



**FRANKLIN COUNTY  
PURCHASING DEPARTMENT  
REQUEST FOR BID (RFB) COVER PAGE**

RFB NO: 2020-01

TITLE: Culvert Materials

Solicitation Schedule & Deadlines:

October 23, 2019	Solicitation Release/Advertising Date
October 30, 2019 2:00pm	Deadline for Submitting Questions
November 1, 2019 4:30pm	Deadline to post Addendum
November 13, 2019 2:00 pm	Deadline to Submit Response
November 13, 2019 2:30 pm	Opening Date I Time

Responses must be received no later than "Deadline to Submit Response"

November 13, 2019 2:00 pm

Ann Struttmann, Purchasing Agent

Shakara Bray, Assistant Purchasing Agent

Phone: 636-584-6274    Email: [purchasing@franklinmo.net](mailto:purchasing@franklinmo.net)

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: \_\_\_\_\_

# SUBMISSION CHECKLIST

\_\_\_\_\_ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

\_\_\_\_\_ I have read ALL Terms and Conditions and Bid documents closely

(Located at [www.franklinmo.org](http://www.franklinmo.org))

## THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

### USE THESE FORMS ONLY

\_\_\_\_\_ Solicitation Cover page

\_\_\_\_\_ Contractual Terms and Conditions Acknowledgement

\_\_\_\_\_ Pricing Form completed and signed

\_\_\_\_\_ I have one original and two copies that are labeled accordingly

\_\_\_\_\_ I have included contact information

\_\_\_\_\_ I have included the COI as requested

\_\_\_\_\_ Affidavit for Work Authorization is completed, Notarized, and supporting information is included

\_\_\_\_\_ Envelope is sealed and label attached

\_\_\_\_\_ MODOT Qualified List

## SPECIFIC REQUIREMENTS

1. Franklin County will purchase culvert materials throughout the year in varying quantities and of varying materials such as Metal, Polyvinyl Chloride, Reinforced Concrete and Polyethylene pipe as needed. The pricing sheet included in the solicitation has listed items requested.
- ~~2. Unit Prices shall include all costs associated with loading, hauling and unloading at locations within Franklin County. Two known locations for delivery shall be 1360 Riverview Dr. Union Mo 63084 and 4987 Highway ZZ, Gerald Mo 63037. Other locations will be requested on an as needed basis with Franklin County. **Each culvert pipe order will be no less than a tractor trailer flatbed load of pipe. Nested pipe deliveries are not allowed.**~~
3. Materials must meet specifications as described in Section 1020, 1026, 1027 and 1047 respectively, latest version of the Missouri Standard Specifications for Highway Construction.
4. Awarded contractor must maintain qualification with MoDOT and be on the MoDOT Qualified List.
5. Culverts must be received within 1 calendar month of order. Liquidated damages of \$100.00 per working day will be applied for shipments received after that time period. Liquidated damages to be assessed and approved through the Franklin County Purchasing Department.
6. Franklin County, at its own expense, reserves the right to sample any material, for the purpose of having an independent laboratory test of the material for conformance to specifications. Product that does not meet specifications will cause all of the shipments to be returned at the bidder's expense.
7. Connecting bands shall have continuous angle iron brackets on both sides of the band opening. All connecting bands shall be 24" wide. Connecting bands and hardware for pipe diameters 12 inch to 60 inches shall be invoiced at the same price as 1 ½ foot of the pipe size it is adjoining. Connecting bands and hardware for pipe diameters 72 inch to 120 inches shall be invoiced at the same price as 2 foot of the pipe size it is adjoining.

*The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.*

# INSURANCE REQUIREMENTS

1. The Contractor shall furnish County with a certificate of insurance indicating proof of the following insurance from company's license in the State of Missouri:
  - A. Worker's Compensation and Employers' Liability: Worker's Compensation Statutory in compliance with the Compensation law of the Sate and Employers' Liability Insurance with a limit no less than \$1,000,000.00 each accident.
  - B. Comprehensive or Commercial General Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include, but not be limited to, the following coverage.
    1. Premises – Operations
    2. Products and Completed Operations
    3. Broad Form Property Damage
    4. Contractual
    5. Personal Injury
  - C. Automobile Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include coverage for all the following:
    1. Owned Automobiles
    2. Hired Automobiles
    3. Non-Owned Automobiles
  - D. The certificate shall list the Certificate Holder and Address as follows: Franklin County, 400 E Locust Street, Room 206, Union, Mo 63084. The services provided to Franklin County shall be listed under "Description of Operations."
  - E. Such insurance shall include under the General Liability and Automobile Liability policies Franklin County, its employees, elected officials, representatives, and members of its board and/or commissioners as "Additional Insured's".
2. The Agreement of Insurance shall provide for notice to the County of amendment or cancellation of insurance policies 30 days before such amendment or cancellation is to take effect.

## ADDITIONAL REQUIREMENTS

### 1. E-Verify

Completion of Affidavit of Work Authorization and provide acceptable documentation of enrollment in the program.

