



## ADDENDUM NO. 4

Date: February 8th, 2017

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist  
Village of Palmetto Bay  
9705 E Hibiscus Street  
Palmetto Bay, Florida 33157

Re: Addendum #4  
Request for Proposal No. 1617-11-003  
Roadway & Complete Infrastructure (Franjo Road Project)

This Addendum forms a part of the Request for Proposal No. 1617-11-003 (RFP) Package Document with any amendments and/or additions noted below.

Mr. Kenneth Baer, Central Florida Equipment

1. **Question:** Contrary to what was discussed on Tuesday's January 24<sup>th</sup> Pre-Proposal meeting, the subject RFP does not require (Sections 4.03 & 5.4) the submittal of renderings nor plans for the initial submittal. These items are required only from the shortlisted firms. Please clarify.

**Response:** For Phase 1 we would like to see at least preliminary renderings for the entire project and we are moving the 80-100% of Exhibit 1A to Phase 1 and will also be a part of Phase 2 for presentation to Council.

2. **Question:** On page 14 of the RFP, Section 4.00, Scope of Work, the table at the bottom of this sheet under Drainage, indicates that the storm drainage will be tied to the main sewer lines. Please clarify if the intent is to connect into the existing storm sewer lines instead.

**Response:** Yes

3. **Question:** Addendum No. 2 was issued on 01/25/2017. Was Addendum No. 1 already issued? If so, please resend.

**Response:** Yes, it was issued. Resending as an attachment to this Addendum.

4. **Question:** Please provide a copy of the Pre-Bid meeting sign in sheet.

**Response: Attached to this addendum, please see the Pre-Bid meeting sign-in sheet.**

5. **Question:** Exhibit 1A shows 10' lane widths for the Franjo Road typical section. Has the Village of Palmetto Bay received Miami-Dade County approval to construct 10' wide travel lanes or shall all teams use the 11' width required per the Green Book Standards.

**Response: The Village of Palmetto Bay does NOT have an approval for 10' so it was determined to change to 11' based on the Green Book Standards.**

Mr. Thomas Headley, Pavetech

6. **Question:** Can you please send me the list of contractors in attendance at the pre-bid meeting for Franjo Road Project.

**Response: Attach with this Addendum, please find the file for sign in pre-bid meeting on January 24<sup>th</sup> 2017.**

Mr. Derry Behar, R.J. Behar & Company, Inc.

7. **Question:** Is there anywhere we can obtain the required Reference Forms that are not cut off? They are cut off in the RFQ and on the website.

**Response: I will look into this matter, I know that the reference sheet all you need to do is click and it will open with a full page to fill in. I will get back to you on that.**

Ms. Jessica A. Vigoa, Acosta Contractors

8. **Question:** We have the following question in regards to above referenced RFP:

In reviewing the RFP, we noticed that on Section 4.03 (page 16 of 78) - Submittal of Design-Build Proposal and Qualifications, Item a.i. – end of paragraph states “Each project description shall contain at a minimum the following information:

1. Introduction Letter;
2. Contact Information (including phone number);
3. Experience with a minimum of 5 years;
4. Financial Stability;
5. Litigation History;

6. Insurance Requirement;
7. All Documents in Section 6.0; and
8. Addenda Acknowledgement”

These are the items that are listed under “Preparation of Proposals.” On the previous request for proposal for this project the following was requested:

“Each project description shall contain at a minimum the following information:

1. Project and Owner’s name;
2. Contact Information (including phone number);
3. Description of Project;
4. Schedule and Completion History;
5. Innovative Approach(es);
6. Cost Saving Measures Implemented;
7. Preliminary and Final Project Costs;
8. Change Order History; and
9. Litigation Experience in Project.”

Can you please clarify the items that we shall include on each project description?

**Response: To answer your question, Section 4.03 on page 16-20 and focusing on the areas on which the examiners’ will be scoring on page 20 should be included as well. For example: Describe your project, innovation approaches etc...I hope I was able to clarify.**

Thank you,

Litsy C. Pittser  
Procurement Specialist

# ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 4

Amendment of ITB No: 1617-11-003

Title: Roadway & Complete Infrastructure (Franjo Road Project)

Name of Proposer \_\_\_\_\_

Date Addendum Received \_\_\_\_\_

Total Pages of Addendum including Acknowledgement 4

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

**All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in your proposal from being rejected.**