer: Currently we have two-three inmate workers assigned to the kitchen. Extra food is not provided to the inmate workers.
- 18) Please supply a daily break down and total of how many special diets and of each type are currently served? (Diabetic, Low Sodium, etc.)
Answer: Currently we serve approximately 2-3 special diet meals a day.
- 19) Are the current food service employees in a Union?

- a. If yes, please provide a copy of the collective bargaining agreement.

Answer: No

- 20) Are any inmates in the facility including kitchen trustees receiving special meals or double portions as an incentive?

- a. If so, please elaborate.
- b. Can contractor charge for the extra portions?

Answer: No

- 21) Is the County receiving any food commodities?

- a. Please provide the annual value for 2017? And year to date 2018?

Answer: Currently the food service purchasing is the responsibility of the contracted food service provider.

- 22) Are there any future plans for additions to either facility or renovations during this contract term? If yes, can you please explain?

Answer: No

- 23) Do you currently have a fresh meals program where inmates can purchase items for themselves? Or families can purchase online for inmates?

- a. If yes, can you please elaborate on all programs in place (excluding commissary)?
 - i. Can you provide what is offered and how often to include pack size and prices?
- b. Please provide the sales earned by month for the last 12 months; for in-house and online.
 - i. Can you please also provide the commission rate *and* commissions received 2017 and YTD 2018?

Answer: The fresh meals that we currently have are served on Fridays during lunch for those who purchase them. These meals are provided from area restaurants, and served during the lunch time. The commissions can be viewed on the Counties website.

- 24) Who is the current commissary service provider?

Answer: Steller Services

- 25) What type of milk do you currently serve; 2%, 1%, whole, powdered/dairy blend?

- a. How many ounces per meal?
- b. Service in bulk or half pint containers?
- c. How many times per week?

Answer: We currently provide 2% milk that is served in half pint containers, and served during breakfast and with specialty meals seven days a week.

- 26) What is currently being used for an inmate eating utensil and cups?

- a. Who is providing this utensil and cup?

Answer: The County provides them.

- 27) How many nutritional supplements such as Ensure and electrolytes beverages are currently being provided?

Answer: N/A

- 28) Who provides these supplements, Medical or Food Service Contractor?

- i. If Contractor, can you please clarify if the Contractor is able to charge separately for nutritional supplements and electrolyte beverages?

Answer: These are provided on the orders of the Doctor and are served by medical.

- 29) Can you please provide the number of diabetic and pregnancy snacks currently being provided daily?

Answer: 2-3 per day.

- 30) What is the current schedule of the food service employee?

Answer: The current food service employee works an 8 hour day.

- 31) What time does the kitchen open in the morning and close in the evening?

Answer: The kitchen opens at approximately 5:00am and closes at approximately 7:00pm.

- 32) Outside of wages, are there any other cost for contract employees to attend orientation training?

Answer: The contractor is responsible for the earned wages during the orientation training.

- 33) Can you please provide the current weekly amount of grease being removed from the kitchen?

Answer: Zero

- 34) Can you please provide the last 24 months of dollars spent on kitchen equipment maintenance?

Answer: These numbers are available on the counties website.

35) Can you please provide the last 24 months of dollars spent on kitchen equipment replacement?

Answer: These numbers are available on the counties website.

36) Can you please provide the last 24 months of dollars spent on kitchen repairs?

Answer: These numbers are available on the counties website.

37) Can the County confirm, there will be a complete inventory of small ware equipment available day one of new contract?

Answer: Yes

38) Can the County confirm all equipment will be in working order day one of new contract?

Answer: Yes

39) Can you please provide a list kitchen equipment that will surpass its life expectancy during the term of the new contract?

Answer: N/A

40) Does the current food service provider utilize the kitchen for any other services not outlined in this RFP scope of work; such as meals on wheels?

a. If so, please provide details and annual dollars paid to the County for the use of the kitchen.

Answer: No

41) Can you please confirm what is specifically considered "kitchen Equipment"?

Answer: Equipment that is utilized for kitchen operations, and meal preparation.

42) Can you confirm, small ware equipment is responsibility of the contractor?

Answer: Yes

43) How many times in the last two years has the dish machine failed to operate? And for how long?

Answer: The dishwasher is owned by Ecolab and is serviced by them as needed.

44) Can you please provide site visit sign-in sheet or attendance list?

Answer: N/A

The Kendall County Sheriff's Office is currently not offering and extensions to the deadline of the food service bid. All bids are due no later than 4:00pm on June 5th, 2019.