

**ADDENDUM NO. 2**

DATE: December 12, 2017  
TO: All Potential Bidders   
FROM: Julie Smith Maxwell, Procurement Specialist  
SUBJECT: Addendum No. 2 – Janitorial Services at KPD off-site locations  
BIDS TO BE OPENED: December 29, 2017, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to a question asked by a potential bidder regarding the above-referenced Invitation to Bid. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

**Question 1:** Please advise what criteria will the City of Knoxville base its decision for the upcoming bid award?

Response: Award is based on lowest bid price using the price quoted for “Total Bid (One Year) Cost.” Optional pricing listed on the bid form will not be used to distinguish lowest bid.

**END OF ADDENDUM NO. 2**