



Beaufort County School District

Addendum 1

Solicitation Number: 23-019
Date Printed: April 18, 2023
Date Issued: May 4, 2023
Procurement Officer: Kaylee Yinger, NIGP-CPP, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Request for Proposal (RFP)

DESCRIPTION: Technology Surplus Disposal Services

SUBMIT OFFER BY (Opening Date & Time): **May 16, 2023, at 4:00 PM EST**

QUESTIONS MUST BE RECEIVED BY: **May 9, 2023**

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Signed; Six (6) Signed Copies and One (1) Redacted Version on USB**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:

Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after May 16, 2023. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME

TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

THE BIDDING SCHEDULE WILL BE UPDATED AS FOLLOWS

8.0 BIDDING SCHEDULE / PRICE BUSINESS PROPOSAL:

Options acceptable for payouts to BCSD – Interested firms should choose the option best representing their proposal for BCSD.

- Option A – Revenue Share
 - A “service” fee of no more than \$5 / device may be subtracted from total sale price to cover pickup, packing, auditing, data deletion, and resale as well as all packaging materials requested
 - The school district's payout will be no less than 60% sale of equipment, minus the \$5/device service fee listed

- Option B - Payout
 - Offer competitive pricing + 10% for payout of all items.
 - Units sent for resale will have the potential to have at least a \$10 resell price. This ensures that the expense in processing those units will generate a higher payout than price per lb.
 - Provider will attempt to recover value from all non-resalable units. This includes an internal repair process to fix below spec units as well as creating value from the recycle and/or resale of precious metals and components.
 - Due to disposal charges and fees, if the amount of payout is less than \$0, BCSD shall not be charged.