

SECTION 0300

BID FORMS

PLYLER PARK RENOVATION

for
The City of Myrtle Beach

BIDDER'S REPRESENTATION

By the act of submitting a bid for the proposed contract, the Bidder represents that:

1. The Bidder and all subcontractors the Bidder intends to use have carefully and thoroughly reviewed the Contract Documents and have found them complete and free from ambiguities and sufficient for the purpose intended; and
2. The Bidder and all workmen, employees and subcontractors the Bidder intends to use are skilled and experienced in the type of work represented by the Contract Documents; and
3. Neither the Bidder nor any of the Bidder's employees, agents, intended suppliers or subcontractors have relied upon any verbal representations, of the Owner, or the Owner's employees or agents including architects, engineers or consultants, in assembling the bid; and
4. The bid figure is based solely upon the Contract Documents and not upon any other oral or written representation.

By: _____

Title: _____

Subscribed and sworn to before me

this _____ day of _____, 20____.

My commission expires on: _____.

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of South Carolina)
County of Horry)

being first duly sworn, deposes and says that:

(1) He is _____ of _____,
the Bidder that has submitted the attached Bid:

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Owners or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) _____

(Title)

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____. My commission expires

_____ on: _____ (Title)_____

STATEMENT OF LICENSE CERTIFICATE

EACH CONTRACTOR BIDDING SHALL FILL IN AND SIGN THE FOLLOWING:

This is to certify that _____ have fully complied with all the requirements of the South Carolina Licensing Board for Contractors. The Contractor's license number and date of registration shall appear on the envelope containing the bid, otherwise the bid will not be considered.

_____ was issued Certificate No. _____
on _____, 20 ____ by the State Board for licensing General Contractors.

Signed: _____

Title: _____

STATEMENT OF EXPERIENCE OF THE BIDDER

The bidder is requested to state below what work of similar scope and complexity he has completed, and to give references that will enable the Owner to judge his experience, skill and business standing and his ability to conduct the work as completely and as rapidly as required under the terms of the contract.

<u>Project and Location</u>	<u>Reference</u>
1) _____ _____	_____ _____
2) _____ _____	_____ _____
3) _____ _____	_____ _____
4) _____ _____	_____ _____
5) _____ _____	_____ _____
6) _____ _____	_____ _____
7) _____ _____	_____ _____

Dated: _____ Bidder: _____

Signed: _____

Title: _____

PROJECT SUPERINTENDENCE

The Undersigned states that the following employee will assume the role of project superintendent representing the Contractor on this Project. The undersigned further states that this individual, whose qualifications are presented below (attach additional sheets, if necessary), will have authority to speak for the Contractor and will not be removed from this Project or temporarily substituted for on this Project without the written consent of the Owner and Project Engineer.

Project Superintendent's Name: _____

Years of Experience: _____

Brief but Complete Description of Experience Relevant to this Project: _____

References from Owners where work of similar scope, and complexity has been accomplished under Proposed Superintendent's direct supervision.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

(Phone) (Phone) (Phone) (Phone) (Phone)

"I consent to the disclosure of my qualifications and other applicable personal data for the purpose of evaluating proposals under this solicitation."

Employee's Signature

Date

"I certify to this employee's role in this Project and that the qualifications presented herein are accurate, complete and current."

Bidder: _____ Date: _____

Signed: _____

Title: _____

LIST OF SUBCONTRACTORS

The undersigned states that the following is a full and complete list of the proposed subcontractors on this Project and the class of work to be performed by each, and that such list will not be added to nor altered without written consent of the Owner.

<u>Subcontractor and Address</u>	<u>Class of Work to be Performed</u>
1) _____ _____	_____
2) _____ _____	_____
3) _____ _____	_____
4) _____ _____	_____
5) _____ _____	_____
6) _____ _____	_____
7) _____ _____	_____

Dated: _____ Bidder: _____

Signed: _____

Title: _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we the undersigned,

_____ as PRINCIPAL, and

_____ as SURETY are hereby held and firmly bound

unto _____, as OWNER, in the penal sum of

_____, for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that Whereas the Principal has submitted to the City of Myrtle Beach a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the

Plyler Park Renovation

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

THE SURETY, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____(L.S.)
Principal

Surety

By: _____

Date: _____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

SECTION 0300

BID PROPOSAL

Proposal of _____ (hereinafter called "BIDDER"), organized and existing under the laws of the State of _____ doing business as _____*.

