



Jayne Burritt, Administrator/CEO

**Board of Directors**

Heather Anderson, Chair

Ann Marie Tugwell, Vice Chair

Shane Jackson, Treasurer

Adam Cook, Secretary

**Solicitation Number:** 2024.010

**Addendum Date:** February 12, 2024

**Addendum Number:** 2

**Closing Date:** March 6, 2024 @ 11:00 A.M. Eastern Time

**Total Pages:** 2

Jon Clark

Scott Davis

Brian Gard

Rob Glass

Chuck Severance

John Wright

**Questions/Answers:**

**Question #1:** I would like to request that the PBA issue an extension for the due date of this RFP.

**Answer #1:** Extension granted by user department

**Deletions/Additions:**

**Deletion #1:** Proposals must be received by **11:00 a.m. Eastern Time on February 21, 2024.** Late proposals will neither be considered nor returned.

**Addition #1:** Proposals must be received by **11:00 a.m. Eastern Time on March 6, 2024.** Late proposals will neither be considered nor returned.

**Deletion #2:** The proposal Envelope Cover in the original document has been revised.

**Addition #2:** The revised Proposal Envelope Cover included in Addendum 2 must be completed and affixed to your submittal.

**End of Addendum #2.**

**Addenda must be acknowledged in Tab III of the submittal.**

A handwritten signature in blue ink, appearing to read 'Brittany Daniels', is positioned above the typed name.

Brittany Daniels  
Procurement Specialist  
Public Building Authority

**PROPOSAL ENVELOPE COVER**  
(ATTACH TO THE OUTSIDE OF PROPOSAL PACKAGE.)

**NAME OF SOLICITATION:** GREEN ROOF INSTALLATION AND MAINTENANCE SERVICES  
REQUEST FOR PROPOSALS NUMBER 2024.010

**DEADLINE FOR DELIVERY:** 11:00 a.m. Eastern Time on March 6, 2024

**DELIVER PROPOSALS TO:** Public Building Authority Procurement Office  
610 Richards Street  
Knoxville, TN 37921

**PROPOSER:** \_\_\_\_\_  
(as it appears on license)

**STREET ADDRESS:** \_\_\_\_\_

**CITY, STATE & ZIP CODE:** \_\_\_\_\_

**TENNESSEE CONTRACTOR'S LICENSE NUMBER:** \_\_\_\_\_

**LICENSE EXPIRATION DATE:** \_\_\_\_\_

**LICENSE CLASSIFICATION:** \_\_\_\_\_  
(if applicable to this project) Dollar Limit

**DO NOT FILL OUT THIS PORTION – THIS PORTION WILL BE REQUESTED WITH EACH INDIVIDUAL PROJECT**

**SUBCONTRACTORS TO BE USED**

If no subcontract work is required, write "N/A" for each category.

For projects of \$100,000.00 or more, if self-performing any of the following, please note "self-performing" for each category.

**ELECTRICAL:** \_\_\_\_\_ License #: \_\_\_\_\_

Classification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**GEOHERMAL:** \_\_\_\_\_ License #: \_\_\_\_\_

Classification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Geothermal projects must include the Dept. of Environment and Conservation (TDEC) Well Driller License Number**

**HVAC:** \_\_\_\_\_ License #: \_\_\_\_\_

Classification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**PLUMBING:** \_\_\_\_\_ License #: \_\_\_\_\_

Classification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**ROOFING:** \_\_\_\_\_ License #: \_\_\_\_\_

Classification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**MASONRY:** \_\_\_\_\_ License #: \_\_\_\_\_

Classification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Only one subcontractor may be listed for each classification. See T.C.A. § 62-6-119 for complete instructions.**