

## ADDENDUM NO. 2

DATE: December 15, 2021  
TO: All Potential Bidders  
FROM: Karisa Scott, Procurement Specialist, City of Knoxville  
SUBJECT: Addendum No. 2 – Microfiche Scanner

QUOTES TO BE OPENED: December 17, 2021, at 2:30:00 p.m. (Eastern Time)

This addendum is being published to answer questions from potential bidders and becomes a part of the Contract Document and modifies the original specifications as noted.

**Question #1: The RFQ specs state “Read and automatically scan 16/35mm, 16/35 mm cartridge, fiche, and jacketed fiche”. Does automatically scan mean - without manually moving the carrier from image to image to scan at a high rate of speed?**

Response: Yes, we mean for it to have the ability to scan without manually moving the carrier from image to image but we would like to have the option to scan both ways (manually or automatically).

**Question #2: Are the magnification capabilities needed for smaller and more diluted film 7X to 105X?**

Response: The level of magnification is not specified because the importance is that the magnification is possible for the older film.

**Question #3: The scanner must “Have the ability to auto adjust brightness, contrast, and to straighten and/or crop image”. Is it the Police Depts preference to auto adjust brightness, contrast, straighten and/or crop, using a single feature vs. making separate adjustments for each?**

Response: The preference is for it to be one single feature rather than a step by step process.

**Question #4: It appears that there is a typo – it should 16/35 not 16/33 (This I know should be 16/35 and was a typo); while you say you do not 3M or ANSI cartridges, you say “some are cartridges..” Did you mean they are in a small container / box?**

Response: Yes, that was a typo – the film is 16/35mm. Each film roll is encased in a small cartridge.

**Question #5: Can you please clarify if the microfiche scanner is intended for “on demand” use by the public or is the requirement for a production microfiche scanner for large scale**

**digitization?**

Response: The scanner will be used by Knoxville Police Department Records personnel only.

**Question #6: What equipment are you intending to replace?**

Response: The equipment being replaced is an old, out of date microfiche reader.

**Question #7: Have you already seen a demonstration?**

Response: Yes, the department has seen demonstrations.