

LITCHFIELD ELEMENTARY SCHOOL DISTRICT #79

**SOLICITATION AMENDMENT NO. ONE (1)
RFP 21008
2/11/2021**

This Amendment supplements and amends the original scope of services and becomes a part of the Contract Documents. In case of conflict between the original Specifications and the Amendment, this Amendment shall govern. The Offeror must take careful note of this Amendment.

Offeror should submit a signed copy of this Amendment to the Litchfield School District Purchasing Department, preferably with your properly marked RFP package. It may also be submitted in a separate sealed envelope, plainly marked with the RFP number and title.



Vendor hereby acknowledges receipt of the above amendment:

COMPANY NAME

SIGNATURE

DATE



- How many sites/locations do your programs represent?
Before- and after-school programs at up to 11 schools, 1/2-day or full-day preschool programs at up to 8 of those 11.
- How many children attend, as an estimated annualized number?
Anticipating 1100 children for the 2020-2021 school year.
- What specific financial reporting needs do you have?
- Reports by **program** (Preschool or Extended Day), by **family/student**, by **week/month/year**, and by **site**:
 - - Billing
 - - Balance and collection
 - - Payments (cash, auto-pay and online POS) and account adjustments,
 - - Family/child rates and discounts,
 - - Negative balances,
 - - Year-end family tax statements,
 - - Deposits

- What does it mean specifically to allow you to open a new semester while leaving current semesters open?
We should be able to manage enrollments and accounts in the current semester while opening future program offerings for registration and apply discounts, make account notes, alter program details, etc.

Roger Spivey 2/11/2021

Roger Spivey
Director of Purchasing