

RESOLUTION NO. 2018-121

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2 **A RESOLUTION OF THE CITY COMMISSION OF THE CITY**
3 **OF PARKLAND, FLORIDA, APPROVING THE EVALUATION**
4 **COMMITTEE'S RANKING AND AUTHORIZING THE**
5 **PURCHASING DIRECTOR TO NEGOTIATE AND EXECUTE**
6 **CONTRACT WITH THE TOP-RANKED PROPOSER, WILLDAN**
7 **FINANCIAL SERVICES, FOR IMPACT FEE STUDY; AND**
8 **PROVIDING FOR AN EFFECTIVE DATE.**
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10 **WHEREAS**, on October 18, 2018, in accordance with the City of Parkland's ("City")
11 Procurement Code, City Staff advertised a Request for Proposal (RFP # 2018-34) for Impact Fee
12 Study; and
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14 **WHEREAS**, the requested impact study will serve as a tool to ensure adequate growth
15 where and when it is anticipated; and
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17 **WHEREAS**, on November 15, 2018, the City received two (2) proposals from Tindale
18 Oliver & Associates, Inc. and Willdan Financial Services; and
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20 **WHEREAS**, on November 21, 2018, the Evaluation Committee reviewed and rated the
21 two (2) proposals based on the criteria outlined in the RFP; and
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23 **WHEREAS**, after further discussion and review of the criteria set forth in the RFP, the
24 Evaluation Committee unanimously recommended approval of the top-ranked proposer, Willdan
25 Financial Services; and
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27 **WHEREAS**, the proposed fee submitted by Willdan Financial Services to complete the
28 scope of services is \$44,750 which is budgeted in FY2019; and
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30 **WHEREAS**, the Evaluation Committee is recommending the Purchasing Director to
31 negotiate terms, condition and fees, and execute contract with the top-ranked proposer, Willdan
32 Financial Services, for Impact Fee Study.
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34 **NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY**
35 **OF PARKLAND, FLORIDA AS FOLLOWS:**
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37 **Section 1.** The foregoing "WHEREAS" clauses are confirmed and ratified as being true
38 and correct and are hereby incorporated herein.
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40 **Section 2.** The City Commission hereby approves the Evaluation Committee ranking of
41 the Impact Fee Study and authorizes the Purchasing Director to negotiate terms, conditions and
42 fees, and execute contract with the top-ranked proposer, Willdan Financial Services.
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44 **Section 3.** In the event the Purchasing Director is unable to negotiate a contract deemed
45 to be acceptable with the top-ranked firm, the Purchasing Director shall report to the City
46 Commission which shall either require that the Purchasing Director continue negotiations or
47 authorize negotiations with the second-ranked firm until the process is complete or, until the
48 Purchasing Director or the City Commission determines that it is no longer feasible to continue
49 negotiating; at any time the City Commission has the full discretion to either abandon the
50 process or begin the process again.
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Section 4. The RFP packet has been reviewed and approved by the City Attorney.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS 19th DAY OF December, 2018.

CITY OF PARKLAND, FLORIDA


CHRISTINE HUNSCHOFSKY
MAYOR

ATTEST:


JENNIFER JOHNSON
CITY CLERK



RECORD OF COMMISSION VOTE

Commissioner Kagan	<u>yes</u>
Commissioner Mayersohn	<u>yes</u>
Mayor Hunschofsky	<u>yes</u>
Commissioner Walker	<u>yes</u>
Vice Mayor Cutler	<u>yes</u>

