

## **ADDENDUM NO. 5**

**DATE:** July 10, 2018

**TO:** All Potential Qualifiers

**FROM:** Penny Owens, Assistant Purchasing Agent, City of Knoxville

**SUBJECT:** Addendum No. 5 to RFP – In-Building Distributed Antenna System (DAS) for the Knoxville Convention Center

**RFPS TO BE OPENED:** August 10, 2018 at 11:00:00 a.m. (Eastern Time)

This addendum is being published to address the following items regarding the above referenced RFP. This addendum becomes a part of the contract documents and modifies the original specifications as noted.

### **ITEM 1: Access to Building for RF Signal Survey**

To ensure all proposers have the opportunity to verify the RF signal strength throughout the Convention Center, the City will allow access to all interested firms on Monday, July 23, 2018 and Tuesday, July 24, 2018 to test signal strength.

### **ITEM 2: Answers to Questions**

This item addresses and answers many of the questions received to date with the remaining questions to be answered in the next addendum.

**Question #1:** What edition of the fire codes are you currently enforcing? The RFP references section 510 of the IFC but does not specify which edition. Can you please clarify?

Response: The City is enforcing the 2012 version of the International Fire Code.

**Question #2:** Does the City of Knoxville have a company certified to test existing signal levels so that we know what areas need improvement or is that left up to the Integrator chosen to perform the testing? If so, can you please provide the name of that company?

Response: No. Per Addendum No. 4, it will be up to the potential proposers to perform the testing for existing signal. See Item 1 above for details on test dates.

**Question #3:** Would access to KCC, interior and roof, be possible for a frequency study?

Response: Yes, see Item 1 above.

**Question #4:** The RFP mentions that it needs a copy of the response on a CD. Is a USB-drive acceptable as a replacement or is a CD mandatory?

Response: A USB-drive is acceptable.

**Question #5:** What is the timeline for this project?

Response: We do not have a set timeline for the project but would anticipate the project to start soon after execution of the contract. The schedule of services will have to be set to work around events in the building.

**Question #6:** We appear to be missing the Drug Free Affidavit listed in paragraph 7.3. Can you either provide a copy of this document or point me in the right place on the City's website?

Response: Please find the Drug Free Affidavit attached.

**Question #7:** Paragraph 4.10 states proposals are irrevocable for 120 days. The remaining language says "until one or more of the submissions have been duly accepted by the City". Does this phrase extend the irrevocable period through the conclusion of the RFP process, regardless of length?

Response: No, this does not extend the irrevocable period.

**Question #8:** Paragraph 6.14 requires the Contractor to be a licensed professional. Does it require the Contractor to be licensed in the State of Tennessee?

Response: Yes. The State of Tennessee's reciprocal agreements do NOT allow using another state's license in Tennessee but does provide for a trade exam waiver. Please visit <https://www.tn.gov/commerce/regboards/contractor.html> for information on contractor license reciprocal agreements.

**Question #9:** Can you please confirm that the "Evaluation Criteria" provided denotes a process that takes that takes a "Professional Services" approach to award, i.e. lowest AND best?

Response: Per Section 7.4 Evaluation of Proposals, the City will select the firm or team determined to be the most responsive to the City of Knoxville, taking into consideration the evaluation factors listed in Section VIII. Evaluation Criteria.

**Question #10:** Do the submission forms have to be typed or can they be hand written?

Response: The submission forms can be hand written.

**Question #11:** What is the signal reading at the sight (rooftop RSSI)?

Response: See Question #2 above.

**Question #12:** Are all areas ceilings accessible by lift/ladders?

Response: No. Proposers should plan to have a scissor lift available for the work. The Convention Center does have a scissor lift and may be able to allow use of it, if it is not reserved for ongoing work.

**Question #13:** What is the method for roof access?

Response: Access to the roof is via stairwell.

**Question #14:** Is a generator available for the DAS backup power?

Response: Yes, we have a generator with a 2-hour backup.

**Question #15:** Is bonding required for this project?

Response: No.

**Question #16:** Will you post or provide a list of attendees to the site walk

Response: Please find the sign-in sheet attached.

**Question #17:** Per Section 6.15 of the RFP, when is the City's annual appropriation? Has this project been budgeted?

Response: This project has been appropriated and approved in the City's FY18 capital budget.

**Question #18:** Will the City accept a Rough Order of Magnitude (ROM) cost for the turn-key system, with the opportunity to refine the design and cost once a proper site survey has been performed?

Response: No. Proposers are expected to provide a complete turn-key cost for the project.

**END OF ADDENDUM 5**

## DRUG-FREE WORKPLACE AFFIDAVIT

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being duly sworn, deposes, and says that:

- (1) He/She is a principal officer of \_\_\_\_\_, the firm that has submitted the attached Proposal, his or her title being \_\_\_\_\_ of the firm; and
- (2) He/She has personal knowledge of the policies of the above-named firm with respect to the maintenance of a drug-free workplace; and
- (3) He/She certifies that all provisions and requirements of the Tennessee Drug-Free Workplace Program, as established by Tenn. Code Ann. §§ 50-9-101 et. seq., have been met and implemented.

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Title)

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Title \_\_\_\_\_

My Commission expires \_\_\_\_\_