



## **ADDENDA NUMBER (1)**

### **May 24, 2021**

#### **RFQ #2021-05-006**

#### **IT/MEDIA SUPPORT SERVICES**

##### **Questions and Answers**

This amendment is issued as a result of release date correction and questions that were received in response to the above referenced RFQ.

**Question # 1:** We observed in the RFP about the SITE VISIT and PRE-PROPOSAL CONFERENCE will be held on May 27, 2021 @ 10:00 AM. Could you please let us know either is it mandatory to attend the pre-bid meeting by visiting on mentioned site or we can attend it telephonically.

**Answer # 1:** The site visit is not mandatory but is preferred. It is not being held telephonically.

**Question #2:** How do we go about being added to your vendor/bidder list for future needs? Can you please send us a copy of this pending IT/TELCOM RELATED BID, or is there a web link you can provide?

Also, what about smaller non-bid items (p-card type purchases, refurbished parts, hard to find items, end of life band-aids, etc)? Does that go through the IT folks directly, or, does it funnel back around to the Procurement side???

**Answer # 2: The complete packet may be located in Vendor Registry. All Addenda's may be found on [sierraco.org](http://sierraco.org), under the Procurement Link. To be a vendor you would need to be registered under Vendor Registry on the same link. The "Also, what about smaller non-bid items (p-card type purchases, refurbished parts, hard to find items, end of life band-aids, etc)?"**

**Does that go through the IT folks directly, or, does it funnel back around to the Procurement side???"**

**Those, items go through our IT unless a department prefers to do a search on their own.**

**P-cards and purchases are not related to this RFQ.**