

**RFP 20-26: Application and Administrative Services
Community Development Block Grant Program**

Bid Due Date: 2:00 p.m. | September 25, 2020

Evaluation Meeting: October 9, 2020

Evaluation Committee: Hal Richards, County Judge
Monique Hunter, Development Services Director

Karen MacLeod, County Auditor
Karen Badgley, Assistant District Attorney

Criteria	Max Score	APSI Construction Management	GrantWorks	
Experience				
Related experience / background with federally funded projects	30	120	90	119
Related experience / background with specific project type (housing rehabilitation, acquisition of property, coordination with regulatory agency, etc.)				
Certified Administrator of TxCDBG Program by TDA				
References from current / past clients				
Work Performance				
Submits requests to client / TDA in a timely manner	30	120	88	114
Responds to client / TDA requests in a timely manner				
Past client / TDA projects completed on schedule				
Work product is consistently of high quality with low level of errors				
Past client / TDS projects have low level of monitoring findings / concerns				
Manages projects within budgetary constraints				
Capacity to Perform				
Qualifications of professional administrators / experience of staff	20	80	56	78
Present and projected workloads				
Quality of proposal / work plan				
Demonstrated understanding of scope of the TxCDBG Project				
Proposed Cost				
Proposed fees or percentage of the total grant award.	20	80	40	60
Total Score	100	400	274	371

Purchasing Department Verification:

Raylan Smith 09.25.2020
Raylan Smith, Purchasing Agent

Commissioners' Court Meeting Agenda - October 13, 2020