



**Beaufort County School District**

**Addendum 1**

Solicitation Number: 20-016  
Date Printed: December 5, 2019  
Date Issued: January 7, 2020  
Procurement Officer: Kaylee Yinger, CPPB  
Phone: 843-322-2349  
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**Request for Proposals**

DESCRIPTION: **Capital Renewal Renovations and Modifications Projects – Pre-Construction / Construction Phase Services**  
SUBMIT OFFER BY (Opening Date & Time): **January 10, 2020; 2:00 PM EST**  
QUESTIONS MUST BE RECEIVED BY: January 3, 2020  
NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies and One CD (all documents as a single PDF file)**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
Beaufort County School District  
Procurement Office  
P.O. Drawer 309  
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:  
Beaufort County School District  
Procurement Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

CONFERENCE TYPE:

LOCATION:

DATE & TIME:

**AWARDS & AMENDMENTS:**

Award will be posted at the Physical Address stated above on or after **January 10, 2020**. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>. You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR:

(Full legal name of business submitting the offer)

ENTITY TYPE:

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME

TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):
<input type="checkbox"/> Payment Address Same as Home Office Address	<input type="checkbox"/> Payment Address Same as Home Office Address
<input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<input type="checkbox"/> Payment Address Same as Notice Address (check one only)

<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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Questions and Answers:

1. Please clarify if proposers of this RFP solicitation are required to submit all information in section 9.0, and not solely the selected CM-R Contractor as the “eligible bidder?”

All proposers who submit an eligible bid for this RFP must complete the required documents in section 9.0

2. If information from question 1 is required, please clarify if proposers need to identify the specific certified minority or woman owned firm in section 9.0 for this solicitation proposal?  
" On eligible projects that equal or exceed five million dollars in value, potential bidders are required to make a good faith effort to enter into a joint venture or Mentor/Protégé arrangement at the prime contractor level which includes at least one (1) certified minority- and/or woman-owned firm."

Yes.

3. Please clarify if this solicitation is considered a “bid submission” and if we are required to submit information & chart under "**Business Utilization Report**" and not solely the selected CM-R firm?

"In order to facilitate an effective monitoring system, each contractor, bidder or offeror must submit a completed and signed Utilization Report with the bid submission which lists the names, addresses and contact persons of the M/WBE and majority owned businesses, if any, to be used in the contract, the type of work each business will perform, the dollar value of the work and the scope of work. "

The firm submitting a bid in response to this solicitation will need to provide the information requested to be considered for the award of the project.

4. Section 5.1.c – Please confirm that the district is looking for a list of all our clients we have provided CM@R services over the last 3 years

Yes.

5. Section 9: - Is the District looking for the offeror to certify that they will comply with the District’s Policy once selected and that the steps listed will be completed?

If not:

- a. What will the District accept for the following items, understanding that our subcontractors can’t be identified until we have issued drawings and accepted bids.
  - i. Page 49 item 1 – subcontract plan
  - ii. Page 50 item 2 –
  - iii. Acceptable good faith effort documentation 1-7
  - iv. Business Enterprise Utilization Report

If you are unable to provide the required documentation in 9.0 then the bidder should provide “acceptable good faith effort documentation” per section 9.0.