



TOWN OF MOORESVILLE

Geographic Information System (GIS) Utility As-
built and AGOL

Request for Proposals

Questions and Answers

1. Is there any pricing that should be included in this response or is it just for qualifications consideration at this juncture? If we do need pricing, how can we obtain a snapshot or copy of the GIS data to formulate pricing?
 - Pricing is not to be included at this time, as the scope is too vague for adequate and consistent pricing. Town staff will discuss project parameters with the selected consultant to narrow down the scope and obtain specific pricing, as well as alternate options for data collection.

2. The solicitation mentions the MBE/WBE status of the respondent or respondent's team. Is there a specific percentage or allocation that needs to be completed to earn the maximum points on evaluation or just a description of how the MBE/WBE team member firm will be a part of the project?
 - Please provide a detailed description of how the MBE/WBE team member firm will be a part of the project. There is no set percentage needing to be completed to earn the maximum points.

3. Delivery Approach – The language in this solicitation appears to have a tentative but not solid plan for the amount of work necessary for digitizing and updating data from behind the desk vs. the amount of work necessary to perform field data collection and mapping onsite in the field. Should our implementation plan take into account?
 - The intent of this solicitation is to qualify firms that can complete the general scope of work. Once a consultant is selected, the specific detailed

scope, including field data collection methods and amounts, will be worked out with the consultant to determine pricing.

4. A preliminary Project Timeline is requested for the lifecycle of the scope identified in the RFP. A major assumption is the amount of inside digitizing vs. external mapping onsite. How should we account for that unknown? Should we assume we are doing all external mapping which would be the longest time frame possible?
 - There are about 50 projects (around half of which are single-family home developments) that need to be digitized and field verified. I would recommend that respondents take a conservative approach to evaluating time for this project to ensure that they have adequate staff availability to complete the project.
5. Our partner is classified as a MWBE firm. Does that qualify, or is there a specific registration with the state the firm must obtain?
 - The best way to ensure that a business is considered MWBE is through registration with North Carolina-
<https://connect.ncdot.gov/business/SmallBusiness/Online-Cert-App-Portal/Pages/default.aspx>. Documentation from this registration will provide the easiest method for Town staff to make a determination regarding business ownership status. If there is other documentation/registration that could be provided, that information can be considered.
6. Does Mooresville currently utilize AGOL through Portal or a hosted option or would the vendor be deploying and implementing it?
 - Mooresville hosts AGOL. Portal is not in use by the Town.
7. Is a dashboard design desired?
 - No dashboard designs are necessary.
8. Does the town currently utilize ArcGIS Pro or have portal deployed?
 - The Town uses ArcGIS Pro and Desktop. We do not have portal deployed.
9. What version of Esri Enterprise is the town on?
 - Version 10.8.1.
10. What coordinate system does the cad data currently reside in?
 - The data should be in the NAD1983 coordinate system (NAD_1983_StatePlane_North_Carolina_FIPS_3200_Feet); however,

Town staff has not verified that all files are projected correctly. Ensuring proper projection prior to as-built input into GIS would be needed by the consultant.

11. Does the 20 page limit include Cover, Cover letter, tab pages?
 - No, covers, cover letters, and tab pages do not count toward the maximum page count.

12. The RFP states “the following documents will form the basis for a contract and purchase order for the awarded vendor” and includes “All required M/WBE documentation”, “Signed Town’s Independent Contractor Agreement”, and “final and signed statement of work” – assuming any of this needs to be filled out for the RFP response, where can we find these documents?
 - No specific forms are required for the RFP response, as these will be completed at a later time with the selected consultant prior to contract signing. Documentation regarding the M/WBE status is required as part of the RFP response, if that is a desired part of the response. The best way to ensure that a business is considered MWBE is through registration with North Carolina-
<https://connect.ncdot.gov/business/SmallBusiness/Online-Cert-App-Portal/Pages/default.aspx>. Documentation from this registration will provide the easiest method for Town staff to make a determination regarding business ownership status. If there is other documentation/registration that could be provided, that information can be considered.

13. Does Mooresville have a specific resource to utilize to determine if a firm is registered as an M/WBE in the state of North Carolina?
 - The best way to ensure that a business is considered MWBE is through registration with North Carolina-
<https://connect.ncdot.gov/business/SmallBusiness/Online-Cert-App-Portal/Pages/default.aspx>. Documentation from this registration will provide the easiest method for Town staff to make a determination regarding business ownership status. If there is other documentation/registration that could be provided, that information can be considered.

14. I was wondering if there are any incumbent’s on this project, and if so could you provide me with their information?
 - No, there are no incumbents on this project. This is a new scope of work that has not been contracted out in the past.

15. Also, is there any chance of a teaming opportunity on this project?
 - Yes, respondents are welcome to create a project team with other firms to further enhance the services that can be offered.
16. When did the last collection occur?
 - Collection has been completed by Town Staff on an ad-hoc basis with field verification using hand-held GPS units. There are about 50 projects (around half of which are single-family home developments) that need to be digitized and field verified.
17. What is the quantity of as-built utility drawings to be inputted into existing GIS layer files?
 - There are about 50 projects (around half of which are single-family home developments) that need to be digitized and field verified.
18. Have any as-builts been loaded in GIS?
 - Yes, most of the infrastructure in the Town has been loaded into GIS. There are only about 50 projects (around half of which are single-family home developments) that need to be digitized and field verified.
19. Is the town's AGOL public facing?
 - Yes, the Town hosts multiple public facing elements from AGOL.
20. Regarding field data collection, will the Town consider alternative approaches to data collection, that do not require a Licensed Professional Surveyor, capable of feature location absolute accuracy of 12 inches or better at 95% confidence as a cost reduction strategy?
 - Yes, the Town is open to considering a variety of options for in-field data collection. Having the ability to collect survey-grade data is desirable, but other methods can be considered.
21. What is the anticipated budget for this project?
 - The budget will be determined based on the detailed scope, which will be created with the selected consultant.
22. What version are you currently using for GIS suite of tools?
 - Version 10.8.1.
23. What ESRI Extensions do you typically use, if any?
 - Town staff have used Network Analyst and 3D analyst extensions, but not on a regular basis.
24. What version are you currently using for SQL Server?
 - SQL2019.

25. Are covers, TOC, dividers, and resumes included in the 20 page count?
- Covers, TOC, and dividers do not count toward the maximum page count. Resumes do count toward the maximum page count.