



ATTENDANCE and MINUTES

- BID OPENING PRE-BID/PROPOSAL CONFERENCE SITE VISIT
 PRESENTATION MANDATORY MANDATORY
 NON-MANDATORY NON-MANDATORY

BID/RFP NUMBER: 24-DES-RFP-401 DATE: DECEMBER 7, 2023

BID/RFP TITLE: on-call subsurface utility designating and locating (including test holes)

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Minutes

1. Introductions:
2. Disclosure: Oral representations made at the pre-proposal conference are not binding upon the County.
3. SCC Registration required for award.

4. Any questions asked today, please submit to Vendor Registry by the question deadline for a formal response from the County.
5. All Communications during the process must go through the Purchasing Office
6. Important Dates:

RFP No. 24-DES-RFP-401 – TENTATIVE SCHEDULE

RFP ISSUANCE	November 17, 2023
OPTIONAL PRE-PROPOSAL	December 7, 2023 at 10:30 a.m.
QUESTION DEADLINE	December 15, 2023 at 5:00 p.m.
ADDENDUM ISSUANCE (if applicable)	TBD
PROPOSALS DUE	January 5, 2024 at 3:00 p.m.

COUNTY CONTACT: Sy Gezachew

TELEPHONE:703.228.0649

7. Questions
Is there any DBE, MBE, or SWAM requirements?

Answer: No

Q: For the utility mapping efforts which would follow the ASCE 38-22, is it preferable to have data in 2D or 3D? Or is it a mix of deliverable options when requested?

A: It is going to be a mix of deliverable options. Directions would be provided on the preferences specific to each task order.

Q:Will right-of-way and boundary information be required with SUE survey locations?

A: Most of the task orders will come with a survey file with the Right-of-Way and Boundary information and the service provider will locate and designate utilities in the base. However, on the few task orders that will involve utility locating, designating and surveying – service provider will have to show right-of-way information.

Q: 1.3 1.4 1.7 as related to traffic control state at the contractors expense. If this is not a reimbursable expense are we to include this in our hourly rates?

A: Traffic control shall be incidental to the Test Hole, Utility Locating, Designating and core sample work and there shall be no separate payment for it.