To the City of Myrtle Beach, South Carolina, (hereinafter called "OWNER").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all WORK for the construction of Plyler Park Renovation in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within the time constraints as set forth in Section 0200, Paragraph 2.03 - Contract Time and Liquidated Damages; Section 0650, Paragraph 1.11 - Project Schedule and as further stated herein. BIDDER further agrees to pay, as liquidated damages, the sum of five hundred dollars (\$500.00) for each consecutive calendar day thereafter as set forth in Section 0200, Paragraph 2.03 - Contract Time and Liquidated Damages; Section 0650, Paragraph 1.11 - Project Schedule.

BIDDER acknowledges receipt of the following ADDENDUM:

<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____

*Insert "a corporation", "a partnership", or "an individual" as applicable.

BIDDER agrees to perform the work described in the CONTRACT DOCUMENTS for the following total lump sum base bid amount of \$_____.

Total Lump Sum Base Bid (in words) _____

SCHEDULE

Bidder agrees to perform all work described in the Contract Documents within the time constraints as set forth in Section 0200, Paragraph 2.03 - Contract Time; Section 0650, Paragraph 1.11 - Project Schedule and as further stated herein.

PRICE SCHEDULE

Bidder shall break down the Base Bid and Alternates into the following Price Schedule items.

Any unit quantities indicated in the construction documents are design estimates and are not warranted to be accurate. It is the responsibility of the Contractor to verify all quantity take-offs and to bid the work appropriately. Bids shall include license fees, sales tax and all other applicable taxes and fees. Where work is not identified by a given line item, Bidder shall include such work in the line item most closely associated with the specific work.

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Base Bid – Goddess of the Sea		
1.	Mobilization	LS	\$
2.	Insurances and Bonds	LS	\$
3.	Permits and Fees	LS	\$
4.	Traffic Control	LS	\$
5.	Field Engineering and Construction Staking	LS	\$
6.	Quality Control and Testing	LS	\$
7.	Record Drawings and Project Closeout	LS	\$
8.	Sediment and Erosion Control	LS	\$
9.	Demolition, Removal and Site Preparation	LS	\$
10.	Statue Base Construction	LS	\$
11.	Statue Installation	LS	\$
12.	Concrete Curb	LS	\$
13.	Associated Conduit Installation	LS	\$
14.	Associated Electrical Installation	LS	\$
15.	Associated Landscape Installation	LS	\$

TOTAL LUMP SUM BASE BID: _____

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Alternate 1 - Stage		
1.	Demolition, Removal and Site Preparation	LS	\$
2.	Complete Stage Construction*	LS	\$
3.	Associated Conduit Installation	LS	\$
4.	Associated Electrical Installation	LS	\$
5.	Associated Sod Installation	LS	\$
6.	Miscellaneous General Conditions	LS	\$

*Including pergola column foundations and excluding pergola installation, which is to be included in Alternate 6 price.

TOTAL ALTERNATE 1: _____

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Alternate 2 - Concrete		
1.	Demolition, Removal and Site Preparation	LS	\$
2.	Concrete Flatwork - Standard Duty Condition	LS	\$
3.	Concrete Flatwork - Pergola Concrete	LS	\$
4.	Pergola Column Foundations*	LS	\$
5.	Associated Conduit Installation	LS	\$
6.	Associated Electrical Installation	LS	\$
7.	Miscellaneous General Conditions	LS	\$

*Excluding stage pergola column foundations, which are to be included in Alternate 1 price.

TOTAL ALTERNATE 2: _____

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Alternate 3 – Retaining Wall		
1.	Demolition, Removal and Site Preparation	LS	\$
2.	Concrete Flatwork - Heavy Duty Condition	LS	\$
3.	Complete Retaining Wall Construction	LS	\$
4.	Miscellaneous General Conditions	LS	\$

TOTAL ALTERNATE 3: _____

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Alternate 4 – Landscape		
1.	Demolition, Removal and Site Preparation	LS	\$
2.	Complete Landscape Installation	LS	\$
3.	Complete Irrigation Installation	LS	\$
4.	Miscellaneous General Conditions	LS	\$

TOTAL ALTERNATE 4: _____

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Alternate 5 – Site Furnishings		
1.	Complete Concrete Seating Installation	LS	\$
2.	Complete Bollard Installation*	LS	\$
3.	Miscellaneous General Conditions	LS	\$

*Including associated demolition, removal, foundation and concrete flatwork.

