



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
106 Industrial Village Road, Bldg 2, Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman D. Paul Sommerville, Chairman, Executive Committee

FROM: Dave Thomas, CPPO, Purchasing Director

SUBJ: **RFP # 050417, CAMA Software and Record Conversion Services Contract Award Recommendation**

DATE: September 11, 2017

BACKGROUND: The Purchasing Department received RFP responses from qualified firms to provide CAMA (Computer Assisted Mass Appraisal) Services for Beaufort County on May 16, 2017. In accordance with the Beaufort County Purchasing Code, an Evaluation Committee was formed and consisted of Gary James, Assessor, Dan Morgan, IT Mapping and Applications Director, Joanne Romine, IT Software Support, and, Milton Boswell, Deputy Assessor - CAMA. Beaufort County received 4 responses to the RFP. Prior to the actual solicitation of bids, five CAMA/Tax vendors were encouraged to demonstrate their proposed CAMA, Billing and Collection software packages to the Beaufort County Assessor's office staff, Auditor and selected staff, Treasurer and selected staff, as well as members of the IT department. Four vendors responded to the bid, with the current CAMA software vendor (Thompson Reuters (Proval & Aumentum) deciding not to bid. The evaluation committee reviewed and evaluated all RFPs. The Evaluation Criteria included in and explained in the RFP were followed, and Patriot Properties received the highest score. The evaluation team visited an installation of this vendor in Berkeley County. Subsequently, the score did not change, and Patriot Properties was unanimously selected and ranked the number one (1) firm. The final ranking is as follows:

<u>VENDOR NAME AND FINAL RANKING:</u>	<u>Vendor Score</u>	<u>Conversion Cost</u>	<u>Annual Cost</u>
1. Patriot Properties, Marblehead, MA	85.75	\$1,080,000	\$105,000
2. Harris Govern, Allen, TX	71.38	\$1,229,481	\$173,105
3. Government Utilities Technology Service, Thorntown, IN	57.38	\$1,055,091	\$133,000
4. Tyler Technologies, Moraine, OH	57.00	\$1,870,860	\$280,000

Staff is requesting a 10% contract contingency of \$108,000. This may or may not be utilized and will be used to overages in the conversion for a total contract not to exceed \$1,185,000.

FUNDING: Account 10001120-51160 Assessing Department, Professional Services*
***Funding to be secured through Tax Management Associates "Legal Residence Audit" project (See PPT)**

PRIOR YEAR COST: \$187,000 (included in Thompson Reuters Tax Contract for Proval and Aumentum)

NOTE: The CAMA portion included in the Thompson Reuters Contract is not separated out, however there is an anticipated net decrease in the contract after conversion is completed.

FOR ACTION: Executive Committee meeting on September 11, 2017.

RECOMMENDATION: The Purchasing Department recommends the contract award to Patriot Properties to provide Computer Assisted Mass Appraisal (CAMA) Services for Beaufort County's Assessing Department in the



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amount of \$1,080,000. Additionally, approve a contract contingency of 10% bringing the total budget to \$1,185,000 with funding as outlined.

CC: Gary Kubic, County Administrator
Josh Gruber, Deputy County Administrator/Special Council
Alicia Holland, Chief Financial Officer
Gary N. James, Assessor