



THE CITY OF DAYTONA BEACH  
OFFICE OF THE PURCHASING AGENT

Post Office Box 2451  
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080  
Fax (386) 671-8085

**\*\* Notice of Intent to Award \*\***

Date: **September 9, 2020**  
Subject: **WESTSIDE REGIONAL WATER RECLAMATION  
FACILITY DEWATERING SYSTEM IMPROVEMENTS CEI  
SERVICES**  
RFP No. **20354**  
City Contact: **Joanne Flick, Purchasing Agent**  
Anticipated Commission Meeting Date: **October 7, 2020**

The Daytona Beach City Commission will consider award of the subject contract at their regular meeting on listed above to:

Recommended Vendor: **Wright-Pierce, Inc.**

The recommended Consultant will:

1. Print the Notice page and the Signature page, complete the Notice information, sign the signature page, email both to the sender, and send the original to Joanne Flick, Purchasing Agent, Daytona Beach Purchasing Division, PO Box 2451, Daytona Beach, FL 32115-2451.
2. By returning the completed Notice page and signed Signature page you agree to the Contract as presented in its entirety, without changes. Consultant grants permission for the City to insert the Notice page and the signed Signature page to the PDF Contract which, once attached, will serve as an original copy of the Contract as indicted in the footer. If Consultant desires to negotiate changes, please return a marked up copy to the senders email.
3. Email a copy of insurance certificate(s) evidencing the required coverage at the contractual limits to Joanne Flick (purchasing@codb.us). Risk Management will review the certificate to ensure it is compliant with the contract and you will be advised of any discrepancies.
4. Also, please send a copy of your W-9 to [purchasing@codb.us](mailto:purchasing@codb.us) if this is your first contract award by the City, and indicate if you are a minority or woman-owned business.

Should you have any questions regarding this notice please contact us at 386-671-8080.