TOTAL ALTERNATE 5: _____

Item	Description	Unit	Unit Price
PLYLER PARK RENOVATION			
	Alternate 6 – Pergolas		
1.	Complete Pergola Installation	LS	\$
2.	Miscellaneous General Conditions	LS	\$

TOTAL ALTERNATE 6: _____

Note: Upon submittal of his Bid, Bidder acknowledges careful examination of existing site conditions, contract documents, material quantities and construction factors specific to this project. Bidder acknowledges that Bid reflects fair and responsible prices necessary to accurately and fully facilitate project completion. Owner reserves the right to accept Alternates in any order or combination and the right to determine the low bidder on the basis of the sum of the Base Bid and alternates accepted.

Respectfully submitted:

Signature

Address

Title

Date

License Number (if applicable)

SEAL (if BID is by a corporation)

Attest: _____



CITY OF MYRTLE BEACH

LOCAL VENDOR PREFERENCE

TO QUALIFY FOR LOCAL PREFERENCE FORM MUST BE SUBMITTED WITH BID

APPLICATION OF ELIGIBILITY TO QUALIFY FOR LOCAL VENDOR PREFERENCE WITHIN THE DEFINED BOUNDARIES: MYRTLE BEACH CITY LIMITS, HORRY COUNTY, NESA AREA (NESA area is comprised of Horry, Georgetown, Williamsburg, Florence, Marion, Darlington, Dillon, Chesterfield, and Marlboro Counties).

City of Myrtle Beach Business License: (To qualify for Local Vendor Preference vendor must have had a **City of Myrtle Beach Business License** a minimum of ninety (90) days prior to the request for bid/ proposal being made public)

City of MB Business License Number: _____ Date issued: _____

Complete all areas below. Incomplete forms may be rejected.

1. LEGAL NAME OF BUSINESS: _____

Mailing Address: _____

Physical Address: _____

(To qualify vendor must have maintained a physical address and office as a principal place of business within the defined boundaries of the category sought for at least one (1) year, and during that time have had a majority of full-time employees, chief officers and managers regularly conducting work and business from this office.)

2. Year business was established in the City of Myrtle Beach / Horry County / NESA area:

Year: _____ County: _____
(Name of County)

Under penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation or entity intentionally submitting false information to the City in an attempt to qualify for local preference shall be prohibited from bidding on City of Myrtle Beach products and services for a period of one (1) year.

Authorized Signature: _____ Date: _____

Printed Name & Title: _____ Phone: _____

LOCAL VENDOR PREFERENCE continued

<u>Bid Amount</u>	<u>Within City Limits</u>	<u>Within Horry County</u>	<u>Within NESAs Area</u>
Up to \$5000.00	5% of Bid	4% of Bid	3% of Bid
\$5001.00 to \$10,000.00	\$250.00 plus 4% of amount between \$5001.00 and \$10,000.00	\$200.00 plus 3% of amount between \$5001.00 and \$10,000.00	\$150.00 plus 2% of amount between \$5001.00 and \$10,000.00
\$10,001.00 and up	\$450.00 plus 3% of amount above \$10,000.00 with the maximum being \$2000.00, including the \$450.00	\$400.00 plus 2% of amount above \$10,000.00 with the maximum being \$1800.00, including the \$400.00	\$300.00 plus 1% of amount above \$10,000.00 with the maximum being \$1600.00, including the \$300.00

If company/individual performs services on City property a Certificate of Insurance **must be** provided prior to commencement of work meeting requirements of the City.

The vendor must submit a copy of their Local Vendor Preference Certificate with their bid.

An eligible business shall maintain such status throughout the term of any contract with the City. Failure to maintain such status or to keep current on all fees and taxes owed the City shall be grounds to terminate the contract.