### 2. Employment of Unauthorized Aliens Prohibited

a.) Vendor agrees to comply with Missouri Revised Statute Section 285.530.1 in that it shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

b.) As a condition for the award of this contract, the Vendor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Vendor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

c.) Vendor shall require each subcontractor to affirmatively state in its contract with Vendor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the State of Missouri and shall not henceforth do so. Alternatively, Vendor shall require each subcontractor to provide Contractor with a sworn affidavit under penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

*The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.*

# CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

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Vendor/Contractor Signature

Date

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Vendor/Contractor Name and Title



**AFFIDAVIT OF WORK AUTHORIZATION**

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

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Authorized Business Entity Representative's Name (Please Print)	Authorized Business Entity Representative's Signature
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Business Entity Name	Date
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As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).



# PRICING FORM

## 2020-01 CULVERT MATERIALS

### REQUIRED PRICING

The offeror shall complete the following pricing table and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation. All culverts must be of the annular revised type.

ALL CULVERTS MUST BE ANNULAR RIVETED GALVANIZED PIPE	UNITS	PER UNIT PRICE
2/23" x 1/2" Corrugated 15" Diameter 16 Gauge	Feet	
2/23" x 1/2" Corrugated 15" Arch Diameter 16 Gauge	Feet	
Connecting Bands- 15" Diameter 16 Gauge		
Connecting Bands- 15" Arch Diameter 16 Gauge		
2 2/3" x 1/2" Corrugated 18" Diameter 16 Gauge	Feet	
2 2/3" x 1/2" Corrugated 18" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 18" Diameter 16 Gauge		
Connecting Bands - 18" Arch Diameter 16 Gauge		
2/23" x 1/2" Corrugated 24" Diameter 16 Gauge	Feet	
2/23" x 1/2" Corrugated 24" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 24" Diameter 16 Gauge		
Connecting Bands - 24" Arch Diameter 16 Gauge		
2 2/3" x 1/2" Corrugated 36" Diameter 16 Gauge	Feet	
2 2/3" x 1/2" Corrugated 36" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 36" Diameter 16 Gauge		
Connecting Bands - 36" Arch Diameter 16 Gauge		
2/2/3" x 1/2" Corrugated 36" Diameter 14 Gauge	Feet	
2/2/3" x 1/2" Corrugated 36" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 36" Diameter 14 Gauge		
Connecting Bands - 36" Arch Diameter 14 Gauge		
3" x 1" Corrugated 48" Diameter 16 Gauge	Feet	
3" x 1" Corrugated 48" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 48" Diameter 16 Gauge		
Connecting Bands - 48" Arch Diameter 16 Gauge		
3" x 1" Corrugated 48" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 48" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 48" Diameter 14 Gauge		

## BID PRICING FORM - CONTINUED

### 2020-01 CULVERT MATERIALS

ALL CULVERTS MUST BE ANNULAR RIVETED GALVANIZED PIPE	UNITS	PER UNIT PRICE
Connecting Bands - 48" Arch Diameter 14 Gauge		
3" x 1" Corrugated 60" Diameter 16 Gauge	Feet	
3" x 1" Corrugated 60" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 60" Diameter 16 Gauge		
Connecting Bands - 60" Arch Diameter 16 Gauge		
3" x 1" Corrugated 60" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 60" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 60" Diameter 14 Gauge		
Connecting Bands - 60" Arch Diameter 14 Gauge		
3" x 1" Corrugated 72" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 72" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 72" Diameter 14 Gauge		
Connecting Bands - 72" Arch Diameter 14 Gauge		
3" x 1" Corrugated 84" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 84" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 84" Diameter 14 Gauge		
Connecting Bands - 84" Arch Diameter 14 Gauge		
3" x 1" Corrugated 96" Diameter 12 Gauge	Feet	
3" x 1" Corrugated 96" Arch Diameter 12 Gauge	Feet	
Connecting Bands - 96" Diameter 12 Gauge		
Connecting Bands - 96" Arch Diameter 12 Gauge		
3" x 1" Corrugated 108" Diameter 12 Gauge	Feet	
3" x 1" Corrugated 108" Arch Diameter 12 Gauge	Feet	
Connecting Bands - 108" Diameter 12 Gauge		
Connecting Bands - 108" Arch Diameter 12 Gauge		
3" x 1" Corrugated 120" Diameter 10 Gauge	Feet	
3" x 1" Corrugated 120" Arch Diameter 10 Gauge	Feet	
Connecting Bands - 120" Diameter 10 Gauge		
Connecting Bands - 120" Arch Diameter 10 Gauge		
Lift Handles/Lifting Lugs		
Polymer Coated Pipe - add percentage to above submitted pricing		

# BID PRICING FORM - CONTINUED

## 2020-01 CULVERT MATERIALS

ALL CULVERTS MUST BE ANNULAR RIVETED GALVANIZED PIPE	UNITS	PER UNIT PRICE
For annular Pipe add ( ) % to the above unit prices		
For aluminized Pipe add ( ) % to the above unit prices		
Polymer Coated Pipe add ( ) % to the above unit prices		

Company Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed name and title \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Phone number \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Name Title \_\_\_\_\_

Email Address \_\_\_\_\_

Preferred method to place order \_\_\_\_\_

\_\_\_\_\_

*Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.*

# MODOT QUALIFIED LIST VENDOR ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has maintained qualifications with MODOT and is on the MODOT Qualified list.

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Vendor/Contractor Signature

Date

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Vendor/Contractor Name and Title

# ATTACHMENT 1

## SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

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### SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Purchasing Department  
400 East Locust St, Rm 004  
Union, MO 63084

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SOLICITATION # 2020-01      DATE: November 13, 2019

DESCRIPTION: Culvert Materials

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_