

# EMPORIA STATE UNIVERSITY

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## ADDENDUM

**Addendum Date:** March 20, 2024

**Addendum Number:** 1

**RFP Number:** 001-24

**Questions Deadline:** March 15, 2024 (2:00 pm CST)  
**Closing Date:** March 29, 2024 (2:00 pm CST)

**Procurement Director:** Ashley Brandt  
**Mailing Address:** Emporia State University Purchasing Office  
1 Kellogg Circle, Box 4021, Plumb Hall 103M, Emporia, KS 66801

**Phone:** 620-341-5137  
**E-Mail Address:** [purchaseorders@emporia.edu](mailto:purchaseorders@emporia.edu)

**Item:** On-Call Charter Bus Services  
**Agency:** Emporia State University (ESU)  
**Location(s):** Emporia, KS 66801

**Below are the answers to vendor questions submitted prior to the RFP questions deadline. If you have already submitted a proposal, you can update your proposal prior to the closing date/time listed above.**

1. Will the University consider a multi-year contract?

*Yes, the original contract would be signed for 2 years with options to renew for two additional two-year periods.*

2. Are there any instances where a bathroom on board is not required??

*Our preference would be to always have a bathroom available. However, a bathroom on board may not always be required if the travel distance is less than 100 miles one way.*